

Stalisfield Parish Council

To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that a **Meeting of the Parish Council** will be held in **Stalisfield Village Hall**, on **Wednesday 18 October 2023** at **7.30 pm**, when it is proposed to transact the following business:

1. Apologies

To receive and accept apologies for absence.

2. Declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Stalisfield Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. Minutes of the Parish Council Meeting Held on 14 August 2023

To consider the minutes of the meetings and if in order sign as a true record

4. Matters Arising from the Minutes

5. Public Time

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is an information session only and no action can be taken upon those items raised.

6. Planning Matters

i. Ref: 23/504033/FULL

Address: The Kent Barn Heel Road Throwley Kent ME13 0JH

Proposal: Internal alterations to existing garage to create first floor loft space for home office and insertion of 3no. rooflights.

ii. Ref: 23/504225/LBC

Address: Parsonage Farm Kennelling Road Stalisfield Kent ME13 0JQ

Proposal: Listed Building Consent for alterations to existing workshop, including insertion of new doors and window (all within existing openings), infilling of existing doorway, repairs to floor, and installation of new rainwater goods.

iii. Any planning matter received by 18 October 2023

7. Finance

i. Councillor expenses

ii. Invoices

a) Stalisfield Village Hall- hall hire £7.50

b) Newington Parish Council- share of SLCC fees £55.80

c) Swale Borough Council- election costs £80.13

d) Any other invoice for approval received by 18 October 2023

iii. Gift for craftsman of the memorial bench

8. Highways

To receive an update

9. Any Other Business- This for information only and no decision can be made on items raised.

10. Date of next meeting

Wendy Licence

Clerk to Stalisfield Parish Council

Date: 12 October 2023

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please contact the Clerk.