

**HAMBLE-LE-RICE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
MONDAY 11<sup>TH</sup> APRIL 2016 AT THE ROY UNDERDOWN PAVILION,  
COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.30 PM**

**Present**

Cllr I Underdown – Chairman  
Cllr S Hand – Vice Chairman  
Cllr S Cohen  
Cllr M Cross  
Cllr M Davies  
Cllr S Hamel  
Cllr E Lear  
Cllr W Pepper  
Cllr M Venables

**In Attendance**

Jeanette Symes – Assistant Clerk to the Council  
Jacqueline Panakis – Minutes Secretary  
Phil Beach – Member of the Public  
Sally Schofield – Member of the Public  
Debbie Rolfe - Member of the Public (arriving at 8 pm)

**To Receive Apologies for Absence**

**135/14/15** Apologies had been received from Cllrs A and C Fish and Cllr M Atkinson.

**Declaration of Interest**

**136/14/16** Cllr Lear declared an interest in Planning. Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park. Cllr Pepper declared an interest in the Hamble Club Football Club. Cllr Hand declared a dispensation relating to the Foreshore and membership of the Royal Southern Yacht Club. Cllr Hamel declared an interest in Planning and dispensations relating to the Foreshore and Dinghy Park. Cllr Cohen declared membership of the Royal Southern Yacht Club.

**To Accept the Minutes of the Council Meeting held on 29<sup>th</sup> March 2016**

**137/14/16** Cllr Cross proposed, Cllr Pepper seconded and all agreed and IT WAS RESOLVED that the minutes of the meeting held on 29<sup>th</sup> March was a correct record.

**Public Session**

**138/14/16 Public Toilets** Mr Beach referred to the last Council meeting, 2 weeks ago, when the Council resolved to place 2 more porta-loos by the foreshore to bring the number of toilets there up to 4 until May. Mr Beach asked why this resolution had not yet been actioned. On 23<sup>rd</sup> April there will be the St George's Day celebrations, which will mean an increase in visitors and pressure on the present facilities, and asked for assurance that the extra toilets would be installed by that date. Cllr Underdown apologised to Mr Beach and said that the Clerk was on holiday and he was unable to explain the delay in getting the extra toilets on site. Cllr Underdown assured Mr Beach that he would discuss the situation with the Clerk as soon as he returned from holiday.

**CLERK**

Chairman's signature .....

date.....

**Planning and Development Control**

**To consider any Planning Applications**

**139/14/16** L/16/78167 *Listed Building Consent: provision of shop front and external lighting to replace existing garage door and provision of timber post and gates. The Old House, the Square, High Street, Hamble-Le-Rice, Southampton SO31 4LS, and*

*C/16/78168 Planning (Listed Buildings and Conservation Areas) Act 1990. Change of use of domestic garage to retain unit (Use class A1) and provision of timber post and gates. The Old House, the Square, High Street, Hamble-Le-Rice, Southampton SO31 4LS*

The above 2 applications were considered together, as they related to the same property. Cllr Hand proposed, and Cllr Lear seconded, a majority agreed and IT WAS RESOLVED to leave the decision with the Planning Officer, but to comment that the Council noted that this resulted in a loss of car parking space. **CLERK**

**140/14/16** F/16/77926 *Installation of 181m long floating pontoon with 9 piles connecting to existing walk above pontoon, following removal of 48m long mid stream pontoon on opposite side of river. Riverside Boatyard, Blundell Lane, Bursledon, Southampton SO31 1AA.*

Plans of this application were circulated at the meeting. Cllr Underdown informed the Council that Bursledon Parish Council had objected to this application. He proposed that the Parish Council support Bursledon's objection on the grounds of the impact on the environment and public views, loss of local amenity, parking & traffic issues and navigational safety, particularly the adverse effect on small boat users. Cllr Cohen said she had other concerns. Cllr Cohen proposed, and Cllr Cross seconded, a majority agreed and IT WAS RESOLVED that the Clerk write and object to the application on the grounds that it was unclear how close this would be to the Special Area of Conservation, it contravened the European Protection of Landscapes and the other appropriate grounds stated. **CLERK**

**To receive any Planning Decisions and Matters at Appeal**

**141/14/16** There were none to report.

**To receive a report from Cllr Cohen regarding the “Implementation of Planning Changes”**

**142/14/16** Cllr Cohen reported that she considered the main aspect of the document that the Council should respond to was the “small sites registration” (builds of 1-4 houses). Following discussion it was agreed that Cllr Cohen would circulate information to Councillors on this, for decision at the next Council meeting.

**Finance**

**143/14/16** To receive Orders for Payment for April 2016. Cllr Hamel asked for further details of the payment to Boughton Ltd: this was expenditure for seeds and loam for the cricket pitch. Cllr Davies proposed, and Cllr Hamel seconded, a majority agreed and IT WAS RESOLVED that the orders for payment be accepted. **CLERK**

**144/14/16** The Budget and Charges for 2016/17 were still being prepared: the Clerk was using Cllr Venables notes to assist in this. The Council noted the information regarding the deposit with Eastleigh Borough Council. **CLERK**

Chairman's signature .....

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**Hamble Lifeboat Station Construction Project**

**52/21/15** Although he was currently on holiday, Mr Emery had provided a written report, which was circulated with the papers. It was noted that this contained no new information. Further the Council expressed concern that the Lifeboat Trustees were still not in receipt of the report of the Survey. There was concern that there was still no confirmation of the Building Certificate being issued, and that the Parish Council were allowing the Lifeboat Station to be used when, in all probability, the lack of a Building Certificate meant that there was no active insurance on the building. The occupation of the building was in all probability illegal and volunteers were operating in an unsafe environment. As the Lifeboat Station was on Parish land, concerns were expressed regarding the Council’s liability.

Cllr Cohen proposed, and Cllr Lear seconded, a majority agreed and IT WAS RESOLVED that the Assistant Clerk draft a letter to the Lifeboat Trustees saying that: the Council notes from the report supplied by Mr Emery that the Lifeboat Station Trustees are still unable to confirm that a Building Control Final Certificate had been issued. The Council are therefore extremely concerned that the insurance on the building is invalid due to the lack of a Certificate and consequently there are Health and Safety risks to the Lifeboat crews using it. As the Lifeboat Station is built on Parish Council land, and Lifeboat Station crew has to cross Parish Council land to access the Station, plus the property has not yet been legally transferred to the Lifeboat Trustees, the Council require that the building is vacated immediately. **CLERK**

**Hamble-Le-Rice Parish Council Working Parties**

**121/23/16** Cllr Hand recommended the previously circulated Terms of Reference for the Personnel Committee, Burial Committee, Leases Working Party and Travel Tokens Working Party be formally adopted by the Council. There was a small typing error on the Leases Working Party TOR, paragraph 2 “Membership”, second paragraph, second line which should read “his or her own right. This would be corrected. It was noted that in the Personnel Committee TOR, Paragraph 5, that the second paragraph had been printed twice: this would be corrected.

**145/14/16** Cllr Hand proposed, and Cllr Hamel seconded, a majority agreed and IT WAS RESOLVED that the terms of reference for the proposed Personnel Committee was adopted by the Council.

**146/14/16** Cllr Hand proposed, and Cllr Hamel seconded, a majority agreed and IT WAS RESOLVED that the terms of reference for the proposed Burial Committee was adopted by the Council.

**147/14/16** Cllr Hand proposed, and Cllr Hamel seconded, a majority agreed and IT WAS RESOLVED that the terms of reference for the proposed Leases Working Party was adopted by the Council.

**148/14/16** Cllr Hand proposed, and Cllr Hamel seconded, a majority agreed and IT WAS RESOLVED that the terms of reference for the proposed Travel Tokens Working Party was adopted by the Council.

**149/14/16** Cllr Hand proposed, and Cllr Hamel seconded, a majority agreed and IT WAS RESOLVED that a Personnel Committee be established with approved delegated powers.

**150/14/16** Cllr Hand proposed, and Cllr Hamel seconded, a majority agreed and IT WAS RESOLVED that a Burial Committee be established with approved delegated powers.

**Reports from the Clerk**

Chairman's signature .....

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**239/81/12** Hamble-Le-Rice Parish Council Secure Storage. Eastleigh Borough Council has confirmed that they have received the information and the delay has been due to a backlog of work. It is hoped that this will be dealt with shortly.

**205/61/13** Path from Well Lane to Marina Drive – no further information.

**111/32/15** EBC Developer Contributions. McCarthy and Stone are underwriting the costs of some highways improvements at Coronation Parade; however, this does not include speed bumps or a Pelican crossing. It was thought that a traffic island was planned there. The Council expressed concern that a Pelican Crossing was not planned for the site, as there would be more elderly people crossing the road at this point as a result of the development.

**273/71/15** Public Art at the Hamble Foreshore – deferred.

**275/71/15** Hamble Footpath 5 – the Council is still awaiting a response from the Commodore of the Royal Southern Yacht Club.

**330/91/15** The Well Lane Footpath Spur – deferred.

**463/121/15** The Local Authority Property Fund – deferred

**464/121/15** Westfield Common Information Boards – Cllr Underdown said that a draft of the graphics had been sent to him for his comments.

**15/11/16** Macrocarpa Tree at Hamble Foreshore – during the recent storm large branches had come down from the tree. Cllr Cross proposed, and Cllr Cohen seconded, a majority agreed and IT WAS RESOLVED that the quote from Titchfield Tree Services Ltd for £850 plus VAT be accepted for this work. **CLERK**

**35/12/16** Public access and art at Oyster Quay. Diccon Bright is investigating whether it is permissible to put a sign at the Oyster Quay and whether there is a budget to pay for this work.

**To consider closing the following Minute References**

**151/14/16** There were none to consider.

**To receive reports from Borough and County Councillors**

**152/14/16** There were no reports from the Borough and County Councillors to consider.

**MDL Marinas Group Limited**

**153/14/16** Cllr Underdown reported that he had met Lesley Robinson (Managing Director) and Sandra Ryan (Property Director) of MDL recently, along with the Clerk. The meeting was very positive: MDL appear keen to promote a better relationship with the Parish Council and interested to find out about the work of the Council. The Company want to promote marinas as leisure spaces, not merely as a boat park and service centre. Cllr Underdown was able to provide background information to them about the Local Plan and Mercury Marina. The report was accepted by the Council

**To Authorise the Clerk to Deal with Correspondence relating to Council Matters, including**

**From Eastleigh Borough Council**

**154/14/16** Correspondence regarding grant funding for Park Sport 2016. Cllr Hand proposed, and Cllr Lear seconded, a majority agreed and IT WAS RESOLVED to make a financial contribution to Park Sport 2016 of £333 as suggested by Eastleigh Borough Council. **CLERK**

Chairman's signature .....

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**From Hampshire County Council**

**155/14/16** Correspondence regarding the damage to the sea wall adjacent to the Royal Southern Yacht Club. Cllr Underdown reported that a letter had already written to Hampshire County Council about the damage, and had supplied them with supporting photographs.

**156/14/16** Notification of the River Hamble Harbour Board meeting at the RAF Yacht Club on 8<sup>th</sup> April 2016.

**Other correspondence**

**157/14/16** Correspondence from River Hamble Valley Forum regarding planning application F/16/77926 – this was noted.

**158/14/16** Correspondence from the Bryan Jezeph Consultancy regarding a planning matter in Warsash – this was noted.

**159/14/16** Miscellaneous correspondence from Hampshire Association of Local Councils – all these items were noted.

**Exempt Business**

**160/14/16** The Chairman proposed, all agreed and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

The matters to be discussed were as follows:

The Hamble Club Football Club Lease

The Provision of a Trip Boat at the Hamble Foreshore

Hamble Lifeboat

The Parish Council staff Appraisal process – The Clerk’s Appraisal (report from Cllr Underdown).

***The meeting closed at 8.25 pm.***

Chairman's signature .....

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