



ROLVENDEN PARISH COUNCIL

DRAFT MINUTES of the Parish Council Meeting held on Tuesday 21st November 2017 at 7.30pm, in the Pre-School Room, Rolvenden Village Hall, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4ND.

Present: Cllr. Mr. D. Murray, Cllr. Mrs. D. Curtain, Cllr. Mr. G. Tiltman, Cllr. Mrs. I. Newman, Cllr. Mr. B. Hindley, Cllr. Mr. M. Hook, Cllr. Mr. J. Wilkins, Cllr. Mrs. J. Stace, Cllr. Mr. R. Wilcox and the Clerk to the Council.

Apologies for absence: None.

(a) Declarations of Members' Disclosable Pecuniary Interests: *under the Localism Act 2011 to be made relating to items on this Agenda* – None.

(b) Declarations of Members' Other Significant Interests: *under the Kent Code of Conduct adopted in August 2012 by the Parish Council, to be made relating to items on the Agenda.* – None.

(c) Declarations of Members' other Interests: *not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons* – Cllr. Mr. Michael Hook declared his membership of the Weald of Kent Preservation Society and Cllr. Mr. John Wilkins declared an interest in that he is a member of the Fabric Committee of St. Mary's Church. Cllr. Mrs. Jacky Stace declared an interest a neighbour of High View mentioned in item 367 Planning, Section [v], [ii].

364. DRAFT Minutes of the Parish Council Meeting held on Tuesday 17th October 2017, copies previously having been sent to each Parish Councillor, we approved and signed as a Correct Record after the following amendments:

- i) *Members Present:*
To add Cllr. Mrs. Jacky Stace to show her as present at the meeting.
- ii) *Item 340. Pavilion Project*
To amend the first line to read:
“Cllr. Mrs. Denise Curtain advised that an invitation had been received by War Memorial Trust Trustees to the Rolvenden Football Club's Annual General meeting”.

365. Matters Arising.

Matters arising from the Minutes of the last Parish Council Meeting on 17th October 2017.

[i] Cllr. Mr. Brian Hindley asked if there were any developments regarding the Newts and Badgers at Halden Field. Cllr. Mr. Michael Hook mentioned that he had spoken to people at the entrance to the building site who had reported the Newts.

[ii] Cllr. Mr. Brian Hindley asked if there had been any further issues regarding the use of 'A' Boards. The Clerk reported that a letter drafted by Cllr. Mrs. Denise Curtain had been sent to Pashley Manor but that no response had been received to date. Also, a letter and form had been sent to Hole Park but again, no response had been received to date.

[iii] Cllr. Hindley raised the issue of the use for the two telephone kiosks. Cllr. Hook mentioned that the telephone kiosks are in a terrible state and need painting.

[iv] Cllr. Hindley mentioned the letter to the Secretary of the Football Club to ask for a copy of the Lease. The Clerk has written to the Secretary, but no response has been received. Cllr. Hindley proposed that if a Pavilion could not be proceeded with on the War Memorial Trust land because of circumstances out of the Parish Council's control then a Pavilion be built on the cricket ground and open to all. The Clerk to write to the Secretary again by way of a "nudge".

[v] Cllr. Mr. Graham Tiltman asked if the letters had been sent regarding the parking at the market on a Thursday. The Clerk confirmed that he needed the names and addresses of the parties concerned in order to send the letters.

[vi] Cllr. Hindley enquired about the cost of the wreath for Remembrance Sunday. An invoice has not been received and the Clerk will contact Val Sutton.

366. Public Participation.

This is an opportunity for members of the public to speak prior to the beginning of the business of the main Parish Council Meeting

This session is at the discretion of the Chairman and will be limited to two minutes per individual unless the subject in question warrants further time. The session does not form part of the official Minutes.

367. Planning.

[i] Applications for CONSULTATION received from Ashford Borough Council were accepted and considered.

17/01687/AS Proposed timber decking to the rear of the dwelling.

"Te Papa", 3a Rolvenden Hill, Rolvenden, Cranbrook, Kent TN17 4JN.

The Parish Council has no comment to make regarding this Application.

[ii] Applications for CONSULTATION received from Ashford Borough Council between 14th and 21st November were accepted and considered.

None notified.

[iii] Consent GRANTED by Ashford Borough Council to the following Applications were accepted and considered.

None notified.

[iv] Halden Field

Related matters were accepted and considered.

Trees: The Parish Council's concerns over the trees at the site were taken seriously and someone was at the site last week and they agreed that there was a breach of the planning condition and Taylor Wimpey will be told to put a proper fence up that is fixed to the ground. They also insisted on a meeting with Taylor Wimpey's Arboriculturist.

Mud: Cllr. Mrs. Irene Newman reminded everyone that there should be a wheel wash unit to clean the wheels of the lorries coming off site. Cllr. Hook mentioned that he saw operatives at the site cleaning the mud from the area and the roads were clear. Cllrs. Tiltman and Hook said that the access road should have been completed BEFORE the work commenced on site.

[v] Barratt Field

Related matters were accepted and considered.

Nothing applicable for discussion.

[vi] Planning Related Issues

Items not mentioned elsewhere on the Agenda were accepted and considered.

[i] Cllr. Mrs. Denise Curtain mentioned a tree Application No. 17/00240/TC31 Walnut Tree Cottage, Mounts Lane. Application to fell a mature Oak. The Ashford Borough Council Tree Officer was in full agreement with Sylvia Kellett that it should not be felled. The Tree Officer is looking to place a Preservation Order on the Oak.

[ii] Cllr. Curtain also mentioned the caravan at High View, Tenterden Road that has had cladding added that was briefly discussed at the last meeting. The Clerk to contact Lucy Holloway at Ashford Borough Council to see what the position is with this matter.

368. Neighbourhood Development Plan.

This item was lead by Mrs. Lynn Curtis-Woodcock from the Public area who covered all current aspects following the informal presentation to the Parish Council on November 15th and advised that the next stage was for the Parish Council to formally approve the Draft Plan with the Vision Statement and the fourteen Draft Proposals for the

policies. The approval is only on a provisional basis as a response from Historic England is still awaited.

Cllr. Mr. Brian Hindley expressed his concern over the possibility that the Garage on the High Street may become a site for re-development for ten houses particularly as it is a useful facility and a local employer. He would be disappointed to see the Garage go.

Mrs. Curtis-Woodcock mentioned that there is a separate part of the Draft Plan which protects the facilities within the High Street area.

After protracted discussion a proposal was put forward that the Draft Plan be approved and upon taking a vote it was unanimously approved by Members.

369. Highways.

All related matters were accepted and considered.

[i] The safety of the entrance to Half Crown Barn on the A28.

Cllr. Mrs. Irene Newman was concerned about the safety of the road at the entrance to Half Crown Barn on the A28 while work is being carried out. Whilst driving past, there was a large lorry obstructing the road just past the blind bend. The PCSO in attendance advised that if it happened again then "101" should be called and advised that there is a vehicle obstructing the highway.

[ii] Other Highways related issues not mentioned elsewhere on the Agenda were accepted and considered.

Cllr. Mrs. Denise Curtain mentioned that despite sending out the "A" Board forms and receiving the signed copies back from all concerned, however The Bull are still putting their "A" Board out on the corner at the junction of the High Street and Regent Street when it clearly specifies in the conditions that they may only be placed on their own forecourt or land. In addition, Cllr. Curtain has received complaints about the old black Labrador at The Bull. It appears that the dog does not go out for supervised walks, she in fact is allowed to go out unsupervised. This results in the dog fouling in various locations including the children's play area and the cricket field. Cllr. Curtain to draft a letter to be sent to The Bull about both matters.

370. Kent County Council Community Transport Conference.

The Chairman, Cllr. Mr. Duncan Murray reported back on the attendance of himself, Cllr. Tiltman and Cllr. Curtain at the Conference at the International Hotel in Ashford.

He outlined the fact that there are going to be further cuts to public transport as Kent County Council are going to reduce funding to rural areas. Two villages attended to speak about what measures they have put in place to counter the cuts. These involve minibuses that run on a regular route at a regular time. The Parish Council's view is that the village could do with a service for people in the more remote areas who would be collected and

taken to Tenterden for two hours possibly and then returned. However, the Parish Council does not have the resources for this.

After the presentation, a member of staff from the Day Centre in Tenterden came to speak to the Members about the three minibuses that are for half the day not doing anything. If there was a way of working it, we could possibly set up a one session a week minibus going around picking people up and taking them to Tenterden and back. This would be chargeable at the current rate of mainstream buses or bus passes may be used. This project would, however need a lot of time to set up.

371. Bulbs for the Greens.

Cllr. Curtain asked members to consider the purchase of daffodil bulbs to plant along the knee rails to soften the appearance. A 25Kg bag (approximately 350 mixed daffodil bulbs) is £33.99 including delivery (purchase online). It was suggested that three bags would be needed. It was agreed that we go ahead and purchase the bulbs as suggested.

372. Pavilion Project.

Please see under Section 365. Matters Arising, Sub-section [iv].

373. St. Mary's Flats.

Cllr. Curtain advised that herself and Sylvia Kellett met with Phil Cook and David Green from Ashford Borough Council. With all best efforts to try and encourage them not to cut the trees down, they would not back down on this. Re-planting was discussed but Cllr. Curtain was advised that Ashford Borough Council had no budget for re-planting. However, they eventually conceded the situation and offered to give the Parish Council £1,000 towards re-planting costs. According to Sylvia Kellett, a suitable tree of a suitable size would be around £250 making the offered amount a useful sum.

The result is that the Oak is definitely going to be felled together with the Lime. The re-planting is to take place as soon as possible and is also to include a replacement for the Horse Chestnut that was felled at the other end of Sparkeswood Avenue.

374. Finance.

All related matters were accepted and considered.

[i] It was resolved to pay the following:

J.P. Oakeley	
Grass cutting in the Parish	£580.00

Mr. S. Brooks	
Litter Collection in the Village	£115.00
Clerk's Wages	
18 th October to 21 st November	£ 86.10

[ii] Accounts presented at this Meeting were accepted and considered.

Cllr. Curtain presented an invoice from Tony Fullwood for the work carried out to date on the Draft Neighbourhood Development Plan. The invoice was in the sum of £7,251.75 plus VAT of £1,450.35 totalling £8,702.10.

It was resolved to settle this invoice.

[iii] Other Finance related items.

Items not mentioned elsewhere on the Agenda were accepted and considered.

[i] Cllr. Curtain presented a print-out of an e-mail from Sue Hatt requesting a start-up grant of £1,000 for the new history group that has started in the village. The monies requested would be for digital equipment, display boards, Insurance cover and to pay for speakers etc., until they become self-financing.

This was agreed in principle and a request for further information would be sent to Sue Hatt.

[ii] Cllr. Mr. Michael Hook gave the Clerk the sum of £336.00 from the sale of 28 copies of the Rolvenden 100 publication. He further asked that a "thank you" be recorded in the Minutes to the following people for selling the books:

Ken Linklater, Chris Booth and Jan Gambier.

375. Other Matters for Information.

Issues may be raised which involve no more than an exchange of information. NO DECISIONS may lawfully be made on matters raised under this exchange.

LGA 1972 Sch. 12.

i) Cllr. Mr. Michael Hook reported a large number of leaves on the corner of Regent Street and High Street although it was agreed that it was not the time yet to start clearing leaves.

ii) Cllr. Mr. Graham Tiltman advised that many members of the Gardening Society are aged and therefore not physically able to assist with the bulb planting on the village greens as originally suggested. Cllr Tiltman offered to get a team together and also involve the children from the primary school in the planting and this was accepted by other councillors.

iii) Cllr. Mrs. Irene Newman mentioned a public footpath on the way to Hole Park just before the first entrance. Mr Edward Barham asked for permission to re-route it as it was inconvenient. Cllr. Newman cannot however see where it has been re-routed to.

iv) Cllr. Mrs. Denise Curtain advised that the Pre-School has recently had an OFSTED inspection and it has come to light that improvement is needed. The care of the children is very good, but the management structure and safeguarding procedures require improvement. Some time ago Cllr. Mr. Mike Bennett advised Cllr. Curtain that there was a “pot of money” available and asked if the Pre-School would like this. Cllr. Curtain thinks we should suggest to the Pre-School that they avail themselves of this money to employ a Consultant to help them with the things that need improvement.

v) Cllr. Mr. Duncan Murray advised that himself and Cllr. Curtain attended Miss. Thoburn’s funeral on behalf of the Parish Council.