



Rusper Parish Council
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MEMBERS OF RUSPER PARISH COUNCIL ARE HEREBY SUMMONED TO ATTEND THE MEETING OF RUSPER PARISH COUNCIL, TO BE HELD ON TUESDAY, 28th APRIL 2026, AT 7:00 PM IN RUSPER VILLAGE HALL.
Lisa Wilcock, Clerk to the Council, 22nd April 2026.

AGENDA

1. Apologies for Absence

To note and consider apologies for absence.

2. Declarations of Interest

To receive declarations of Disclosable Pecuniary Interests and other interests in respect of items on the agenda.

3. Climate Crisis Statement

To reaffirm the Council's acknowledgement of the climate crisis and confirm environmental considerations in decision-making.

4. Minutes of the Previous Meeting ([Document 1](#))

To approve the minutes of the Parish Council meeting held on 24th March 2026 as a true and accurate record.

5. Open Forum

An opportunity for members of the public to address the Council in accordance with Standing Orders.
Meeting closed to the public following this item.

6. Rusper Sports Club Discussion

- a) To **note** the Clerk's reports regarding the Recreation Ground.
- b) To **consider** the quotation for works required prior to HSE testing, and to agree a fixed cost to enable the works to proceed. The Clerk recommends allowing for a contingency.
- c) To **agree** any additional works the Parish Council considers necessary.
- d) To **agree** to commission a further HSE test at a cost of up to £500.
- e) To **consider** and approve expenditure for the Recreation Ground, including identification of appropriate funding sources.
- f) To **agree** future communication with the Sports Club to ensure transparency and ongoing dialogue. This item may be deferred to the Roads, Footpaths and Open Spaces Committee to allow current works to be completed.
- g) To **note** that the pump trough is empty of water and therefore is outside of HSE testing.
- h) To **agree** the removal of waste from the Sports Club shed.

The Clerk advises that Section 106 funding may be available see Agenda item 9(g); however, ongoing maintenance will require alternative funding.

7. Reports from Other Authorities

- a) County Councillors Report
- b) District Councillor's Report

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8. Financial Matters ([Document 3](#), [Document 4](#), [Document 5](#), [Document 6](#))

- a) **Financial Reports** March to **consider** and **approve** Reconciliation, Budget Report, Unity Trust Bank Statement and Nationwide annual statement.
- b) **Grant Application** – to **note** the Grant Application Rusper Stores CCTV has been actioned and will be project managed by the staff at Rusper Stores.
- c) **Schedule of Payments** - to **approve** the Schedule of Payments. (to follow)
- d) To **note** the internal audit review on 11th May 2026 by Mulberry LAS.
- e) To **consider** the opening of a new savings account with Hinckley and Rugby Building Society. ([Document 7](#))
- f) To **note** the CIL and S106 reports. ([website link](#))
- g) To **note** the CIL income of £11,324.13 due this quarter from HDC. ([Document 8](#))
- h) To **agree** a budget for the installation of troughs around the village of Rusper.

9. [Community Governance Review](#) – Horsham District Council

To **note** that the review will commence following the elections on 9 May 2026. Significant boundary considerations affecting the Parish of Rusper have been identified at a meeting attended by the Clerk namely the RM7 Mowbray site, and the Council is expected to make representations as part of the consultation process. The Council **may** appoint a working group to examine boundary matters in detail in preparation once the consultation is released. Council may also be minded to liaise with neighbouring parish council in preparation for a comment for resolution at the May meeting.

10. Memorial Bench - Playground ([Document 10](#))

To **confirm** the bench order and note that the family have been contacted regarding the plaque wording, Clerk to pass wording to donor.

11. Annual Parish Meeting

Chair to **confirm** the arrangements for the Annual Parish Meeting on 26 May 2026 – note agenda release must be no later than 18th May 2026.

13. Gatwick Report ([Document 11](#))

To receive and note the Gatwick report.

14. Reports from Representatives

To **receive** updates from Councillors who represent the Parish Council on external bodies, committees, or working groups. Each Councillor may report on recent activities, meetings attended, or relevant matters, allowing Members to stay informed and share information across the Council. **Including:-**

- a) **Cllr Fenella Maitland-Smith** – the final fingerpost cannot be completed at this time. The Council is asked to agree whether to await the restorer’s availability to complete the works or to commission an alternative fingerpost maintenance provider.
- b) **Cllr Simon White** – update on fallen trees in the Recreation Ground.
- c) **Cllr Geoff Hussey** – update on tree surgery works.
- d) **Cllr Daniel Matthews** – update on the installation of the defibrillator cabinet at the pavilion.

15. Planning Inspector and Local Plan

Debrief on the Examination of the Horsham District Local Plan 2023–2040 following Councillor representations at the hearings.

16. Matters Arising

To **review** any issues, actions, or discussions from previous meetings and identify items that require further attention. **Members may propose matters to be added to the agenda of the next meeting** for consideration or action.

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17. Date of Next Meeting

To confirm the date of the next Parish Council meeting.

Exclusion of Press and Public

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council may exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest, and may pass a resolution, without notice, to do so.

Confidential Session Agenda Items

19. Land Acquisition (documents by email)

- a) To **agree** the appointment of a surveyor to undertake a valuation of the land. (to follow)
- b) To **appoint** a working party.
- c) To **agree** the terms of reference for the working party, including but not limited to:
 - To **submit** a recommendation to Council on the valuation of the land for resolution.
 - To **negotiate** with landowners.
 - To **submit** an agreed purchase price to Council for approval.
 - To **explore** and **propose** potential loan arrangements.
 - To **conduct** Community Engagement (must do)
 - To **present** to Council projected repayment plans, including anticipated income from the Sports Club and the precept.
 - To **prepare** and present a comprehensive financial plan, including an assessment of associated financial risks.

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