

High Halden Parish Council



ALL COUNCILLORS ARE HEREBY SUMMONED to the **Parish Council Meeting due to take place on Wednesday 10 June 2026 at 7pm** in the Memorial Hall where it is proposed to transact the business shown in the agenda below. The Meeting will be open to the press and public - Public Bodies (Admission to Meetings) Act 1960)

David Rice, Clerk to High Halden Parish Council

Agenda

39/26	Administration: Fire Exits, Fire Meeting Point, Mobile Phones, Intention to Record
40/26	Present and Apologies: To receive and accept apologies for absence (LGA 1972 s85 (1)).
41/26	Declarations of Pecuniary Interests on items on the agenda
42/26	To consider the minutes of the Parish Council meeting held on the 13 May 2026 and if in order to authorise the Chair to sign as a true and accurate record²
43/26	Clerks Report/Past Matters (Information purposes only)
44/26	County Councillors Report [To be confirmed]
45/26	Open Session: No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. Councils cannot lawfully decide any business not specified on the agenda ³ /26-1 To comment on Agenda items other than Planning Applications /26-2 To raise new issues with the Parish Council /26-3 To comment on Planning Applications
46/26	Local issues <ul style="list-style-type: none">- The Chennels – Oak tree (DR)- Hope House/Meadow View Hedge (DR)- Allotments – Water Provision (JS)- Sports Event – Summer (August) (KH)- Parish Council Stall – July 18th (All)
47/26	Community Warden/Kent Police/Anti-Social Behaviour To receive any update and discuss any ASB incidents. Coffee Morning – PC Aaron Hobday 5 th June – Update
48/26	Asset of Community Value and Parish Property <ul style="list-style-type: none">o Bournes Football Pitch Update DRo Bus Shelters – Mint Fresh DR & JMo Overgrown footpath by High Halden Primary School – JMo Aspire – Post installation on Jubilee Field Update DR

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)

	<ul style="list-style-type: none"> ○ Pavilion Repairs, Cleaning & Valuation KH/TK ○ Jubilee Park – Hookstead Entrance lock update KH ○ Village Green – Grass Cutting KH ○ Update on applications for Assets of Community Value
49/26	<p>Christmas Tree Arrangements To discuss status JS.</p>
50/26	<p>Planning To discuss any planning applications received:</p> <p>PA/2026/0788: Land south of Ely Place, Shawlands Lane TN26 3JA Application with technical details related to Permission in Principle PA/2025/1497 Comments by 12 June</p> <p>PA/2026/0878 – 18 Wildflower Grove, High Halden TN26 3FE Application for a garden room Comments by 13 June</p> <p>NOT/2026/0955: Marten Farm, Martens Lane, High Halden TN26 3JP Application for change of use, conversion of agricultural building to house Comments by 22 June</p> <p>PA/2026/0897: Little Acorn Farm, Harris Lane, High Halden TN26 3JP Lawful Development Certificate, change of use & permanent siting of mobile home with associated residential curtilage Comments by 28 June</p> <p>Decisions by ABC - Response from HHPC in italics</p> <p><u>PA/2026/0368 – Hadlemore Oak, Redbrook Street, High Halden</u> Orangery – Approved by ABC with conditions 27.05.2026 - <i>Support</i></p> <p>PA/2026/05437 – Berenden Park, Ashford Road, High Halden Conversion of garage to room – Approved by ABC with conditions 28.05.2026 - <i>Support</i></p> <p>Refusals: None to consider.</p> <p>Withdrawn: None.</p> <p>Other Planning Matters:</p> <p>Hatchentan</p> <ul style="list-style-type: none"> - Response to ABC re: receipt of Injunction Order/Follow Up - Enforcement Team Bank Holiday Cover <p>Enforcement Cases: To receive any update and to discuss any action</p> <p>ENF/2025/0310: Field West of Old Place Cottage known as Oak Tree Field, Woodchurch Road, High Halden: Alleged stationing of mobile homes for residential purposes</p> <ul style="list-style-type: none"> ○ Feedback from Planning Committee 20th May KH/JP/JS ○ Resident follow up to ABC – JP ○ Next Steps

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)

	<p style="text-align: center;">○</p> <p>Appeals: To receive an update and to discuss any action</p> <p>Potkiln Farm, High Halden, TN26 3IJ Replace window with French doors – listed building consent and planning permission refused. Appeal outcome: Planning permission and Listed Building Consent refused on 26 May 2026</p>
51/26	Ward Member Report
52/26	<p>RESOLUTIONS</p> <ol style="list-style-type: none"> 1. Correspondence for ratification <ol style="list-style-type: none"> a. Bank Holiday Enforcement Cover Request – 16 May b. Receipt of Injunction and follow up on outstanding matters – 15 May c. Old Place Cottage – Response to Matthew Apperley Report to Planning Committee – 15 May d. Old Place Cottage – Planning Committee presentation 20 May e. Bourne House/Summerhill Cottages – Parish Council Comments 20 May 2. Asset Register To review 3. Use of Jubilee Fields Update on offer to Tom Dodd for use of Jubilee Fields for ‘bootcamps’ 4. Finances <ol style="list-style-type: none"> a. To receive the Annual Governance and Accountability Return for the year ended 31 March 2026 <ol style="list-style-type: none"> (i) To receive the Internal Auditor’s Report and note its comments (ii) To receive the Annual Internal Audit Report for 2025-2026 (iii) To approve the Annual Governance Statement (Section 1) (iv) To approve the Accounting Statement (Section2) (v) To set the commencement dates for the exercise of Public Rights b. To receive the updated accounts as at the 31 May 2026 c. To receive a bank reconciliation as at the 31 May 2026 d. To receive the timesheets for the Caretaker and Park Keeper e. To agree payments in accordance with the Budget f. To approve updated Payment List for 13 May 2026 g. Update re Clerk applying for credit card h. S.106 update 5. Policies & Administration <ol style="list-style-type: none"> a. Review use of Village Green Policy b. Review Booking Form for Village ‘Green’ Space c. Revised Meeting Dates
53/26	<p>REPRESENTATION AT MEETINGS/TRAINING</p> <ol style="list-style-type: none"> a) KALC <ol style="list-style-type: none"> i. NPPF – Ward Member Call-In Policy KH ii. ACRE – Pledge KH/JS b) Village Hall Committee c) HHVEC – Risk Assessment 18th July and PL Insurance for Simia d) Any other external meetings
54/26	Items for the next Parish Council meeting

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)

55/26	Confidential Items
56/26	Date of next meeting: Parish Council Meeting: Wednesday 15 July 2026 at 7pm

David Rice (Clerk): 6 June 2026

1. LGA 1972 s85 (1)
2. LGA 1972 sch.12, para. 41 (1)
3. LGA 1972, sch. 12 para. 10 (2) (b)