

WOORE PARISH COUNCIL

www.wooreparishcouncil.org

Helen Jackson, Clerk to Woore Parish Council
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Dear Councillor:

You are hereby summoned to attend a **Meeting** of the **Parish Council of Woore**, to be held on **11th October 2021**, commencing at **7:30pm**, in order to conduct the following business listed on the agenda below.

Signed 

Helen Jackson (Clerk to Woore Parish Council)

Date: 4th October 2021

WOORE PARISH COUNCIL MEETING AGENDA

21080 Welcome / Present, Apologies and/or absent

21081 Declarations of Disclosable Pecuniary Interests or any other interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer. Members are reminded to declare any gifts and/or hospitality. (LGA 1972 s94).

21082 Open Forum – to last no longer than 15 minutes.

21083 Approval of the Minutes of the Meeting held on 9th August 2021 (deferred from 20th September meeting due to absenteeism) and 20th September 2021 (Local Government Act 1972, s12p41(1)).

21084 Matters arising: to cover any matters arising from Minutes of 20th September 2021, referred to in 21083.

21085 Committee and Representatives Reports: for Councillors/representatives to provide reports/updates on any relevant matters.

a) **MVAS & Community Speed Watch Scheme**

To receive a report on the training and launch of the community speed watch scheme.

b) **All other reports as required**

21086 Shropshire Council Representative Report: for Cllr R. Aldcroft to provide reports/updates on any relevant matters.

21087 Planning

a) **Applications:** to adopt comments to be submitted in response to the following applications and as circulated to Councillors prior to the meeting;

i. **21/04147/FUL** (23rd September 2021)

Address: Oak Farm, Dorington Lane, Woore, Crewe, Shropshire

Proposal: Conversion of existing outbuilding into habitable space installation of decking and pergola and replacement vehicular entrance gates.

Date of next Ordinary Meeting of Woore Parish Council: 8th November 2021

ii. **21/04148/LBC** (23rd September 2021)

Address: Oak Farm, Dorrington Lane, Woore, Crewe, Shropshire

Proposal: Conversion of existing outbuilding into habitable space installation of decking and pergola and replacement vehicular entrance gates effecting a Grade II listed building.

- b) Decisions: to acknowledge all planning decisions made between 20th September 2021 and 11th October 2021.

21088 HS2:

- a) To receive an update from the Chairman on Traffic Calming/Mitigation discussions/next steps and HS2 Consultation.
b) To receive an update from the Chairman on actions from the meeting with Owen Paterson, Lezley Picton, Steve Charmley and Roy Aldcroft, 22nd July 2021

21089 WPC IT Review 2021:

- a) To receive a report from Vice Chairman Cllr Davies on next steps for a review of IT requirements and to identify priorities following Councillors feedback.

21090 Remembrance Sunday:

- a) To consider the Parish's preparations for Remembrance Sunday.

21091 Local Authority School Governor

- a) To appoint a representative for the role of LA School Governor at Woore Primary School, in preparation for Cllr Cowey stepping down from the Governor role in May 2022.

21092 Woore Parish Council Risk Assessment

- b) To adopt with immediate effect, the Risk Assessment and Business Resilience Scheme as circulated prior to the meeting.

21093 Finance:

- i) Invoices/payments & receipts: to resolve to approve the below detailed expenditure:

Date	Recipient	Reason for Payment	Cheque Number	Amount (Ex. VAT)	VAT Amount	Power of Expenditure
12.10.21	Helen Jackson	Clerk Salary (Sep): Gross Pay Holiday Pay NI deduction Income Tax deduction Expenses Sundry	1812	£853.22 £0.00 £6.75 -£38.00 £45.42 £64.02 (£993.91)	£5.44 <u>£999.35</u>	LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LG (FP)A 1963 s.5 LG (FP)A 1973 s.5 LG A 1972 s.111 LGA 1972 s.137
24.09.21	Richard White	Lengthsman	1813	£60.00	£0.00	HA 1980 s.96(5)
02.09.21	SSE	Streetlight energy supply	D/D (Paid)	£48.86	£3.03	PCA 157 ss.3(1) & 7, HA 1980 s.301
01.10.21	Tony Seabridge	Grounds Maintenance- 01/09/21-30/09/21 inc. grasscutting and spraying	1815	£400.00	£80.00	HA 1980 s.96

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- ii) Bank reconciliation: for the Council to receive and accept the month end bank reconciliation
- iii) Quarterly Financial Review: to report on the findings of the Q1/Q1 2021-2022 internal financial review and to discuss any necessary actions.
- iv) VAT Claim: to report on outstanding VAT to be claimed to date for Q4 2020/2021 and Q1 2021/2022.
- v) ICO Registration: to acknowledge the payment of £35 made in advance of the meeting, for the ICO registration fees in line with GDPR requirements and the set-up of a direct debit for future annual payments.

21094 Clerk's Report and Correspondence

To receive a summary of Reports and Correspondence for the period from 20th September to 4th October 2021.

DATE OF NEXT ORDINARY PARISH COUNCIL MEETINGS

8th November 2021, 7.30pm and 13th December