

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.30 pm on 25 SEPTEMBER 2014 in the YOUTH & COMMUNITY CENTRE, LOW STREET, COLLINGHAM

- Public forum – no one wished to speak

Present: Mr C Allen Mr S Dove Mr M Dowell Mrs C Moody
 Mr T Musson Mr G Norcott Mr T Ozbourne Mrs R Scott (Chair)
 Mrs V Wright Cllr Mr M Shaw NSDC Cllr R Shillito NSDC
 Cllr Mrs M Dobson NCC Caron Ballantyne(Clerk)

- 1. Declaration of Office:** Signed by Mr T Musson
- 2. Apologies for absence:** Mrs M Parkin, apologies accepted
- 3. Declarations of interest:**
 - None
- 4. Minutes:**
 - Mrs V Wright had been omitted off the Councillors reports - to be added.
 - Acceptance of the minutes of the Council meeting of 11 September 2014 was proposed by Mr T Ozbourne, seconded by Mr C Allen and agreed by those present at the meeting.
- 5. Progress reports (for information):**
 - a) Newark Hospital Campaign – Letters have been sent and acknowledgements have been received from the Prime Minister and CQC. This information to be communicated to Francis Towndrow.
 - b) Volunteers – there are now 7 flood wardens, and an additional member of the Community Park Committee.
 - c) Shrubs at village center were cut today. Mrs R Scott will check that all is acceptable. The area is subject to the village centre improvements and the Parish Council will only now spend minimal monies on maintenance.
- 6. Report from County and District Councillors:**
Cllr Mrs M Dobson NCC –
 Fire service decision tomorrow (26 September) – **Post meeting note:** The decision has been made to retain the Fire Station in Collingham
 Station Car Park – meeting with NCC and Network Rail tomorrow (26 September)
 Brough and the accident earlier in the year, the STATS 19 has still not been completed and therefore highways can't investigate yet. As soon as it is complete, the parish council will be advised.

Cllr Mr M Shaw NSDC:

Safer Neighbourhood Group meeting on 22 September – speeding throughout the village mainly on Low Street, youths behaving themselves, parking problems continue including parking on double yellow lines outside the chip shop.

Cllr Mr R Shillito NSDC

Nothing to report

Thinks the car park charges are unreasonable

7. Planning Applications:

14/01532/OUT	Fisher Close (10)	Outline application to create a building plot for 1 dwelling NOT SUPPORTED Layout density, Parking
14/01251/FUL	Pitomy Farm, Low Street (121)	Change of use of redundant agricultural building to a dwelling (This was discussed and SUPPORTED 14 AUGUST 2014, but there is now additional information attached) Continues to be SUPPORTED, assuming that the recommendations are followed for the bats

8. Planning Decisions

14/01345/LBC	The Old Rectory, Church Street (8)	Complete the demolition and re-build 15m section of boundary wall partially demolished by storm damage	Permitted
14/00932/FULM	Potter Hill Road, Mulberries	Amendment to proposed 71 bedroom level 5 dementia care unit	Refused
14/01457/FUL	Shaftsbury Way (6)	Application for insert first floor window on east elevation and convert store over garage to bedroom	Permitted
14/01425/TWCA	Swinderby Road (16)	Remove 2 No. Conifers adjacent Sycamore (Tag No. 1850) due to size and restricting growth of adjacent Holly trees; Remove large lower limb of Douglas Fir (Tag No. 1853) to reduce risk of failure (due to weight) and rebalance crown; Remove Rowan (Tag No. 1865) due to sparse crown, leaf-spot disease and location (due to dry location, specimen has a reduced lifespan, showing signs of stress due to lack of growth); and Remove Laburnum due to close proximity to north elevation of property	Permitted

14/01497/TWCA	Temperance Lane (5)	Reduction of 1 No. Silver Birch Tree by approximately 30% (volume) to reduce wind sail; and fell of 1 No. Plum Tree due to close proximity to Silver Birch and lack of healthy growth (sparse and unbalanced crown)	Permitted
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Noted

9. Finance:

Income

		VAT	Total
Burial Fees	£475.00	Nil	£475.00

Expenditure

Current list of <u>Fixed</u> Standing Orders and Direct Debits each month (will not be tabled again unless changed)				
Doug Lyne	Ground Maintenance	£483.33	£96.67	£580.00
NSDC (to Jan 2015)	Business Rates – Burial Ground	£16.00	Nil	£16.00
NSDC (to Jan 2015)	Business Rates – Jubilee Room	£24.00	Nil	£24.00
NSDC (to Jan 2015)	Business Rates – Village Centre	£47.00	Nil	£47.00
Other Expenditure				
FCC Environment	Match Funding of WREN grant	£8250.00	Nil	£8250.00
AEB Landscapes	Park Inspections – July	£120.00	Nil	£120.00
AEB Landscapes	Park Inspections – August	£120.00	Nil	£120.00
AEB Landscapes	Clear Waste on Moor Road Financial Regulation 13	£135.00	Nil	£135.00
AEB Landscapes	Prune Silver Birch on Moor Road	£180.00	Nil	£180.00
Unipar Services	New Battery for Radar Gun	£84.00	£16.80	£100.80
EON (Direct Debit)	Electricity Bill for Jubilee Room - July	£8.18	£0.41	£8.59
EON (Direct Debit)	Electricity Bill for Jubilee Room - August	£8.67	£0.42	£8.75
C Ballantyne	Clerks Expenses July to September	£48.57	Nil	£48.57
HMRC PAYE	Clerks salary July	£39.00	Nil	£39.00
HMRC PAYE	Clerks salary August	£162.14	Nil	£162.14
HMRC PAYE	Clerks salary September	£162.34	Nil	£162.34
NALC	Planning Seminar (Caron Ballantyne)	£30.00	Nil	£30.00
P Driver	Repair to Jubilee Room Tap Financial Regulation 13	£118.00	Nil	£118.00

Proposed by Mr C Allen and seconded by Mrs C Moody and supported by majority

- **Bank Reconciliation for the year to date** – signed by the Chair of Finance
- **Insurance renewal from Came & Co for the year £2,292.53**, including 6% insurance premium tax. This takes into consideration the Council's long-term agreement which expires on 23rd October 2016 and includes the Council's annual 5% no claims discount. The Policy excess remains £250.00 for each and every claim. Proposed by Mr T Ozbourne, seconded by Mr C Allen and supported by majority.
- **Web Site Hosting** – to agree budget for new hosting of existing domain name. Mr T Ozbourne has investigated site hosting at about £88 for the year excluding VAT and requests permission to facilitate this transfer. Proposed by Mr T Ozbourne seconded by Mrs C Moody and supported by majority.
- **Society of Local Council Clerks (SLCC)** – Renewal of Membership at a cost of £129. This has been a very useful resource. Proposed by Mr T Ozbourne, seconded by Mrs R Scott and supported by majority. Agreed to pay this in one amount as no saving in paying by Direct Debit.
- **Collingham Community Park** – Proposal to set up new account for refurbishment project to facilitate funding. To transfer £53,000 agreed sum from capital account to Collingham Community Park Account. Proposed Mrs C Moody, seconded by Mr C Allen, supported by majority.
- **Planters** – to agree expenditure from donation for plants and bulbs. This is monies donated by the Fleet Magazine earlier in the year. Proposed Mrs R Scott, seconded by Mrs C Moody and supported by majority.

10. Correspondence:

- (i) Email from NCC – new bus stop pole proposed opposite William Bailey House. Noted, no comment required
- (ii) Newark Community First Aid – Offer of FREE Training. We do have someone who offers training in the community already. This is noted and will be sent round all village groups for information.
- (iii) Parish Council Conference Monday 6 October, 5.15pm for 5.45 start at Kelham Hall. Mr C Allen and Clerk will attend.
- (iv) Nottinghamshire Association of Local Councils (NALC) Annual General Meeting Saturday 15 November, 10.30am at Woodborough Village Hall. If anyone would like to attend, please notify the Clerk.
- (v) Fisher German on behalf of the Pipeline agency – Clerk to obtain plan and put in the library for reference and bring to all future meetings
- (vi) Nottinghamshire County Council – proposed Footpath Modification Order Consultation. No comments as the proposed route is the route already on the ground.
- (vii) Newark and Sherwood District Council – 2014 Annual Playground Inspections. Noted and will be circulated to Mr C Allen and Mr T Ozbourne for action if required

11. 71 High Street

- (i) To approve the names of three contractors to discuss work to be undertaken if building for community use/business use. Warren Shaw, Mervyn Barnard, David Clark, Gary Shelbourn to be approached.
- (ii) To approve approach to local architect for free advice meeting, if building is for community use. David Dakin, Ian Orn to be approached.

12. Agreed Roles and Committees –vacancies were all filled

13. Councillor's reports and items for future agendas:

Mrs R Scott

- Attended Besthorpe Quarry meeting with Mr C Allen.

- Complaints about tree behind chip shop being cut last Friday but no tree order was in place. NSDC were aware and came out to inspect, but could take no action
- All hedging issues are being followed up
- Safer Neighbourhood Group have reported to NSDC that someone has scorched off “L” of Lunn Lane, which has caused an issue for emergency vehicles.
- Reminder to all Councillors about Standing Order 13c. Letters should be addressed to the clerk and not individual Councillors.

Mrs V Wright

- Meeting with Cllr Mrs M Dobson NCC, Rebecca Rance of Newark and Sherwood Homes (NASH) identifying possible parking areas in the village
- Safer Neighbourhood Group, caravans parked at Bailey House and a Bedford van parked on Windsor Road owned by the same person were reported

Mr C Allen

- Nothing

Mr G Norcott

- Nothing

Mr M Dowell

- Nothing to be noted

Mr Tim Musson

- Swinderby Road to Durhams footpath blocked by tree down – will be reported and removed

Mr S Dove

- Copper Beeches footways are overgrown and slippery – needs attention. NCC are aware

Mr T Ozbourne

- Nothing

Mrs C Moody

- Nothing

Clerk

- Email from Eon if anyone interested in participating in market research on Wednesday 1 October in Nottingham. There is an incentive of £50 available, from which travel expenses will be deducted.
- Pitomy Farm – Properties for rental to people with a local connection to Collingham. Two one bed flats and two three bed houses. Is anyone aware of suitable applicants. To be posted on website and notice boards.

The meeting closed at 8.25 pm

3 members of the public present

No members of the press present

Abbreviations

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor