

Munslow Parish Council



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Draft Minutes of the meeting of Munslow Parish Council, on 1st July 2026

Present: Cllrs Stuart Rowbotham (Chair), Richard Arnold, Liam Bell, Nigel Dobson, Val Fotheringham, Sara Kelby, Ed Povey, Chris Meeson.

- 26/081** **Receive and Accept Apologies for Absence:** None
- 26/082** **Declarations of Interest:** None
- 26/083** **Public Forum:** No members of the public were in attendance
- 26/084** **Approval of the Minutes of the Parish Council meeting held on 3rd June 2026:**
RESOLVED: to accept the minutes as an accurate record and they were signed by the chair.
- 26/085** **Reports**
- a. Shropshire Council – Cllr Stanford reported that Cllr Boddington has been replaced by Cllr Waite as chair of the Southern Planning Committee. The Council is reviewing all services in an attempt to save money. They are closing Helena Lane Day Centre and some of the services are transferring to Alexandra House. He had the regular meeting with Highways. It is hoped that a 20mph speed limit will be installed at the school in Rushbury. There is a public consultation on the Local Plan. He is now vice chair of the Shropshire Hills National Landscape Partnership.
 - b. Munslow Village Hall – Cllr Dobson had no new issues to report
 - c. Nature Recovery Project – Cllr Kelby reported that there had been 30 people on the recent guided walk and further 6 joined them for tea. A meeting had been held in Aston Munslow and there was a lot of interest from residents. They are encouraging people to get involved in the butterfly count. The bird box construction day at Beambridge Village Hall is on the 10th October. They are evaluating each element of the project as they go along.
- 26/086** **Consider the Email from Shropshire Council re Expression of Interest in Providing Streetscene Services:**
RESOLVED: a. to complete the Expression of Interest form indicating an interest in exploring Streetscene/Grounds Maintenance with Shropshire Council. b. to consult with SALC about the legality of Shropshire Council proposing to cease cutting verge alongside highways.
- 26/087** **Review the Consultation for the Local Plan**
RESOLVED: to encourage members of the public to complete the consultation form by publicising it on the website and Facebook page.
- 26/088** **Agree New Tasks for the Environmental Maintenance Contractor:** the contractor has recently cleared weeds from the brook in the centre of Munslow. Cllr Bell reported that Millichope Estate has various ‘Slow the Flow’ scrapes and has reinstalled the pond above Munslow to help reduce flash flooding.
RESOLVED: to ask for verges on corners to be strimmed.
- 26/089** **Review and Adopt the Biodiversity Policy:** Cllr Kelby had added actions relating to the Nature Recovery Project
RESOLVED: to adopt the policy
- 26/090** **Review and Adopt the Website Accessibility Statement:**
RESOLVED: to adopt the statement
- 26/091** **Consider Data Protection Training Options for Councillors:**
RESOLVED: Councillors will let the Clerk know when they wish to be booked onto the training course.
- 26/092** **Management of Assets**
- a. Update on Repairs/Replacement of Notice Boards – defer to next meeting.
 - b. Maintenance of Vehicle Activated Signs – Cllr Dobson to check battery power on one sign.

- c. Review the Updated Asset Register: Cllr Dobson will let the Clerk know the most recent replacement cost for the Vehicle Activated Signs. The new laptop was added and the old one shown as decommissioned.

RESOLVED: to accept the Asset Register with the agreed changes.

26/093

Consider a Letter from Acton Scott Heritage Farm Requesting Financial Support:

RESOLVED: to reply to Acton Scott that the Council does not make grants.

26/094

Finance

- a. Note Income: Shropshire Council Environmental Maintenance Grant £1,000; Crown Inn at Munslow patrons' donations towards Defibrillator Fund £33.10
- b. Review the Finance Report and Sign the Bank Reconciliation: £182.94 will need to transfer into the Environmental Maintenance Reserve to increase the carry forward to £1,000 to match the grant of £1,000 from Shropshire Council. There was an overspend of £55.44 for the affiliation fee with SALC. As of the 31st May 2026 the current account held £7,934.62 and the savings account £7,338.26

RESOLVED: to accept the report and the bank reconciliation was signed by Cllr Arnold.

- c. Agree the Level of Insurance for the Forthcoming Year: the insurance period ends on the 4th September; the Clerk will ensure that the updated Asset Register is provided to the insurance company.

RESOLVED: Once a quote is received two further insurers will be asked for quotes and councillors will review the outcome via email before the final decision is made.

- d. Authorise Payments

- i. D Lewis (Environmental Maintenance) Inv 1028 £140
- ii. H Coonick, Clerk (Inks, postage, laptop) £250.52
- iii. Nest Box Company (Nature Recovery Project) £691.47

RESOLVED: to make the above payments.

26/095

Items for the Next Meeting on Wednesday 2nd September 2026 at Munslow Village Hall

- a. **Consider Purchasing Solar Panels for Vehicle Activated Signs** b. **Update on the Expression of Interest with Shropshire Council Streetscene services.** C. **Replacement/Repair of Notice Boards**

Signed:

(Chair)

Date: