

**Minutes of the Meeting of North Baddesley Parish Council held on Monday 9<sup>th</sup> October 2017 at 7.00pm in the Sports Pavilion, Recreation Ground, Sandy Lane, North Baddesley.**

Present: Cllr D Knight (Chair), Cllr C Hill, Mrs A Tupper and A Warnes

Absent: Cllr E Cosier, Mrs P Darnton and P Thompson

In Attendance: J Harrington, Parish Clerk (Minutes)

Members of the Public: 3

**17-18/0187 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr E Cosier due to his wife's illness, Mrs P Darnton as she was on holiday and P Thompson who had a work commitment.

**17-18/0188 DECLARATION OF INTERESTS/DISPENSATIONS**

There were no declarations of interest/dispensations.

**17-18/0189 POLICE REPORT**

There were no Police present and a report had not been sent in. The Clerk had contacted Sergeant Andy White of Romsey Police Station to ask why reports would no longer be sent in. Due to various budget reductions there were less officers working on the neighbourhood team. As a result the team no longer had the time to write reports as this took them away from their primary role of being a visible presence in the community. Various other platforms were used to keep people up to date including Neighbourhood Alerts and police.uk which included crime maps which were available to all members of the public.

An agreement had been made by the District Commander that, if the local PCSO was on duty, and their presence was requested with advance notice, there was an expectation that they would attend the first 15 minutes of any community meeting. Officers were no longer in a position to change their duties to accommodate meetings.

**17-18/0190 OPEN PERIOD**

The Chairman welcomed three members of the public to the meeting.

Duncan Bennett had attended to introduce himself as Baddesley Park Football Club's new Liaison Officer. His role would be to liaise with the Parish Council on how they could work together for the benefit of the community, what the club could offer the Parish Council and how they could best promote club sponsorship.

The club was looking at completely revamping its website, putting on sponsors and hopefully linking in with the Parish Council's website. Duncan confirmed that the club was the biggest non-profit making organisation in North Baddesley.

There was a lot of interest at the younger age level and they wanted to run their own tournaments at the Recreation Ground with fun days and barbecues. Cllr Knight confirmed that more parking spaces would be available once the extension to the pavilion had been completed.

Duncan confirmed that the club had found someone willing to give them a container for storage and he would liaise with the Clerk and the Groundsman once they were ready to get it installed.

The Chairman thanked Duncan for attending and he left the meeting.

Michael Selfe had attended with his wife as he was interested in the Parish Councillor vacancy. He had lived locally all his life, 31 years in Ampfield and 4 in North Baddesley. Mr Selfe had attended Peter Symonds in Winchester and Southampton University and had been a barrister for 51 years, part time Crown Court judge for 32 years, final 12 as tutor judge to Judicial College. He was also a former police training adviser.

The Chairman explained the Parish Council's aims with regard to extending facilities at the sports pavilion and members confirmed that there was a lot going on in the village at the moment.

Cllr Knight thanked Mr and Mrs Selfe for attending and confirmed that the Clerk would be in touch.

Mr and Mrs Selfe left the meeting.

17-18/0191

## MINUTES

It was unanimously resolved that the previous Minutes be accepted as an accurate record and were duly signed by the Chairman.

**MATTERS ARISING****17-18/0192****COMMUNITY FACILITIES ENABLER (Minute 17-18/0145)**

Due to the recent illness of Adrian Tull, there had been no further progress made with the website or with purchasing the second domain name. The Clerk to keep members updated.

**17-18/0193****CHILDREN'S PLAYPARK (Minute 17-18/01470)**

Owen Carine of TVBC had confirmed that he had gained all the required approvals for the project and had drafted the report that would be going to the cabinet meeting on 18<sup>th</sup> October. Following this meeting he would know if he could release the funds and would be able to action this quite quickly.

**17-18/0194****BADDESLEY COMMON (Minute 17-18/0148)**

The Clerk had liaised with Hants and IOW Wildlife Trust regarding commencement of the works. An update was awaited from Cllr Mrs Darnton who was on holiday.

**17-18/0195****ALLOTMENTS (Minute 17-18/0149)**

Cllr Warnes had visited the allotments and discussed the problem areas. The Clerk would liaise with the groundsman to address the issues.

The allotment holders needed to organise a working party to erect the fence. The Clerk to liaise with those who had volunteered to get things started.

David Middlewick of the Men's Shed group was liaising with Mary Callow over the manufacture and installation of wooden plot numbers.

**RESOLVED: that the Clerk would liaise with those allotment holders who had volunteered to erect the fence to get things started and liaise with the groundsman over other issues.**

**17-18/0196****RELEASE OF DEVELOPER CONTRIBUTIONS (Minute 17-18/0150)**

Owen Carine had confirmed that it was unlikely that Section 106 funding would be available for the resurfacing works at Mountbatten Park.

**17-18/0197 NOTICEBOARDS (Minute 17-18/0151)**

Two planning applications had been completed and sent to TVBC. The location of the third noticeboard was discussed and agreed that it should be situated at the Recreation Ground. The Clerk to discuss the exact location with the groundsman.

**RESOLVED: that the Clerk would liaise with the groundsman over the exact location of the noticeboard.**

**17-18/0198 ADOPTON OF TELEPHONE KIOSK (Minute 17-18/0152)**

BT had confirmed that they would guarantee the electricity supply to the kiosk for the next 7 years. It was agreed that the Clerk would purchase a defibrillator from Wel Medical and ask the groundsman to install it.

**RESOLVED: that the Clerk would purchase a defibrillator and ask the groundsman to install it.**

**17-18/0199 PAVILION HIRE (Minute 17-18/0154)**

It was agreed that the Recreation Ground Committee would meet to discuss hire rates after the next planning meeting. The Clerk to obtain rates from other local halls for comparison.

**RESOLVED: that the Clerk would obtain hire rates from three local halls.**

**17-18/0200 BIKE RACKS (Minute 17-18/0155)**

The bike racks had not yet been installed.

**17-18/0201 FLEMING AVENUE PRECINCT (Minute 17-18/0156)**

Works had yet to commence to enhance the precinct area. However works to the roofs were ongoing.

**17-18/0202 SCOUT HUT (Minute 17-18/0158)**

The Scouts had confirmed that they wanted to work together with the Parish Council to progress the lease. However there were issues over the terms of the lease which needed to be clarified. The Clerk to liaise with the Scouts.

**RESOLVED: that the Clerk would liaise with the Scouts over issues concerning the terms of the lease.**

**17-18/0203 TREES IN SANDY LANE (Minute 17-18/0166)**

The Clerk was in the process of liaising with Land Registry over ownership of the Lane and would keep members updated on any progress made.

**17-18/0204 CONTAINERS (Minute 17-18/0181)**

The Clerk had liaised with Philspace, container suppliers, who had suggested ordering the two new containers in January with a view to delivery around March/April time.

**RESOLVED: that the Clerk would order the two new containers in January.**

**17-18/0205 LIBRARY**

Cllr Hill confirmed that the calendars should be ready by next week. Support was requested for the library quiz on 20<sup>th</sup> October which included a fish and chip supper and would be held at the Village Hall at 7pm. Cost would be £10 per ticket.

**CORRESPONDENCE****17-18/0206 TENNIS COURTS**

The groundsman had informed the Clerk that the tennis courts needed to be cleaned. A quote in the sum of £500 per court had been received. After discussions it was agreed that the Clerk should obtain a quote for resurfacing the courts as it would probably not cost much more and they were last resurfaced in 2009.

**RESOLVED: that the Clerk would seek a quote to resurface the tennis courts.**

**17-18/0207 ACCOUNTS**

The Accounts for the year ending 31<sup>st</sup> March 2017 had been signed off by the Auditors. Issues arising were that certain aspects of standard information had been omitted. The Clerk had subsequently supplied this information to the auditors and undertook to ensure that it would be included in the future. The Annual Return was presented to the Parish Council and the Annual Return including the Auditor's certificate was approved and accepted by the Parish Council.

**17-18/0208 SPEEDWATCH**

The Police had been contacted by several residents requesting a speedwatch be set up. The Police were requesting a meeting with the Parish Council and the community to see if there would be enough volunteers. A venue was also sought. It was agreed that the Parish Council would attend a meeting with the Police and volunteers, and that the pavilion could be used as a venue.

**RESOLVED: that the Clerk would liaise with the Police over setting up a meeting.**

**17-18/0209 DATA PROTECTION OFFICER**

HALC had notified that from May 2018 all councils would need to conform to the new General Data Protection Regulations (GDPR) which would involve recruiting a Data Protection Officer.

17-18/0210

**ELECTORAL REVIEW**

Cllr Tupper undertook to liaise with Paul Goodman at TVBC over whether the Parish Council would be responsible for fighting any future Great Covert development once the boundaries were changed.

**RESOLVED: that Cllr Tupper would liaise with Paul Goodman**

17-18/0211

**OTHER CORRESPONDENCE**

Local Council Review – Autumn 2017

17-18/0212

**HEALTH AND SAFETY/ RISK ASSESSMENT**

Apart from the ongoing issue of the trees in Sandy Lane, there were no other major Health and Safety issues.

The Clerk to ask the groundsman to repaint the speed bumps along Sandy Lane.

**RESOLVED: that the Clerk would ask the groundsman to repaint the speed bumps along Sandy Lane.**

17-18/0213

**QUESTIONS/REPORTS FROM MEMBERS PRESENT**

Cllr Warnes Drew attention to the lack of double yellow lines on the corner of Norton Welch Close and Fleming Avenue. Drivers were parking very close to the junction putting children from the local schools in danger. The Clerk to contact TVBC.

**RESOLVED: that the Clerk would liaise with TVBC for double yellow lines at the corner of Norton Welch Close and Fleming Avenue.**

Cllr Hill reported that all the information for the Parish Plan had now been gathered. Over 600 people had been surveyed and TVBC had been very helpful. Cllr Hill would be typing up the results. £40 was paid for a prize for the second half of the Parish Plan survey and Cllr Hill would be reimbursed by the Clerk.

**RESOLVED: that the Clerk would reimburse Cllr Hill for the £40 prize**

Cllr Knight drew attention to an issue with BT over work done to one of their boxes on the corner of Firgrove Road and Rownhams Lane. An elderly resident in one of the houses nearby had complained that they had chopped down his bush leaving his garden exposed and weakening his security. This had happened before and he had been burgled and was subsequently very nervous. All attempts to liaise with BT over the matter had failed. It was agreed that, as a gesture of good will, the Parish Council would seek a quote from their groundsman to erect a fence in the exposed area.

**RESOLVED: that the Clerk would seek a quote from the groundsman**

17-18/0214

**APPROVAL OF ACCOUNTS FOR PAYMENT**

Contractor costs, Clerk Salary, HMRC	4901.85
Heywood Office Services – Filing Cabinet	186.48
Came and Company – Parish Council Insurance	5990.44
NALC – Subscription for Local Council Review	17.00
Benica Solutions Ltd – Repair furrow in Sandy Lane	226.80
Cranbury Estates – Allotment Tithe	1.05
Cranbury Estates – Rent for Sandy Lane car park	319.00
Habistore – Various hardware items	13.98
Paul Pimley – Beadle Editor	140.00
Scouts – Beadle Delivery	75.00
Business Stream – Pavilion water	54.86
BDO – External audit	720.00
Surrey Hills Solicitors – Registration of land at Mountbatten Park	945.00
TVBC – Planning applications for 3 noticeboards	577.50
Kat Lemon – Youth work September	666.00
Kat Lemon – Shelving units	433.97
Sustainable Communities – CDW and CE and F	250.00
Sustainable Communities – Contract 3	75.00
Parish Noticeboard Company – balance for noticeboards	1086.00
Land Registry – land at Sandy Lane search	7.00
Benica Solutions Ltd – Maintenance of St John’s churchyard	128.00
Benica Solutions Ltd – Pavilion cleaning and products	729.29
HCC – Street Lighting	1411.47
<b>TOTAL</b>	<b>£18,955.69</b>

**Proposed: Cllr Mrs A Tupper Seconded: Cllr D Knight***Cllr Mrs Tupper left the meeting*

17-18/0215

**PLANNING APPLICATIONS**

17/02454/FULLS 21 Rownhams Lane North Baddesley Demolish bungalow and garage; erect a pair of semi-detached chalet bungalows and garages  
*Objection – not in keeping with street scene*

The meeting closed at 9.30pm