

**EGERTON PARISH COUNCIL  
EGERTON CHRISTMAS FAIR SUB-COMMITTEE  
MEETING 3**

**Tuesday 28th November 2017 at 4.15pm**

**DATE OF FAIR – SATURDAY 9th DECEMBER 2017 FROM 2.30 TO 4.30 PM**

**Present: HEATHER JAMES, MARY WALKER, SABINE CHAPMAN**

**Apologies:**

No.	Item	Action
1.	We have £36.56 in the kitty. Will keep table charges at £5 per table	Outcome
2.	<u>Suggested Stalls:</u> Over 60s - Bottle Tombola – 2 Tables WI - Raffle – Hut 2 School - hot drinks and small cakes and other items – Hut 3 Pre-school – Father Christmas rides, Teddy Tombola – 2 Tables Church - mulled wine, mince pies and mistletoe – Hut 5 Brenda Kent - Jewellery – Hut 4 Lois for Neighbourhood plan - bags – table Lisa Fraser – Christmas Food – 2 Tables Now Kinkle gifts – 2 tables BBQ - The Barrow House – Hut 1 No table Esther – Natural Skincare – 1 Table Esther's Mum – 1 Table Sabine's Gifts/Cathy's Boxes – Gifts – 1 Table Cricket Club - ?? Paul Hope- Steve Wellard Now <u>Martin Webb- chestnuts</u> Pheonix Cards – Di White – 1 Table	yes yes yes yes yes yes No Yes Yes Yes Yes Yes No Yes Yes
3.	<u>Santa Grotto</u> Ask: Julian Mills if he will lend us his trailer Andrew/Richard Hopkins if we can borrow straw bales. Sabine to find out who was Santa last year and if they will do it again (Cathy has Santa outfit)	Yes Yes Done
4.	<u>Setting Up/Breaking Down</u> (Suggested Help) Bill/Glen nuts and bolts Al Jones Roger/Scott/Alan James Martin Chapman Martin Wilkinson Steve Wellard John Harrison Jim Stears Graham Howland Rob Walker Andy and Hazel Harper Sara Martin	Heather Heather Yes Sabine Yes Yes Yes Heather Yes Yes Yes Yes
5.	<u>Programme</u> School Drama – Mike Dyer-Ball Minstrels - Jerry Crossley School Choir – Carol Singing Egerton Players – Mummas Play/Carol Singing Competitions: (Cathy has agreed to draw template) Colouring: – Christmas Bauble )ask Curate Jack to judge Bake: 5 Christmas themed biscuits Curate )	No yes Yes Sabine  Yes

	Prizes	done
6.	<u>Promotion</u> Posters- notice boards and Shop Egerton Update Article notice about The Street and Glebe parking Kentish Express Article	done done done
7.	<u>Set Up</u> Electrician – Dave Austin – is he still happy to be involved/kit Have asked Andy Harper to help Mike Yarrow to provide electricity Parking - Traffic Cones/School Car Park Use	No/yes Yes Yes Yes
8.	The Parish Clerk has been informed of the event for insurance purposes.	Yes
9.	<u>Christmas Tree</u> Parish Council to pay for it Alan and Scott to collect it and erect it on 2 <sup>nd</sup> December Sabine plus others to decorate it week-end before fair Parcels to go under tree Once the lights and decorations have been checked some new ones may need to be bought from kitty. 2 sets of new lights £59.98	Yes organised Sabine/Mary Mary/Sabine
10.	<u>Extra Items</u> Remember to buy black plastic sacks for rubbish Write Thank you notes after event The hall is booked just in case Pictures to be collected from school on Friday, judged and then displayed Marquees, find out where they are stored Huts stored at Greenhill House The colouring competition poster will have details of the programme on the back Martin Webb has been asked to provide his own insurance for hot chestnuts	Mary Heather Done Mary Heather Heather Heather Heather

**The next meeting Christmas Fair**