

MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL
held at 7.30 pm Wednesday 6th July 2016
EAST WORLDHAM VILLAGE HALL

Present: Cllrs Terry Blake (Chairman), Andrew Aldridge, Bill Fife, Tessa Gaffney, Tara Goodwyn, Mary Trigwell-Jones, District Cllr: David Ashcroft, Robin Twining (Clerk), 1 Member of the public.

27/16 To receive and accept apologies for absence

None were received

28/16 Minutes from previous meeting

Minutes of the Worldham Parish Council meeting held on 25th May were approved and duly signed by the chairman.

Proposed by Cllr Fife and seconded by Cllr Gaffney

All in favour and duly RESOLVED.

29/16 Declaration of Interest

None were declared.

Councillor Aldridge and Trigwell-Jones declared that they had received a box of chocolates from the Ahamdiyya Muslim Association as a present to celebrate the festival of Eid.

30/16 The floor will be opened to the public to raise any matters of concern or interest

Cllr Blake invited comments from the members of the public.

Roy Polley updated the Councillors regarding the planning application on land south of Foxes. The applicant had created an illegal access to the plot of land. The AMA had erected a fence across the land. It is now in the hands of the AMA and applicants solicitors. The AMA are not going to remove the fence. Cllr Blake is a party to the legal dispute as a witness.

Councillors were asked to apply for a TPO on a tree on the land.

Roy Polley stated that he had been talking to a parishioner who had noticed that Williams of Bordon were in breach of the conditions regarding operating the crushing plant on Green St. The Parishioner had taken photographic evidence and noted the times and dates of the alleged breaches. The Clerk confirmed that the parishioner had reported the breach to him, to Karen Tipper of the South Downs National Park Authority and to County Councillor Mark Kemp-Gee.

Councillors agreed that the Clerk should also report the alleged infringements to the SDNPA.

Cllr Blake closed the meeting for public comments.

31/16 Review of actions from last meeting

The Clerk reported on the Action Points from the last Parish Council meeting.

- Councillors agreed to take the Action Points 02-May 2016 and 03-May 2016 concerning Highways issues under Agenda Item 37/16.
- January 05-16 - Clerk to contact Radian Housing regarding the state of the sewage plant servicing Woodfield Close - The Clerk confirmed that he had contacted Radian Housing.
- 01-April 2016 - Clerk to contact the developers of the solar farm to object to the lack of screening and ask them to provide additional screening. Cllr Trigwell-Jones had contacted the developers.
- 01-May 2016 - Clerk to write to the near neighbours of the crushing plant advising them to monitor the activities and to report any breaches of the planning conditions to the relevant authorities. The Clerk confirmed that he had written and delivered the letters.
- Councillors agreed to take the Action Point 05-May 2016 - Clerk to investigate the price of a new picnic bench and apply to the District Councillor for a grant to cover the purchase cost. under Agenda Item 35/16

32/16 Planning

a) Applications received, decisions and actions made since last meeting

WPC ref number: wpc 2015/23
SNDP Ref number: 50014/002
Site address: Land South of Wilsom Farm, Wilsom Road, Alton
Proposal: Notification of Outline Planning Permission application. Construction of Class B1(c), B2 and B8 employment premises, together with a new vehicular and pedestrian access from the A3004 (Wilsom Road), modifications to the A3004 to allow for the new site access to be constructed

Councillors noted: The Clerk had spoken to Nick Upton. The planning application has now been passed to a colleague of his, due to his work load. The latest situation is that the application should be going to the EHDC planning committee in July or August for a decision, but more likely to the August meeting (18th August).

WPC ref number: wpc 2015/32 SNDP Ref number: SDNP/16/01234/FUL
Site address: Land South of Foxes Green Street Kingsley Bordon Hampshire
Proposal: Change of use of existing agricultural land to provide two equestrian stables and tack room:

Councillors noted: The Parish Council had been told that permission would be refused, but the notification of refusal has not yet appeared on the planning website.

WPC ref number wpc 2016/1 SNDP Ref number: SDNP/16/01732/FUL
Site address: Manor Farm Worldham Hill East Worldham Alton GU34 3AY
Proposal: Change of use of land and creation of a tennis court with surrounding fence

Councillors noted: Permission had been granted

WPC ref number wpc 2016/2 EHDC Ref number: 51471/002
Site address: Hutchings & Carter Yard, Waterbrook Road, Alton GU34 2U
Proposal: Variation of conditions 3 (Site Layout) and 18 (to allow storage of wood) of planning permission 51471/002

Councillors noted: Consent had been granted.

WPC ref number wpc 2016/3 SNDP Ref number: SDNP/16/02006/HOUS
Site address: Manor Farm Worldham Hill East Worldham Alton GU34 3AY
Proposal: Loft conversion to include alterations to roof with four dormer windows to front and three dormer windows, and balcony to rear

Councillors noted: Permission had been refused.

WPC ref number: wpc 2016/04 SNDP Ref number: SDNP/16/02261/HOUS
wpc 2016/05 SNDP Ref number: SDNP/16/02262/LIS
Site address: Heather Cottage Worldham Hill East Worldham Alton GU34 3AT
Proposal: Two storey extension to side and single storey garden room and bedroom extension following demolition of existing outbuilding

Councillors noted: Permission had been granted

WPC ref number: wpc 2016/06 SNDP Ref number: SDNP/16/02351/HOUS
Site address: 3 Tyling Cottages Green Street East Worldham Bordon GU34 3AU
Proposal: First floor side extension, change of pitch to roof to provide additional useable first floor space to rear, and conservatory to rear

Councillors noted: Decision is pending

- b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting

WPC ref number wpc 2016/07 SNDP Ref number: SDNP/16/02938/HOUS

Site address: Rycote Oast House Wyck Lane East Worldham Alton GU34 3AW
Proposal: Erection of replacement garage

Councillors resolved: Worldham Parish Council has no objections All in favour and duly resolved

WPC ref number wpc 2016/08 SNDP Ref number: SDNP/16/02879/FUL
Site address: Oaklands Farm Green Street East Worldham Hampshire GU34 3AU
Proposal: Retention of vehicular access and new front entrance gates

Councillors noted that the entrance had been opened up last year without planning permission to enable buses and other traffic to enter and exit the site during the Jalsa Salana. The planning application is for a permanent access onto Green Street but for the entrance only to have a temporary use during the 28 days for the Jalsa Salana. Councillors although not against the idea of having the access for the Jalsa Salana were concerned that this could provide a precedent for creating other access onto Green Street. The Parish Council has objected to other planning applications requiring access onto the B3004. That there has been a gradual change in the character and erosion of the surroundings of Green Street over the last few years. They noted that there had been no response from Highways.

It was noted that the access is over a strip of common land and is over a National Grid gas pipeline. Two proposals were put to the Councillors for consideration. To agree on planning permission for the use of the entrance on a temporary basis during the Jalsa Salana period, with temporary tracking or to agree on planning permission on a permanent basis.

Five Councillors voted for the temporary basis, one Councillor for the permanent basis.

Councillors resolved: Worldham Parish Council has no objections for planning permission to be granted for the use of the proposed access entrance on a temporary basis during the Jalsa Salana period, with temporary tracking. The Planning Authorities should be aware that the track goes over a main gas pipeline. 5 in favour with 1 against.

WPC ref number wpc 2016/09 SNDP Ref number: SDNP/16/02932/FUL
Site address: Rycote Oast House Wyck Lane East Worldham Alton GU34 3AW
Proposal: Two storey detached dwelling with dormer windows to side and detached garage/carport with room in roofspace and external staircase, following demolition of existing garage

Councillors discussed the size of the chimney, expressed concerns over the size of the garage, but agreed that the headroom of the upstairs store room would not make it practical to turn it at a later stage into living accommodation. The proposed design of the house did not contradict anything within the Worldham Village Design Statement.

Councillors resolved: Worldham Parish Council has no objections All in favour and duly resolved

WPC ref number wpc 2016/10 SNDP Ref number: SDNP/16/02298/TPO
Site address: East Worldham House Worldham Hill East Worldham Alton Hampshire GU34 3AS
Proposal: T1 & T2 Italian Alder - crown lift to 5m and prune side growth 1m back to boundary wall. T3 Beech - lift to 5m and prune side growth 1m back to boundary wall. T4 Hornbeam- lift to 3m and prune side growth 1m back to boundary wall.

Councillors resolved: Worldham Parish Council has no objections to the proposed work being carried out. All in favour and duly resolved

Councillors noted though that an ash tree, which is not subject to a TPO, needs to be removed. That the Laurel hedge overhanging Piccadilly Circus, which is subject to a TPO, needs cutting back.

WPC ref number wpc 2016/11 SNDP Ref number: SDNP/16/03091/HOUS
Site address: Hop House Shelleys Lane East Worldham Alton Hampshire GU34 3AQ
Proposal: Detached garage with accommodation above

Councillors noted that the application consisted of a double garage with guest accommodation above. The height of the garage is about 20 feet and it has 6 windows.

Councillors did not want to see the garage become a self contained unit/annexe. They would support a single storey garage to act as a barrier to the road noise and light from the pub opposite. It is in very close proximity to the boundary fence and will alter the existing street scene.

Councillors resolved: Worldham Parish Council objects to this planning application on the grounds of the size and scale of the proposed building. It is in close proximity to the main road, the B3004, and will have a detrimental visual impact on the existing street scene and is an over development to the view along the B3004. All in favour and duly resolved

33/16 Report from the Chairman – Cllr Blake

Update on the various proposals regarding devolution
Councillors felt in view of the referendum vote to leave the EU, the resulting political turmoil and economic uncertainty likely over the next few years that the possible reorganisation of local government may slip down the list of government priorities. There must be proper consultation with the public before anything is decided.

Councillors noted that Liss Parish Council had written to the Secretary of State for Communities and Local Government urging his department, HCC, and EHDC to engage in meaningful public consultation on devolution options for Hampshire prior to any decisions being made.

District Councillor David Ashcroft confirmed that although EHDC is in discussion regarding the various devolution options, there will be full public consultation.

Councillors proposed to keep a watching brief on the situation. All in favour and duly resolved.

34/16 To agree the monthly finance report and schedule of expenditure

a) The monthly report and schedule of expenditure was agreed. Proposed by Cllr Fife and seconded by Cllr Trigwell-Jones. All in favour and duly resolved.

The current accounts balance as at 6th July 2016

TSB current account: balance:	£961.44
TSB Business Instant account balance:	£2,842.71
HSBC current account balance:	£11,769.27
Total balance of all 3 accounts as at 06/07/16:	£15,573.12

Total Payments

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
25/5/16	1125	R Twining	Reimbursement of expenses - Gift Voucher for Internal auditor	30.00	
25/5/16	1126	R Twining	Clerk's salary May – Month 2	546.42	
6/7/16	1127	R Twining	Clerk's salary June – Month 3	546.42	
6/7/16	1128	East Worldham PCC	Grant to East Worldham PCC	400.00	
6/7/16	1129	West Worldham PCC	Grant to West Worldham PCC	100.00	
6/7/16	1130	Hartley Mauditt PCC	Grant to Hartley Mauditt PCC	100.00	
			Total Payments for Authorisation	1,722.84	0

Total Receipts Received

Date paid in	Bacs/ Paying In book	From	Details	Total (£) Receipts
26/5/16	500068	S Tupper	S Tupper £48 (Yoga)	48.00
3/5/16	500069		Tent and table hire £100 less £5.99 for new diary for Mike Walker	94.01
Total Receipts Received				142.01

It was agreed to transfer £1,000 from the TSB Business Instant account to the TSB current account.

Since the agenda had been published the Clerk had received 2 further bills for payment, Playsafety Ltd (Playground Inspection) for £79.80 and Southern Electric (village hall electricity bill) for £200.52. Councillors approved these payments.

35/16 To decide on the purchase of a replacement picnic table in the playground

The Clerk reported that he had received the Playground Inspection report from RoSPA which mentioned that the picnic table was damaged and in need of repair. Councillors agreed that it was beyond repair and a replacement should be procured. The Clerk had undertaken research into picnic tables made out of recycled materials and had provided Councillors a report on seven different companies supplying picnic tables.

The Clerk reported that District Councillor David Ashcroft had confirmed that the cost of the picnic table could be met out of his District Councillor's grants budget. Councillors looked at various types of picnic tables and discussed the needs of any disabled users. It was agreed that a picnic table allowing a walkthrough access would meet the needs of the users of the playground.

Councillors agreed to purchase a Walkthrough Picnic Table from Spectra Systems at a cost of £442 plus delivery charges and VAT. All in favour and duly resolved.

36/16 To receive and approve a report from the Clerk regarding:

a) Correspondence received

The Clerk reported that he had received the following correspondence.

- 1 The Alton Neighbourhood Plan has been adopted on 12th May
- 2 Sue Halstead has stepped down from being chair of the East Hampshire Association of Parish and Town Councils. Cllr Jim MacDonald, chairman of Steep, will be taking over the position
- 3 The closing dates for applications to the Small Grants Scheme – Countryside Access are 25th July, 24th October and 23rd January. The scheme provides funding for projects to improve or promote countryside access and rights of way including replacing stiles with gates, resurfacing paths and creating leaflets.
- 4 South Downs National Park has confirmed that the timetable for the Local Plan has been delayed by 10 months. SDNPA now aim to have the Local Plan approved for pre-submission consultations in July 2017 with the consultation period running through September and October 2017. The aim is to adopt the plan in 2018
- 5 A reminder regarding the Transparency Code that the deadline for publishing Parish Councils 2015-16 financial information online is 1 July 2016. Parish Councils must publish the following information online every year:
 - All items of expenditure above £100
 - End of year accounts
 - Annual governance statement
 - Internal audit report
 - List of Councillor's responsibilities
 - The details of public land and building assets
 -

The Clerk confirmed that this information is on the Worldham website.

6 HALC has notified the Clerk that an added benefit for members with the introduction of a help-desk service for dealing with planning queries. The service was provided by Simon Sanger-Anderson of Tozers Solicitors for a trial period which ended on the 29th April 2016.

HALC have confirmed that the help-desk is continuing with immediate effect. The service will be reviewed again on the 1st June 2017.

7. The Clerk has received an update regarding the review into the health and health-related care services in Alton being led by North Hampshire Clinical Commissioning Group. Issues raised include:
- The need to plan health and care services in a way which takes into account the growing population of the area, and the increasing number of older residents and people living with long term health conditions.
 - A strong attachment to Alton Community Hospital as a local facility
 - The challenges faced by local people when travelling to appointments outside Alton (for example at Basingstoke Hospital) – whether they are driving or relying on public transport

The Next Steps?

Although no definite plans have yet been drawn up, based on what is known about Alton, and looking at examples of what has worked well in other parts of the country, a number of possible options have been identified which are worth further consideration. During June and early July these options will be developed in more detail, with outline costings and modelling work to give an indication of how many patients from Alton and the surrounding villages might use them. The aim then is to discuss these emerging proposals with patients, the public and health and care professionals from all our partner organisations in order to assess their feasibility and the benefits for local people.

b) Meetings to attend and attended

The Clerk reported that the Rural Housing Week is running from 11-15th July, with an event run by Hampshire Alliance for Rural Affordable Housing taking place at the Kingsley Centre on 11th July

The Clerk gave Councillors advanced notice that the Hampshire Association of Local Council's AGM will take place on the morning of Saturday 22nd October in Hartley Witney

37/16 To note any issues regarding the Parish including the state of the roads, pavements and footpaths in the Parish and to agree on the work to be undertaken under the Lengthsman's scheme.

The Clerk reported that in light of the letter of concern regarding the inaction of the Parish Council to deal with traffic issues within Worldham, he had sent an email to Ian Janes, responsible for Traffic Management in East Hampshire, requesting a meeting with him, County Councillor Mark Kemp-Gee, local Parishioners and Parish Councillors to discuss any possible traffic calming measures that can be implemented. The Clerk referred to the recent announcement from Hampshire County Council that:

"HCC that they have agreed that Town and Parish Councils are to have more say on traffic management schemes"

Ian Janes responded stating that: "The community funded traffic management initiative is part of the County Council's recently approved future traffic management policy.

The County Council is in the early stages of developing this initiative. However, as soon as the way forward for this initiative has been finalised, I will contact you again regarding the initiative and arranging a meeting to discuss this matter further".

The Clerk has done some preliminary investigation into vehicle activated speed limit reminder signs but until the meeting takes place, he feels that there is no point taking the research any further until Ian Janes confirms that the use of the signs is a viable option.

Parish Lengthsman's Scheme

The Clerk had a meeting with Jason Ebury the Parish Lengthsman, showed him around the Parish and asked him to carry out the following work:

- Cutting back vegetation on the pavement on the B3004 East Worldham between bus stop and the footpath sign. Still to be done

- Digging out ditch opposite Windmill Fields. Work started
- Repairing footpath steps on Clays Lane Work started, the bottom two steps need additional work on them
- Clearing blockage at the junction of Clays Lane and Shelleys Lane. Work completed
- Digging out ditch near to 1 Manor Farm Cottages, Blanket St. Work not started.

The above works has taken 7.5 hours, at a cost of £150, so there is £850 left in the Lengthsman's budget.

Councillors agreed that for August the Lengthmans should be asked:

- To investigate if additional work is required on the culvert by Cornerstone Cottage in West Worldham.
- The area of road near the end of the tarmac on Rookery Lane often floods and a drainage channel needs to be dug.

Councillors noted that although a lot of pot holes have been marked up for repair, no action has yet been undertaken to repair them. There is a large pot hole at the bus stop on the B3004. There are currently no pot holes on Clay's Lane.

38/16 East Worldham Village hall report – Cllr Gaffney

Cllr Gaffney reported that work had been undertaken on the hall following the recommendations for improving disabled access within the hall. Grab rails have been installed, yellow stripes have been put on all the thresholds, thanks to Phil Harding. He has also offered to paint the white lines on the steps.

Councillors noted that one step leading up to the hall is larger/deeper than the rest and this needs to be looked at.

39/16 To note any issues that has been brought to Councillors attention

Councillors noted that the laurel hedge overhanging Piccadilly Circus, which is subject to a TPO, needs cutting back.

40/16 Dates of Parish Council Meetings

Normally the first Wednesday of each month. It was agreed that the meetings would start at 8.00pm rather than 7.30pm. To note the next Parish Council meeting will be held on Wednesday 3rd August, 7th September, 5th October, 2nd November, and 7th December. For 2017 4th January, 1st February, 1st March

At the end of the Parish Council meeting, the Clerk read out a letter from Councillor Goodwyn announcing her formal resignation from the Parish Council.

The Chairman and Councillors thanked Councillor Goodwyn for all her work over the last few years and for her work on the Village Design Statement. Cllr Goodwyn agreed to stay on as a Councillor until July 18th and to continue to maintain the Worldham website.

The Clerk confirmed that he will notify Democratic Services at EHDC to start the formal process of electing a new Parish Councillor.

The Chairman closed the meeting at 9.30 pm

No New Action Points

Actions points from previous Worldham Parish Council Meetings:

Action ID	Action detail	Owner
03-May 2016	Clerk should investigate the cost of vehicle activated speed limit reminder signs	Clerk