

Salterforth Parish Council

SUMMONS TO THE MEETING OF THE SALTERFORTH PARISH COUNCIL

MINUTES

ON LINE MEETING AT 7:30 ON WEDNESDAY 28th October 2020

	<p><u>Welcome</u></p> <p>CLlr Pollard welcomed all to the on-line meeting of Salterforth Parish Council</p>
	<p>Those present on-line and apologies for absence Present: Cllr Pollard, Snell, Wilson, Singleton</p> <p>Apologies for absence: Cllr Latham, Cllr Griffiths, Cllr Langtree</p>
20/10/18	<p><u>Declarations of Interests</u></p> <p><i>Members are reminded of the legal requirement concerning declarations of interests. A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting In addition it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p>None declared</p>
20/10/19	<p><u>Public Forum</u></p> <p>To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda</p> <p>This is an on-line meeting due to COVID-19 and social distancing rules. Members of the public can submit any questions to the clerk for discussion at the meeting. Telephone 01282 537464</p>
20/10/20	<p><u>Planning Applications</u></p> <p>Members are asked to discuss any applications below and provide their observations/objections.</p> <p>Proposal: Full: Erection of a 2 storey extension to create ancillary/long term let accommodation Applicant: Mrs & Mrs S.E.C. Mullholland and Stott Location: White House Farm, High Lane, Salterforth BB18 5SN Case Ref: 20/0609/FUL Date registered: 22/09/20</p> <p>Proposal: Listed building consent: Erection of a 2 storey side extension to create ancillary/long term let accommodation Applicant: Mrs & Mrs S.E.C. Mullholland and Stott Location: White House Farm, High Lane, Salterforth BB18 5SN Case Ref: 20/0610/LBC</p>

	<p>Date registered: 22/09/20</p> <p>Resolved: No objection in principal</p>																																																																			
20/10/21	<p><u>Minutes</u></p> <p>To approve, or otherwise, the minutes of the meeting held on 30th September 2020</p> <p>Resolved :Approved as a true record</p>																																																																			
20/10/22	<p>To examine and approve the bank statements</p> <p>CURRENT BANK BALANCE AS AT 20TH OCTOBER 2020 £14072.84</p> <p>HMRC REFUND OF £5123.20 RECEIVED 8TH OCTOBER 2020 AND INCLUDED IN ABOVE FIG- URE</p> <p>APPROVED AS A TRUE RECORDS OF ACCOUNTS</p>																																																																			
20/10/23	<p>To approve and authorise payment of the following invoices</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Amount</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>Total</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Salterforth Garden Centre</td> <td>winter troughs</td> <td>280.00</td> <td></td> </tr> <tr> <td>56.00 336.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Carole Singleton</td> <td>salary</td> <td>222.40</td> <td></td> </tr> <tr> <td>222.40</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>74.20</td> <td></td> </tr> <tr> <td>74.20</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Carole Singleton</td> <td>working from home</td> <td>26.00</td> <td></td> </tr> <tr> <td>26.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Jill Demaine</td> <td>Lengthsman</td> <td>142.50</td> <td></td> </tr> <tr> <td>28.50 171.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Christine Pollard</td> <td>mobile re COVID-19 support</td> <td>36.00</td> <td></td> </tr> <tr> <td>36.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Business Focus Accountancy</td> <td>processing payroll Aug & Sept</td> <td>16.00</td> <td></td> </tr> <tr> <td>3.20 19.20</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Resolved – all approved for payment</p>				Payee	Details	Amount	VAT	Total				Salterforth Garden Centre	winter troughs	280.00		56.00 336.00				Carole Singleton	salary	222.40		222.40				HMRC	PAYE	74.20		74.20				Carole Singleton	working from home	26.00		26.00				Jill Demaine	Lengthsman	142.50		28.50 171.00				Christine Pollard	mobile re COVID-19 support	36.00		36.00				Business Focus Accountancy	processing payroll Aug & Sept	16.00		3.20 19.20			
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20/10/24	<p>Remembrance Sunday</p> <p>The Mayor Ken Hartley will be doing a wreath handover on Friday 6th or Saturday 7th in the morning, approx mid to late afternoon. Cllr Pollard to meet and clerk to give phone number. 6 people can meet round the cenotaph. Poppies are being delivered at Cllr Pollards tomorrow. Need cable ties and a set of ladders. Cllr Pollard to let everyone know when the poppies are received and we can organise the poppies to be put up.</p>																																																																			

20/10/25	<p>Playground inspection report</p> <p>This has been received and needs to be distributed to all Cllrs for information. Clerk has asked for an electronic copy to be sent</p>
20/10/26	<p>Update re outstanding monies HMRC</p> <p>Outstanding monies owed to HMRC. Three letters have been sent to the persons concerned (Parish Clerk has full details) with no response. Internal auditor requires this to be resolved. Update from Cllr Latham was not possible as Cllr Latham sent her apologies for absence</p> <p>Resolved: Clerk to write to the persons concerned and advise we will be taking the matter to the small claims court.</p>
20/10/27	<p>Asset Register: Internal auditor requires the asset register to be completed. Liberata have quoted £900 to value the war memorial, 2 bus shelter and the toilets. - update from clerk</p> <p>Resolved: Request for an estimate for rebuilding bus shelters, memorial and toilets from Blades</p>
20/10/28	<p>Update re Salterforth PC Grant Application declined – any other ideas for a grant application</p> <p>Lights for the christmas tree have been suggested.</p>
20/10/29	<p>Update re: Emergency repairs playground gate</p> <p>Tom going to have a look at it today.</p>
20/10/30	<p>Update re Garden Doctors</p> <p>The last cut of the field was completed.</p>
20/10/31	<p>Proposed allotments update</p> <p>It is going before the WCAC In November. Cllr Pollard will speak.</p>
20/10/32	<p>Pumpkins for Ginny Well</p> <p>To get some pumpkins to decorate. Due to current regulations we are unable to leave sweets etc.</p>
20/10/33	<p>Do we have an update with the car park?</p> <p>Still no response from the solicitors. Extra cars are being abandoned on the car park.</p> <p>Resolved: Clerk to write to Mr Walker to ask for an update.</p>

20/10/34	<p>Correspondence</p> <p>Anonymous letter received regarding garden waste.</p> <p>Resolved :This will be forwarded to the relevant department at PBC</p>
20/10/35	<p>Update of on-going issues from other meetings</p> <p>Ideas needed for planting of trees.</p> <p>School unfortunately don't have enough interest for after school club, however the grant we gave was for breakfast club.</p>
20/10/36	<p>To confirm the date of the next Parish Council Meeting as 25th November 2020 –</p> <p>This is likely to be on-line as Village Hall being used by School</p>

Signed

Date 25.11.2020

Chairman Christine Pollard