

**Minutes of the Meeting of Misson Parish Council
Held on Wednesday 2nd May 2018.**

Parish Councillors Present: Jayne Watson, Andy Woolliams, Julie Watkins, Andrea Wilcox, Peter Edwards, and Jamie Sutherland.

District Councillor Annette Simpson was in attendance.

County Councillor Tracey Taylor was also in attendance.

(See items 0 and 5 for other attendees).

Item	Detail	Action
0.	Public Participation: 4 members of the public attended the meeting, which followed the Annual Parish Meeting.	
1.	Election of Chair: Cllr Edwards proposed Cllr Watson for the position and Cllr Woolliams seconded the proposal. The Council passed a unanimous vote in support of the proposal. Cllr Watson verbally accepted the position of Chair.	
2.	Election of Vice Chair: Cllr Watson proposed Cllr Woolliams for the position and Cllr Watkins seconded the proposal. The Council passed a unanimous vote in support of the proposal. Cllr Woolliams verbally accepted the position of Vice Chair.	
3.	Signing of "Declarations of Acceptance of Office" by Chair and Vice Chair: The Clerk explained that the forms were not available and undertook to get them signed before the next meeting.	Parish Clerk to facilitate the signing of the forms before 6 th June 2018.
4.	Register of Members Interests: The Clerk explained that the forms were not available and undertook to provide all Counsellors with a register of interest form at the next meeting.	Parish Clerk to make the forms available on 6 th June 2018.
5.	Apologies: Cllr Mark Watson. PCSO David Airey.	
6.	To receive any declarations of disclosable pecuniary & non-pecuniary interests: None.	
7.	To approve the minutes of the council meeting Tuesday 10th April 2018: The minutes were approved and signed by Cllr J Watson.	
8.	To note matters arising from minutes of the last meeting and not on the agenda: District Councillor Annette Simpson gave feedback regarding : a) the emptying of the bottle banks and b) Commissioner Paddy Tipping and off-road vehicles.	These matters now addressed and closed.
9.	Report from District and County Councillors: District Councillor Annette Simpson and County Councillor Tracey Taylor gave verbal reports to the meeting.	
10.	Policing: a) PCSO David Airey sent the latest crime report. b) Parish Clerk reported that Superintendent Richard Fretwell is willing to meet with Parish Council. The Parish Council asked the Clerk to invite him to a Parish Council Meeting in June, July, or August 2018.	Parish Clerk to action before 6 th June 2018.
11.	Planning: <ul style="list-style-type: none"> • To Note Planning Decisions: None. • To Note Planning Applications: Parish Clerk has forwarded Planning Application ES/3379 - Land off Springs Road, Misson. 	

	<ul style="list-style-type: none"> • To consider any other Planning Matters: a shipping container has been sited in a garden on Vicar Lane. Complaints have been received regarding the unplanned appearance of this. The legal concern is that, if the shipping container is to be in situ for more than 6 months, then a planning application is necessary. In order to avoid neighbourhood tension, it was agreed that Parish Councillor Jamie Sutherland would contact to resident concerned and sound out their purpose and intent. Cllr Sutherland had been unable to make contact, but agreed to try again. 	Parish Councillor Jamie Sutherland to follow-up.
12.	<p>Organisation to manage neighbourhood issues:</p> <p>a. Neighbourhood Improvement Executive Sub-Committee proposed and agreed. Cllr Julie Watkins to lead, supported by Cllrs Andrea Wilcox and Jamie Sutherland.</p> <p>b. Business Liaison Executive Sub-Committee proposed and agreed. Cllr Peter Edwards to lead, supported by Cllrs Jayne Watson and (potentially) Mark Watson.</p> <p>The Council conferred delegated authority to these sub-committees. The aim is to enable decisions to be made more quickly than once a month at a Parish Council Meeting.</p>	
13.	<p>Neighbourhood Issues:</p> <ul style="list-style-type: none"> • Norwith Hill, Newington ~ issues relating to a public footpath. There is to be a public inquiry commencing 17th July 2018 (potentially for 3 days) in the Function Room, Mayflower Inn, Austerfield. • IGas have applied for a further extension to their permit to build. As this would generate noise and disturbance to the breeding owls at the neighbouring Site of Special Scientific Interest, the Council is opposed to further permission being granted and requires that Condition 21 of the permit is enforced. A forma response from the Parish Council was made on April 12th 2018. • The IGas Community Liaison Group (CLG) met on Thursday April 26th. Cllr Peter Edwards gave a verbal report and stated that he had also met with the Communications Director of IGas, Mr David Petrie. The CLG have been asked to consider new Terms of Reference. Peter will update the Council further at the June meeting. • Parish Councillor Peter Edwards gave an update report regarding development at Doncaster Airport. He will work with the Parish Clerk in making a response to the consultation. • Recovery of River Lane. The Council discussed concerns about the degradation of River Lane. The Parish Clerk had been unable to make contact with Sarah Hird at the Highways Department of Nottinghamshire County Council to discuss. County Councillor Tracey Taylor was able to provide insight and discussed the matter with the Parish Councillors. Cllr Taylor will also try to connect the Parish Clerk and Sarah Hird. • Parish Clerk gave a verbal report of the plans from Mr Mrs Threlkeld to mobilise a small group to plant bulbs around the village and tidy up the Misson village stone plinth. Cllr Watkins said that she would 	<p>Parish Clerk is delegated to follow-up.</p> <p>Parish Councillor Peter Edwards will supply supporting information to the Clerk. Parish Clerk is instructed to respond by the deadline.</p> <p>Parish Councillor Peter Edwards will update in June.</p> <p>Parish Councillor Peter Edwards to work with the Clerk. A draft to be circulated for comment. Cllr Edwards to authorise sign off.</p> <p>The Parish Clerk was asked to contact Sarah Hird at the Highways Department of Nottinghamshire County Council to discuss.</p>

	<p>like to ensure that any planned troughs or large pots were in keeping with the look of the Village as required by the Design Guide and the Neighbourhood Plan. District Counsellor Annette Simpson reminded the meeting that Municipal Street Furniture must be correctly sited and secured. She confirmed that, as far as her experience related, planning permission would not be needed to site a pot where the old telephone box once stood.</p> <ul style="list-style-type: none"> The Chair, Cllr Jayne Watson asked that thanks be extended and recorded to all those who participated in the recent Village Clean-Up, including the Womens Institute for the Lunch. Particular thanks were passed to Mr & Mrs Threlkeld for taking the lead in organising the event. 																									
14.	<p>Parish Administration</p> <p>Finance : To review and approve;</p> <ul style="list-style-type: none"> Financial Statements: The Parish Clerk was not able to provide a financial report as she did not yet have access to the accounts. Cheques for Payment: <table border="0"> <tr> <td>1059</td> <td>Society of Local Council Clerks</td> <td>£118.80</td> </tr> <tr> <td>1060</td> <td>BDC Rates for Community Centre</td> <td>£103.53</td> </tr> <tr> <td>1061</td> <td>BDC Wheelie Bins (26 weeks)</td> <td>£150.80</td> </tr> <tr> <td>1062</td> <td>VOID</td> <td>£000.00</td> </tr> <tr> <td>1063</td> <td>Decoration of Community Centre</td> <td>£2,220.00</td> </tr> <tr> <td>1064</td> <td>Lengthsman : Chris Tweedale</td> <td>£294.87</td> </tr> <tr> <td>1065</td> <td>Parish Clerk : Salary & Allowances</td> <td>£352.20</td> </tr> <tr> <td>1066</td> <td>Society of Local Council Clerks</td> <td>£32.00</td> </tr> </table> Signing of Cheques for Payment: The Parish Clerk proposed that the signing of cheques for payment might be done in between meetings as and when she could access signatories. This would save time at Parish Council Meetings. The record of cheques would still be included in the minutes of the meeting, and financial transactions would be reported. The Council agreed that the physical signing of cheques could take place outside of the formal meeting, and the Clerk would be responsible for gathering the necessary two signatures. 	1059	Society of Local Council Clerks	£118.80	1060	BDC Rates for Community Centre	£103.53	1061	BDC Wheelie Bins (26 weeks)	£150.80	1062	VOID	£000.00	1063	Decoration of Community Centre	£2,220.00	1064	Lengthsman : Chris Tweedale	£294.87	1065	Parish Clerk : Salary & Allowances	£352.20	1066	Society of Local Council Clerks	£32.00	
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15.	<p>Correspondence:</p> <ul style="list-style-type: none"> No correspondence to note. 																									
16.	<p>Next Meeting: Wednesday 6th June 2018 at 7pm.</p> <p>Schedule of future Meetings : Wednesday 4th July 2018 Wednesday 1st August 2018 Wednesday 5th September 2018 Wednesday 3rd October 2018</p>																									

Signed