



Minutes of the Dymchurch Parish Council meeting held on Monday 6<sup>th</sup> January 2020 at 7pm in the Committee Room of the Parish Council Offices 13 Orgarswick Road Dymchurch.

**Members Present**

**Cllr. D. Coker -Chair**  
**Cllr. D. Young**  
**Cllr. S. Leverick**

**Cllr. M. Wright**  
**Cllr. J. Williams**

**Cllr. D. Noonan**  
**Cllr. C. Young**

**Parish Clerk Mr. J. Lawrence**

**Project and Finance Officer Mr. A. Lawson**

**Also, Present- District Councillor Ian Meyers, Cllr Terry Mullard**

**6 members of the public:**

- 1. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

Cllr J Carr- Illness

- 2. DECLARATIONS OF INTEREST**

- To declare any personal interests in items on the agenda and their nature.
- To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

No declarations were made.

- 3. ELECTION OF VICE CHAIR**

Members will propose and vote for a member to become vice chair of Dymchurch Parish Council due to the resignation of the previous chair.

Cllr C Young was proposed by Cllr D Young and seconded by Cllr Wright- a vote was taken, and it was agreed unanimously that Cllr C Young would be the new Vice Chair due to the resignation of the previous Vice Chair.

- 4. MINUTES OF THE PREVIOUS PERSONEL MEETING** held on 2<sup>nd</sup> December 2019 to be agreed and signed as a true record.

The minutes of the previous meeting were accepted and signed a true record.

- 5. MATTERS ARISING FROM THE MINUTES**

Cllr Williams asked for clarification on who were the working group referred to within the minutes. It was confirmed that this was the Assets and Amenities Group which would be clarified in further minutes.

## 6. UPDATE ON ACTIONS FROM PREVIOUS MEETING

Number	Details	Comments
1	Write to the District Councillors regarding a request from a member of the public to move back to weekly refuse collections	Contact was made. There are no plans to return to weekly refuse collections. We were reminded that food waste is collected weekly
2	Reply to the Rights of way officer at KCC to offer support in updating the Definitive Rights of Way map for the footpath extension from Hind Close to the A259	Completed
3	Confirmation as to how much coverage Dymchurch will get as the proportion of the cost that has been requested is more than other contributors.	Members had been given a copy of the leaflet via e mail- It was agreed that Dymchurch PC would contribute £400.00 as requested. See below
4	To write to the Residents Association at Ship Field to ask if they have any interest in purchasing the land upon which the Bowery Hall sits	Response received- No plans or resources to purchase the land
5	Christmas lighting to be considered in the Budget proposal for 2020-2021	Completed
6	Housing Supply Consultation to be e mailed to members for a response at the next Council meeting.	See agenda item 13
7	To arrange Seawall carpark to be made disabled parking only and costs for relining and signage be obtained by the Clerk.	Ongoing
8	Protective sleeves to be ordered for the new saplings at the recreation ground.	Purchased

9	Highstreet regeneration bid to be. Submitted	Submitted awaiting result
10	Signs at the seawall to be considered for replacement.	For discussion at the Assets and Amenities meeting.
11	Click to Cycle shelter is obstructing work that needs to be carried out by electric Company- Click to Cycle to be contacted	Ongoing- there has been a lack of response over the Christmas period
12	Defective lights in Orgarswick Avenue	This will be followed up as the light has not been repaired

## 7. QUESTIONS FROM MEMBERS OF THE PUBLIC- Public Participation

- a. A member of the public wanted to confirm that permission to use the recreation ground for events would still need to be obtained from the Council.  
This was confirmed.

## 8. CORRESPONDENCE AND COMMUNICATIONS In circulation

- a. E mail received via District Councillor Meyers- reporting that noise and nuisance is being caused on a regular basis by a group of car enthusiasts who meet at the Martello Carpark. This has been going on for some time and they feel that when they ring the police and the Council nothing is done.

**It was agreed that the Clerk would write to the Community Safety Unit at Folkestone and Hythe District Council, Kent Police via the PCSO and the KCC Community Warden Jon Lodge for support.**

- b. E mail from District Cllr Meyers highlighting the current consultation into the budget for 2020-2021

Noted by members present

- c. Letter received from concerned resident that the Royal British Legion are using land at the Plater Hall for consumption of alcohol and have erected a gate onto the land there.

The clerk informed the meeting that he had written to the Licencing authority to enquire as to whether this was covered in the Licenced Activities.

- d. A letter has been received from Mr Piper asking for permission to erect a memorial bench at the Recreation Ground.

**It was agreed unanimously to authorise this request.**

**ACTION- Clerk to contact Mr Piper.**

- e. Letter received from member of the public asking if Dymchurch PC would be interested in adopting the model K6 George VI (1940's) telephone box which is in Marine Avenue.

Member requested further information before deciding

- f. Letter received from volunteer regarding expenses for maintaining the Memorial Gardens.

**ACTION- Clerk to contact volunteer for details and arrangements**

- g. A reminder letter has been received regarding the donation of £400. For the Romney Marsh Tourist Leaflet.

This has previously been discussed at Council meetings.

**It was agreed unanimously to contribute £400.00**

- h. A personal visit to the office from a war veteran and member of the RBL to update us on the request for a Remembrance Bench to be placed at the Memorial Gardens.

The bench which has been suggested depicts all the services, men and women the cost of the identified bench was £800.00 with a delivery charge of £150.00.

After discussion a vote was taken regarding the purchase of the bench to meet the 8<sup>th</sup> May deadline commemorating VE day

**VOTE- 6 For  
1 Against**

**ACTION: Clerk to arrange the purchase and to write to the RBL to confirm their contribution.**

## **9. REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES**

### **a. District Councillor's Report**

District Cllr. Mullard: Summary

- He will be attending a grant Application board meeting on the 13<sup>th</sup> January which includes the Martello Tower and an application for resurfacing the car park
- He reports that he is on the Otterpool Working Group board – A lot of money has been spent buying up land and property. He would like to hear opinions from residents, and he is 90% in favour of the development but accepts there are infrastructure issues which need to be ironed out.

Members highlighted that with the development of Otterpool this could mean more people coming to Dymchurch. There are concerns that the roads and the local facilities for example toilets are not sufficient. Cllr Mullard said he would be pleased to receive any comments from the Council.

#### District Cllr. Meyers- Summary

- Reported that the District Council took out injunction to move on the Travellers before Christmas, but they moved on before this was required.
- The new District Council Website is now running again and includes a new chat service. The planning portal has also been updated to make it more user friendly and this will be brought online over the coming weeks.
- He reported on the borrowing that the District had agreed to before December.
- He reported that the Council Housing stock had now been brought back in House as it was found to be in a bad state, and this would require funding
- The Green agenda has been adopted by the district and this will cost £10 million.
- Council tax is expected to come in at slightly below inflation levels
- Highlighted that the district is going to deliver 1280 over the next 30 years and the waiting list is 1285
- Reported that Cozumel has indicated that it wants to move away from working with the District and it is anticipated that the District will by the racecourse and with the help of Homes England to develop the land.
- He reports that the project he is working on will double the biodiversity in the developing areas (*OTTERPOOL*) due to the reduction in intensive farming and the use of fertilizers and pesticides.

#### **b. County Councillor's Report**

**No report apologies sent**

#### **c. Community Warden's Report**

**No report**

#### **d. PCSO's Report**

**No report**

### **10. PLANNING**

Reference	Location	Details	Comments
Y19/1349/FH	39 Queensway Dymchurch Romney Marsh Kent	Section 73 application for removal of condition 3 (the works hereby approved shall not be carried out except in complete accordance with the details shown on the submitted plans, number EMA-2016-132-02 rev 2.) Of planning permission Y17/0580/SH	

Y19/1392/FH	22 Brookside Dymchurch Romney Marsh Kent TN29 0QQ	Construction of pitched roof to rear extension and porch following removal of existing. Construction of bowed window to front elevation. Bricking up of existing side windows	
Y19/1415/FH	Land Adjoining 20 St Marys Road Dymchurch Kent	Proposed residential dwelling	No decision was made as further information was required. It was agreed that the Clerk would assist residents (who were in attendance) and write to the planning department to ask for an extension to obtain further information. It was also agreed that the Planning Department would be asked to take this application to the Planning Committee for a decision.
Y19/1452/FH	Martello Medical Practice 20 Chapel Road Dymchurch Romney Marsh	Section 73 application for variation of conditions 11 (car/cycle parking) & 12 (turning area) for planning permission Y11/0126/SH (change of use) office/light industrial (class B1) to doctors' surgery (class D1)	After discussion members agreed unanimously to object to the variation requested. It was felt that the applicant should comply with the conditions to ease the pressures of parking, traffic hazards.

## 11. FINANCE

- a. Breakdown of expenditure/income since last meeting  
No issues were raised
- b. Authorisation of Payments- Two Councillors will be required to check and sign invoices-  
Checked by Cllrs D and C Young
- c. Signing of Cheques if required.

None required for signature

## 12. BUDGET PROPOSAL 2020-2021

**Members will review the budget proposal for the above period.**

After discussion it was agreed that the budget proposal presented to the meeting would be accepted. A precept of £83,000.00 would be requested. This is a 0% rise on last year's figures.

The full proposal will be published in due course on the website.

**It was proposed by Cllr. Leverick and seconded by Cllr. Noonan to accept the budget proposal and apply for the precept as stated above.  
A vote was taken- 6 For**

## 1 Abstained

**ACTION-** Clerk to write the District Council to request the amount agreed.

### 13. CORE STRATEGY REVIEW SUBMISSION DRAFT (Amendments to housing supply) CONSULTATION:

Members will discuss a response to the above consultation: The consultation documents can be viewed at <https://shepway-consult.objective.co.uk/portal/>

After discussion it was agreed that the Clerk would respond on behalf of the Council to obtain clarification about the comments mentioning Dymchurch as a rural hub and the labelling of Dymchurch as a high flood risk area. Does this mean that Dymchurch will see no development and receive no support while other areas will be?

**ACTION-** Clerk to write as requested.

### 14. DYMCHURCH PAVILION AND RECREATION GROUND WORKING GROUP PROPOSAL

Members will discuss creating a working group to monitor and report back to Council on the progress towards transferring management of the Pavilion and Grounds to the Charitable Incorporated Organisation.

After discussion it was agreed that a working group would be formed through the Assets and Amenities Group

**ACTION-** Agenda item to be added to the Assets and Amenities meeting.

### 15. ANY OTHER BUSINESS

1. Streetlights-Lower Sands defective- Cllr Young will follow this up
2. Broken bins- These will be replaced by the District once the contract has been agreed at District Level.
3. Vote of thanks proposed by Cllr Williams for Merlin Redding who retired just before Christmas- Chair will write to Merlin Redding.
4. State of Village Toilets- This is being followed up by Cllr C Young
5. Traders Licence to be obtained for the kiosk which sells Donuts- To be followed up by Assets and Amenities
6. Post Office meeting Friday 10<sup>th</sup> with the Postmaster, Damian Collins MP and The Post Office.

### 16. DATE OF NEXT MEETING.

3<sup>rd</sup> February 2020 unless otherwise advised. The meeting will be held in the Parish Council Office Committee Room at 7.00pm.