

SWAFFHAM TOWN COUNCIL

Minutes of the **Planning & Built Environment Committee** meeting held on **Tuesday 30 August 2022 at 4pm** in the Council Chamber, at the Town Hall

Present: Cllr L Scott (in the Chair)

Councillors: Mr S Bell, Mr P Darby, Mr G Edwards, Mrs S Matthews

Deputy Town Clerk: Mrs H Carrier

Office Administrator: Mrs H Duggan

1. Apologies for absence

Cllr L Beech – work commitments

Cllr Houghton - holiday

2. Declarations of interest for items on the agenda

Cllrs Darby & Bell declared in interest in Agenda item 8.2, as Museum Trustees.

3. 3PL/2022/0416/F

Mr D Higginbotham, Void Architecture attended alongside Developer Mr M Green to seek Cllrs agreement for a potential lease/sales agreement for a small section of land in the Shambles denoted as 'proposed bin and cycle storage in the above application.

Key items highlighted included:

- Now five flats not six
- No cycle storage was required
- NCC Highway were insistent that external bin storage was required – waste collection would be as other businesses, the bins would be drawn to the roadside for emptying without the need for access into the Shambles area
- Void Architecture would be happy to design an enclosure for the bins that would minimise appearance and smell, Mr Green also confirmed he would be happy to agree to a monthly clean up of the bins to minimise smells etc.
- Mr Green was keen to improve the area with the design and storage facility and would be happy to comply with either a lease or sale of the area.

Following the presentation, the Committee agreed to provide a summary update to Full Council at the September meeting for a decision to be made.

The Committee requested the Deputy Town Clerk investigate the progress of the purchase of the Shambles area.

4. Public Open Forum

No public present

5. Planning related issues from Non-Member Councillors

None received.

5. Minutes

The minutes of Tuesday 26 July 2022 were agreed as a true and accurate record and signed by the Chairman.

6. Outstanding actions from previous meetings

It was confirmed by the Deputy Clerk that a thank you notice had been sent to Dr Ormerod to recognise his hard work in registering footpaths in and around Swaffham.

Cllr Scott confirmed a further footpath modification had been approved – the old railway line from Norwich Road through to Sporle Road, along the back of the Persimmons development.

The Deputy Clerk was asked to confirm with NCC Highways that the trees and obstructions would now be removed to allow walkers to use the footpath again.

7. Decisions/Information from Breckland Council

- 7.1. **3PL/2022/0659/HOU** Proposed rear first floor extension, ground floor extension and alterations to roof with associated works to the property. Ivy House, 17 Tumbler Hill. Mr Michael Bashford. **APPROVED**
- 7.2. **3PL/2022/0664/F** Proposed Dwelling and Detached Garage, Land at Stanfield House, Lynn Road. Icon Architectural. **APPROVED**
- 7.3. **3PL/2022/0690/HOU** First floor Extension to rear and side, 3 Westfield Road, Mr & Mrs S Craske. **APPROVED**
- 7.4. **3PL/2022/0770/F** Erection and siting of Fibre Exchange Telecommunications Infrastructure to provide a full fibre (gigabit) to the premises service. Land rear of 31 Turbine Way. Upp Ltd. **APPROVED**
- 7.5. **3PL/2022/0614/HOU** Proposed single story rear extension and associated works, 61 The Oaklands. Mr Alistair Button **APPROVED**
- 7.6. **3PL/2022/0772/HOU** Proposed Single Storey Rear Extension with Pitched Roof. 17 Forest Grove. Mr Chen **APPROVED**
- 7.7. **3PL/2020/0514/F / 1954 - APPEAL UNDER SECTION 78** - Breckland Meadows, Lynn Road, Use of land for siting of static caravans for permanent occupation. Inspectorate reference: APP/F2605/W/21/3282678. **Notice of Appeal Hearing to be held on the 20th of September 2022 at BDC Dereham, and virtually via Zoom, starting at 10am for 2 days.**
- 7.8. **3PL/2022/0726/F** Removal of Existing BT Phone Box and Installation of a Proposed Replacement BT Street Hub and Associated display of advertisement to both sides of the unit. Footpath outside 48 Market Place. **On BDC Agenda for 6th Sept Planning meeting.**
It was agreed Cllr Scott would attend and speak at the BDC meeting on behalf of Swaffham Town Council.
- 7.9. **3PL/2022/0725/A** Two digital 75-inch LCD display screen, one on each side of the Street Hub unit. Footpath outside 48 Market Place. **On BDC Agenda for 6th Sept Planning meeting.**
It was agreed Cllr Scott would attend and speak at the BDC meeting on behalf of Swaffham Town Council.

8. Planning Applications

- 8.1. **3PL/2022/0851/LB** Re-tile roof on farmhouse (Retrospective). Wood Farm North Pickenham Road. EFL Ltd. **NO OBJECTION**
- 8.2. **3PL/2022/0860/F** Proposed Street furniture/ Art instillation on Public Highway at Land Adjacent to Pit Lane. Ms Veronica Hutchby. **NO OBJECTION, Swaffham Town Council are supportive of this application.**
- 8.3. **3PL/2022/0923/F** New single-story dwelling including garage; revisions to access road; boundary wall and screen fence, Land at the northern end of Acorn Drive. Mr John Ball. **NO OBJECTION**

- 8.4. **3OB/2022/0048/OB** Discharge the planning obligation on 3PL/2017/1351/F – Confirmation of compliance with all conditions imposed under S106 agreement, Swans Nest site Land East of Brandon Road, Flagship Housing Group.

Cllr Scott asked the office to obtain details of the S106 agreement before confirming compliance as requested, specifically in relation to boundary fencing, hedges, drains etc.

Cllr Scott asked that the Assets & Open Spaces Committee be tasked with reviewing all previous agreements on this development and the proposed Brandon Road new development to ensure ongoing compliance.

9. Late Applications.

- 9.1. **3PL/2022/0978/LU** Proposed single storey side extension - Certificate of Lawfulness (Proposed Use) 6 Merryweather Road. Mr & Mrs W Frohawk. **NO OBJECTION**

10. Next meeting

Tuesday 27 September 2022.

Meeting closed at 5.15pm

Chairman.....