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SN10 1RT

PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council
held at Ogbourne St George Village Hall on Thursday 11th January 2024
commencing at 7:30pm.

Meeting started 19:45

MEMBERS PRESENT: Councillors Sam Frost [SF], Nathalie Collister [NC], Rachel Inglefield [RI], Rob Green [RG], Nicholas Burnet [NB]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Sam Frost [SF]

APOLOGIES: Bob Tanner [BT], Abigail Barratt [AB]

FC23/24/130 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
Nicholas Burnet [NB], Bob Tanner [BT]

Proposed AB. Seconded RI.

IT WAS RESOLVED THAT The Received Apologies For Absence Be Accepted.

FC23/24/131 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
NB – FC23/24/136

FC23/24/132 **MINUTES OF THE PREVIOUS MEETING HELD ON 9TH NOVEMBER 2023**
Proposed NC. Seconded RI.

IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 9th November 2023 Be Accepted As Written.

FC23/24/133 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed members of the public and wished everyone a Happy New Year.



FC23/24/134 **TO RECEIVE FOR INFORMATION, THE CLERK’S REPORT**

To Receive An Update On Outstanding Actions

- Highways department has confirmed the information required for the Parish Council to purchase the correct pole for the second SID (Speed Indicator Device).
- Audit is the next substantial project and information will be circulated to the Council. A date for internal Audit has been agreed.

FC23/24/135 **PLANNING**

FC23/24/136 **To Consider The Following Planning Application From Wiltshire Council**

[PL/2023/10382](#)

Proposal

Demolish existing conservatory, erect a single storey extension to the rear & replace existing shed with a home office.

Site Address

Springfield, Ogbourne St George, Marlborough.
SN8 1SU

Application Type

Householder Planning Permission

Outcome

No Objections

FC23/24/137 **FINANCE MATTERS**

FC23/24/138 **To Receive The Bank Reconciliations As Presented**

Bank reconciliations accepted as presented.

FC23/24/139 **To Receive For Information, Disbursements Made Since The Last Meeting**

Disbursements made since the last meeting were received.

FC23/24/140 **To Consider And Approve The Schedule Of Forthcoming Payments**

Proposed SF. Seconded RG. Passed

IT WAS RESOLVED THAT The Schedule Of Forthcoming Payments Be Accepted.



| Expenses To Be Approved To Pay | | | |
|--------------------------------|----------------------------|------|--------|
| | RightSignature | 2023 | 116.65 |
| | RightSignature | 2024 | 113.14 |
| | Microsoft | 2024 | 79.99 |
| | Accounts Software | 2024 | 90 |
| | Zoom | 2024 | 143.88 |
| | Hugo Fox 1st Month (no DD) | | 11.99 |

FC23/24/141 **TO CONSIDER AND AGREE THE 2024/25 PARISH COUNCIL BUDGET**
Proposed SF. Seconded RG. Passed

IT WAS RESOLVED THAT The 2024-2025 Council Budget Be Accepted With Amendments.

FC23/24/142 **TO CONSIDER AND AGREE THE PRECEPT REQUEST FOR 2024/25**
Based on FC23/24/141 the precept will be £14,082 (£3.66 Per Year Per Band D house).

Proposed RG. Seconded NC. Passed.

IT WAS RESOLVED THAT The Council Precept Request Be Accepted As Presented.

FC23/24/143 **TO AGREE THE FULL PARISH COUNCIL MEETING DATES FOR THE 2024-2025**
The 2024-2025 Full Parish Council meeting dates were agreed as presented.

FC23/24/144 **TO RECEIVE ANY UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**

FC23/24/145 **Local Highways and Footpath Improvement Group (LHFIG, formally CATG)**
Next meetings are:

Thursday 25th January 2024 Council Chamber Of Marlborough Town Hall, 10:00 a.m.

The disused bus stop on the A346 was registered with the LHFIG as a possible project. The Parish Council followed up information on this project with the Parishioners that requested the Parish Council to review. No response has been put forward to the Parish Council.

Action: RI to notify Wiltshire LHFIG that this item may be removed from the agenda.

Along the A346 there used to be signs warning drivers of the blind dips. Some of these have been knocked over and not replaced. RI to notify Wiltshire Council of the issue and seek a resolution.

FC23/24/146 **Marlborough Area Board**
Next meetings are:



Tuesday 9th January 2024, 19:00

<https://cms.wiltshire.gov.uk/ieListMeetings.aspx?CId=165&Year=0>

- FC23/24/147 **Transport Working Group – To Receive An Update**
 The last meeting was postponed. Next meeting date TBC
Actions Outstanding: The installation of the gates and the SID are still outstanding. One contractor has been approached for a quote and will be supplying this. The Council has been made aware that work is not likely to be completed until April. The work time is anticipated to be quoted for 1-2 days of work. SF to supply a description of work for EM so that the Council may seek more than one quote.
 The order of a dog waste Bin needs to be completed. EM to send waste bin options to AB.
 Wiltshire Council have a list of items that the Council are still waiting for to be completed. A change of contractors with Wiltshire has created a delay in the work being reviewed and planned for completion.
 EM to provide two additional quotes for the bus shelter.
- FC23/24/148 **Community Spirit Initiatives Working Group - To Receive An Update**
 The additional bench for Bell Field requires assembling. SF and RG to agree a time to assemble and place in Bell Field.
 The Christmas tree at the pub needs to be removed. Wiltshire Council rubbish removal have not taken this with the rubbish as in past years. SF and NB to remove, as soon as possible.
 Beating the Bounds and other ideas needs an informal meeting to roadmap and note formal next steps that could be considered for project work. NC to circulate a date for a time to meet over the summer.
- FC23/24/149 **Communications Working Group - To Receive An Update**
 No recent meeting. Next meeting TBC
- FC23/24/150 **Bell Field Working Group**
Action: EM to provide details of companies to NC for discovery of what is offered for youth development projects in Bell Field.
 NC has the contact for Earth Line to begin looking at the levelling of the Bell Field area for a formal report to come to the Parish Council with future recommendations for possible project work.
- FC23/24/151 **TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED**
 None since last meeting



c) Public Participation

A list of queries put forward by a member of the public was read out and accepted by the Council regarding administrative queries of the Parish Council. The Council will respond outside of the meeting.

SIGNATURE CERTIFICATE



REFERENCE NUMBER

147F8EE0-5621-4E5F-B283-9E651859D6BB

TRANSACTION DETAILS

Reference Number

147F8EE0-5621-4E5F-B283-9E651859D6BB

Transaction Type

Signature Request

Sent At

08/04/2024 15:02 +00

Executed At

15/04/2024 08:21 +01

Identity Method

email

Distribution Method

email

Signed Checksum

5fe107a3594e45b2f5ac86ccc5ca2a3cd88ad72089c87c53ba8809db061816c9

Signer Sequencing

Disabled

Document Passcode

Disabled

DOCUMENT DETAILS

Document Name

OSG Mins 110124 Final

Filename

OSG_Mins_110124_Final.pdf

Pages

6 pages

Content Type

application/pdf


File Size

220 KB

Original Checksum

03d8b8dd6e98c86640e871110d9d785e8db1df84c2b89d251cde9f72834a5f46

SIGNERS

| SIGNER | E-SIGNATURE | EVENTS |
|---|---|--|
| <p>Name Sam Frost</p> <p>Email sam.frost@ogbournestgeorge.org.uk</p> <p>Components 8</p> | <p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 4e4e388482d310b93559bc3a98b2da91b7fbff6e64c8a2d06288392f02460cfe</p> <p>IP Address 104.28.40.147</p> <p>Device Safari via Mac</p> <p>Typed Signature </p> <p>Signature Reference ID ADF64B16</p> | <p>Viewed At 15/04/2024 08:20 +01</p> <p>Identity Authenticated At 15/04/2024 08:21 +01</p> <p>Signed At 15/04/2024 08:21 +01</p> |

AUDITS

| TIMESTAMP | AUDIT |
|----------------------|--|
| 08/04/2024 15:02 +00 | Elizabeth Martin (parishclerk@ogbournestgeorge.org.uk) created document 'OSG_Mins_110124_Final.pdf' on Chrome via Mac from 217.32.112.106. |
| 08/04/2024 15:02 +00 | Sam Frost (sam.frost@ogbournestgeorge.org.uk) was emailed a link to sign. |
| 12/04/2024 23:03 +00 | Sam Frost (sam.frost@ogbournestgeorge.org.uk) was emailed a reminder. |
| 15/04/2024 08:20 +01 | Sam Frost (sam.frost@ogbournestgeorge.org.uk) viewed the document on Safari via Mac from 104.28.40.147. |
| 15/04/2024 08:21 +01 | Sam Frost (sam.frost@ogbournestgeorge.org.uk) authenticated via email on Safari via Mac from 104.28.40.147. |
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