

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 3rd May 2023 at 8.00pm
Venue:	Filmer Hall
Present:	Cllrs: Tim Turnill (Chairman), Malcolm Ireland, Nigel Edmed, Jonathan Worsfold, Clerk – Mrs Emma Hull Cllr Z Trzebinski

The Chairman asked if anyone was recording –no recording took place
Submissions from members of the public, Borough and Kent County Council Councillors,
and Police

Borough Cllr Trzebinski gave an update

1. Apologies previously received from - no apologies received
2. Election of Chairman and Vice Chairman
 - I. Chairman – Cllr Turnill was proposed and seconded as Chairman – agreed by all
 - II. Vice Chairman – Cllr Worsfold was proposed and seconded as Vice Chairman – agreed by all
3. Declarations of acceptance of all elected members – declaration forms were signed
4. DPI forms – no amendments to be made
5. Declaration of Lobbying -none
 - I. Declaration of Changes to the Register of Interests -none
 - II. Declaration of Interest in items on the agenda – none
 - III. Requests for Dispensation - none
6. Election to outside bodies
 - I. KALC Area Committee – Cllr Ireland
 - II. Joint Parishes Group – Cllr Edmed
 - III. Village Hall Committee – Cllr May
 - IV. Police Representative – Cllr Worsfold
7. Fixed assets register

The Parish Council resolved to approve the asset register

8. Risk assessment

The Parish Council resolved to approve and sign the risk assessment

9. Minutes of the meeting held 5th April 2023 were agreed, signed and dated by the Chairman
10. 2023/2024 Grass cutting schedule

The Parish Council resolved to approve the schedule

11. To agree insurance for new notice boards – not received in time for meeting
12. KALC – nothing to report
13. Highways – Cllr Ireland to send email to KCC regarding pot holes
14. Public Transport
15. Police
16. Finance
 - I. Bank balances
Unity 12,437.00
Nationwide
 - II. Income
MBC 6,434.00 Precept

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III. Expenditure

i) The following expenditure was approved

Lionel Robins	£60.00	Internal Auditor
E Hull	£59.99	Microsoft

ii) The following expenditure was ratified

Plus Net	£28.87	Broadband
Tailored Auto	£13.20	Pension Admin
SVPC	£156.00	Room Rent Months Jan, Feb, Mar, Apr
T. Cowen	£150.00	Noticeboards
Wicksteed	£282.24	Play Equipment repairs
Paul Waring	£660.00	Grass Cutting for 2022/23
HMRC	£46.80	PAYE Month 12
EDF	£71.88	Street Lighting

IV. Internal audit – The Parish Council noted the Internal Auditors comments

V. External audit – The Parish Council noted the appointment of Mazars as external auditors for 2022/23, for the new five-year contract

17. Planning

Recommendations were made on

i) 23/501398/FULL Morry House Morry Lane East Sutton Maidstone Kent ME17 3DR
Erection of a cedar framed Victorian greenhouse.

The Parish Council resolved no comment on this application

ii) 23/501129/FULL Hm Prison East Sutton Park Sutton Valence Kent ME17 3DF
Retention of 20no. individual occupancy residential units with canopy, a communal kitchen, breakout area and external hardstanding at HMP East Sutton Park.

The Parish Council resolved no comment on this application

iii) 23/501861/FULL The Finches Caravan And Camping Site Chartway Street East Sutton Maidstone Kent Use of land for stationing of 7(no) holiday static mobiles, including retention of 2(no) existing holiday static mobiles. (Resubmission of 22/504148/FULL).

Due to not receiving sufficient number of comments in the specified time scale, the Clerk was unable to submit a comment on behalf of the Parish Council

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- iv) To ratify the Recommendation made on
23/500800/FULL Elm Cottage, East Sutton Road, East Sutton, Maidstone, Kent ME17 3DT
Erection of new 2 bay garage

The Parish Council ratified the recommendation of no objection

18. Play areas including fencing –
i To agree fencing repair quote and signage – repair work has been completed, signage to be ordered
19. Village Hall
20. Correspondence - none

Meeting Closed 21:05

Date of next Parish Council Meeting 7/6/23

DRAFT