

## MALBOROUGH PARISH COUNCIL

### NOTICE OF THE NEXT MEETING

**VENUE:** Choir Vestry All Saint's Church  
**DATE:** Wednesday, 21<sup>st</sup> January 2026  
**TIME:** 7pm

Councillors, I hereby give you notice that the monthly meeting of the Parish Council will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below. Dated this 15<sup>th</sup> January 2025

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Louise Wainwright

### BUSINESS TO BE TRANSACTED

1. **Welcome & Apologies**
2. **PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)  
**During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.  
**After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
  - o **TO RECEIVE REPORTS FROM: DEVON COUNTY COUNCIL & SOUTH HAMS DISTRICT COUNCIL**
3. **TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.**
4. **TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.**
5. **TO RECEIVE THE CLERKS REPORT**
6. **PLANNING & ENFORCEMENT:**
  - a) 3590/25/HHO, 17 Collaton Road, Malborough, TQ7 3SN, Householder application for rear & roof extensions to dwelling 22/01
  - b) 3571/25/VAR, 13 Portlemore Close, Malborough, TQ7 3SX, Variation of condition 2 (approved plans) of planning consent 2872/24/FUL to add solar panels 22/01
  - c) 3319/25/PAT, Airwave Solutions Ltd Communication Station Bolberry Malborough TQ7 3DY, Application for prior notification of proposed installation of replacement electronic communications apparatus comprising lattice tower with associated replacement aerials and transmission dishes, radio equipment housings, planting and development ancillary to radio equipment housing by telecommunications code systems operators. **DISCUSSION ONLY.**

### **BUSINESS TO BE NOTED/DISCUSSED:**

- a) Highways Report
- b) Update from South Hams Ramblers re. South Hams Way
- c) Emergency Plan
- d) Malborough Messenger Communication
- e) S.M.A.S.H as a subcommittee of Malborough Parish Council
- f) Land Transfer Update
- g) Toddler Swing Update
- h) Alston Rise Footpath Update
- i) Burial Ground Footpath Quote
- j) Village Hall Update and Request for Contribution to Floor

### **7. FINANCE & GOVERNANCE Receipts & Payments – Month 10**

- a) **Accounts to pay:** DCC £50.40, Nick Walker Printing £276.00, Source for Business £29.16, Devon Air Ambulance £500.00, Hope Cove Lifeboat £500.00, Malborough Village Hall £1,580.00.
- b) **To ratify:** SSE Energy £311.34, Wrangles £60.00, Source for Business £219.28, Screwfix £118.95, Aspli £147.36.
- c) **Standing orders:** Clerk Salary & HMRC x 2, Lloyds Bank Fee £4.25 x 2, Dave Bawden MVH £235.00 x2, SHEPS £220.00 x 2, Do It All Svs Malb Park £200.00 x 2, Wrangles Public Toilets £459.33 & Lengthsman work £200.00 x 2, Hugo Fox £11.99 x 2 & £20.99 x 1
- d) **Governance**
  1. 2026/27 Budget Agreement and Precept Setting

**Proposed dates of next meetings:** 18<sup>th</sup> February, 18<sup>th</sup> March, 15<sup>th</sup> April, 20<sup>th</sup> May, 17<sup>th</sup> June, 15<sup>th</sup> July, **Village Hall Annex 7pm**

Signed: *Rebecca Webster* Clerk to Malborough Parish Council

Clerk: (Miss) Rebecca Webster, tel: 07858 944498, [malboroughparishclerk@gmail.com](mailto:malboroughparishclerk@gmail.com)