



DALTON PARISH COUNCIL ACTING AS SOLE TRUSTEE TO SUNNYSIDE COMMUNITY CENTRE “THE CHARITY” (REGISTERED CHARITY 523569.)

Dalton Parish Hall,
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Dalton,
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S65 3ET

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13th April 2023

Dear Councillors,

You are hereby summoned to attend the **Ordinary meeting of Dalton Parish Council acting as Sole Trustee to the Charity Sunnyside Community Centre**, known as “The Charity”, to be held at Dalton Parish Hall on **Thursday 20th April 2023** at **6.00 p.m.** for the purpose of transacting the following business:

J Holsey

Joanne Holsey
Clerk to the Charity and Dalton Parish Council

AGENDA

Enclosure:

1. To receive apologies for absence given in advance of the meeting
2. To consider approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Charity Meeting held on 19th January 2023 **(A)**
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To receive a verbal update from the Clerk regarding matters from previous meetings
7. To note any issues from members of the public in attendance



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8. To consider financial matters and agree further action where necessary including: -
 - 8.1 The authorisation of payment of accounts from 19th January 2023 to 19th April 2023 (to be distributed at the meeting)
 - 8.2 Bank Reconciliation for 31st December 2022, 31st January 2023, 28th February 2023 to be checked against the bank statements at the meeting (information distributed at the meeting)
 - 8.3 Confirmation of payments schedules from 1st December 2022- 28th February 2023 (B)
 - 8.4 Confirmation of receipts schedules from 1st December 2022- 28th February 2023 (C)
 - 8.5 To review any outstanding invoices and take further action where necessary – information to be provided at the meeting
 - 8.6 To note emergency spend at the centre due to emergency callout with regard to window shutter on rear porch – new motor required £420.00
 - 8.7 To consider a request for a reduced let for a charity fundraiser (D)
 - 8.8 To consider and agree the charity accounts to fully accommodate all costs in association with the charity
 - 8.8.1 Subject to the decision above to agree the Salary/PAYE/Pension ratio to be apportioned to charity
 - 8.8.1.1 Sunnyside Caretaker and relief caretaker 100% of monthly salary costs
 - 8.8.1.2 Clerk 20% of monthly salary costs
9. To notify Parish Clerk for any matters for inclusion on a future agenda
10. To note the date of the next Charity Meeting: -

20th July 2023

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance,” BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON