

## MINUTES OF WINTERTON ON SEA PARISH COUNCIL MEETING HELD ON WEDNESDAY 24 FEBRUARY 2021 – 7.30PM

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### Public Participation

#### Members of the public

A member of the public raised a question in relation to the opening of the Village Hall. Cllr Hartley added that the hall would not be used for recreational purposes until the 12 April at the earliest and once work has been completed on the necessary risk assessments more information would follow.

A member of the public asked about the return of 'face to face' Parish Council meetings being held in the hall. The Chair stated that as soon as face to face meetings could take place they would be published on the website.

£2870 has been raised by the Scouts Troop 901. £2500 has been donated by Lord Lady Agnew which has enabled the Cadets to purchase a 2013 mini-bus. The Chair gave congratulations for all the hard work involved to exceed the sum needed.

Great Yarmouth Borough Council Noel Galer - gave an update on the situation in relation to a Coastal Partnership East meeting where Winterton was mentioned.

Norfolk County Councillor Ron Hanton – has sent regular updates and also included that the 'Third River Crossing Project' is currently on target and on budget.

Cllr Clegg raised the matter of a Highways visit to the village which could address the issue of 'Potholes'. Co Cllr Hanton mentioned how Officers were busy with Covid-19 back-log.

Great Yarmouth Borough Council James Bensly - gave an update which included the Census coming at the end of March. Cllr Carr asked for information in relation to packs which would support people with limited access to information technology which Cllr Bensly assured had been considered. He also added that the 'Big Wheel' is scheduled for arrival in Great Yarmouth for the Summer Season

### **1. Election of Chairman for the meeting**

Cllr Coe PROPOSED Mark Bobby as Chair for the meeting, seconded Cllr Clegg

### **2. Attendance**

Present: Councillors Bobby (Chair), Hartley, Coe, Carr, Punchard, Clegg, Parcell and Smithson, and the Parish Clerk was also in attendance.

Ten members of the public were in attendance.

Apologies for Absence: Cllr McMahon – working.

**3. Declarations of interest** for items on the agenda and applications for dispensations were noted from Cllr Smithson – Allotments and Cllr Hartley – Cricket Club.

### **4. Minutes of the meeting** - held on 27 January 2021

It was **Resolved** PROPOSED Cllr Clegg, seconded Cllr Smithson

### **5. Matters arising from the minutes, for information only**

**6. Footpaths:** Public Rights of Way from January meeting had no further updates at this time.

**7. Clerk's Report** was noted and included the following:

MHCLG have launched a consultation on proposals that would involve each local planning authority being able to draw up their own design code in consultation with local people, to which developers would have to adhere.

This would involve changes to the National Planning Policy Framework (NPPF). The summary consultation can be downloaded [here](#). The rationale, proposals and detailed questions, as well as draft text updates to the NPPF and the draft National Model Design Code can be downloaded from [here](#). There is currently an eight-week consultation on these proposals.

## **8. Correspondence and Consultations:**

(a) Email: Broads Authority together with the Environment Agency and other partners are running some engagement events as part of the Broadland Futures Initiative.

### **9. Consultations:** Noted

(a) Help Shape Norfolk's Rural Strategy - Norfolk County Council want to hear your views on a vision for rural Norfolk in the coming years. The proposed principles are to: Be ambitious for Rural Norfolk so it delivers quality of life for all age groups and make the case for Rural Norfolk to decision makers at every level. Email [haveyoursay@norfolk.gov.uk](mailto:haveyoursay@norfolk.gov.uk) or call: 0344 800 8020. This survey closes on Friday 19 March.

(b) Norfolk Recycling Centres: NCC's annual recycling centre survey enables householders to provide feedback about the recycling centres. Survey runs until 31 March. Link to survey:

<https://www.smartsurvey.co.uk/s/norfolk-recycling-centre-survey-2021/>

(c) Changes to the Planning System – Introduction of a design change. MHCLG have launched a consultation on proposals that would involve each local planning authority being able to draw up their own design code in consultation with local people. To share your thoughts on this proposal, please contact [CountyOfficer@norfolkalc.gov.uk](mailto:CountyOfficer@norfolkalc.gov.uk).

## **10. Planning: Applications received** from Great Yarmouth Borough Council (GYBC):

**06/21/0083/F PROPOSAL:** Retrospective application for replacement shop windows and door; Replacement shop front and re-wiring of lights above fascia. Poppy's at Winterton-On-Sea Beach Road Winterton Great Yarmouth NR29 4AJ **Council Comments:** No objections

**Decisions** received from GYBC: None

**Broads Authority:** applications and decisions: None

**11. Footpaths:** Progress on hedge planting – Cllr Hartley and Cllr Smithson gave an update on the Duffle's Pond Hedgerow work which has now been completed and gone very well with thanks given to Maynard Watson, Rebecca Durrant, Burnley Hall Estate, Russell Guyton and Tony Nicholls for their contribution and hard work to achieve this.

**12. Parish Council Car Park** to consider review – Cllr Hartley gave an update which added that there was opportunity to enhance the area aesthetically to benefit the local community. She added the importance of consulting with local residents and local visitors who benefit from using the car park. She felt that it was worth exploring the needs to provide more accessible parking in the future and general usage of the playing field itself once more discussion had taken place in future months as we move out of Covid-19 restrictions.

Cllr Carr added the need to address disabled access when consultation starts. Cllr Smithson added that the type one granite chippings which are going to be added to low road will allow access for wheelchair users the playing field once laid.

**13. Style Guide and Logo Design** - Cllr Carr discussed a proposal for the design and colour of a logo for the Parish Council.

It was **Resolved** Proposed Cllr Bobby, seconded Cllr Coe to agree to commission one of the logos presented to a full, reusable vector logo, using agreed colours and set a deadline for Cllrs to submit suggestions by 12.00pm Thursday 25 February.

It was **Resolved** Proposed Cllr Bobby, seconded Cllr Clegg to allocate a budget of £80 for a copyrighted logo for use by the Parish Council and agree to the colours currently proposed by the Residents Group, being a bright blue for headings and a light blue for background. Cllr Carr added a request for the Clerk to also add her preferred choice.

**11. Newsletter** – consideration was given to a proposal from Cllr Carr for the re-introduction of 'Community- led' village newsletter which would be run by volunteers. Cllrs discussed the proposal and added that the letter should be balanced and informative in independence of the Parish Council.

It was **Resolved** to allocate a donation of £500 in support of producing the Newsletter a 'Community-Led' publication PROPOSED Cllr Bobby, seconded Cllr Parcell. It was agreed that the content for Parish Council pages is managed by the Residents Communications Councillor Responsible and the Clerk (or Chair, in absence). It was also agreed that access to Distributors is managed through the Residents Communications Councillor Responsible or the Clerk liaising with the Newsletter Working group.

**12. Annual Parish Meeting** to consider setting the date for Tuesday 4 May.

It was **Resolved** to hold the Annual Parish Meeting PROPOSED Cllr Bobby, seconded Cllr Hartley on Tuesday 4 May 2021. Invitations to attend a zoom meeting with an allocated time will be sent to village groups. **Clerk**

### **13. Updates from Cllrs**

(a) Allotments - Water installation project

Cllr Smithson gave an update on Norfolk County Council work on Low Road which will include an 'Ecology Report' which looks at wildlife. Cllr Smithson asked for some help from Cllrs to help back-fill holes over the weekend and into Monday. In the interim all pipes and tanks must be fitted before the water can be connected. He added that the responses and contribution from residents and plot holders had been overwhelmingly positive.

(b) Playing Field Management Committee Meeting

Cllr Hartley gave an update to the meeting held on 10 January with minutes to follow. She listed the positives that had been achieved despite Covid-19 challenges, which had seen some 'Junior Cricket' take place. External funding had also been secured for the installation of a scoreboard. The Chair was keen to share the positive ideas that had been contributed to highlight the benefits for families in using the facilities which could be included in the consultation.

(c) Safer Neighbourhood Action Panel (SNAP) meeting minutes previously circulated

Cllr Coe gave an update on the planning of future meetings. Police reported that 'Anti-Social Behaviour' issues had risen with figures shared. Next meeting is scheduled for 29 April 2021. The Chair added that traffic cones would continue to be used in the future months to improve traffic management plans.

(d) BID Funding and Natural England

Cllr Punchard gave an update on the successful funding bid completed to support Winterton in Bloom and the Local Fisherman's Heritage within the village.

Coastal Erosion work is also in progress which is looking at strategic input into the impact this will have in future on the village.

(e) Residents Communication Steering Group – Cllr Carr gave an update and added that the group have met twice and had examined the media formats currently used. Most communication has been by email comparing research and reporting actions.

### **14. Financial Matters:**

(a) The Bank reconciliation was received (previously circulated) with a balance of £81,86.51 which includes a reserves balance and ring-fenced amount for Village Hall.

Expenditure payments were agreed and It was **Resolved** PROPOSED Cllr Bobby, seconded Cllr Clegg to pay February payments which included:

Staffing	Salaries/HMRC/Pension	£3,530.93
John Smithson	Allotment expenses	£577.59
Wave	Water	£266.25
Clerk Expenses	Zoom meeting	£14.39
Plan.com	Mobile Phone Contract	£29.99
Bulb	Electricity	£68.00
Viking	Stationary	£40.76
EON	Electricity	£77.53
Vortex	Grass cutting/Strimming	£306.00
Broadland Computers	PC Maintenance	£403.00
GYB Services	Tree Works	£643.86
NALC	Subscriptions	£248.16
SSAF	Signage	£103.56
Total		£6,310.02

(b) Internal Auditor Appointment - It was RESOLVED, PROPOSED Cllr Coe, seconded Cllr Clegg to appoint Lisa Callow for 2021/2022.

(c) Village Improvement Grant application - an application for a contribution towards a fence to be erected outside of the Village Shop was discussed in light of health and safety risks and to support the work which was already ongoing to improve the appearance of the village. It was noted that Council was keen to confirm that it would be one-off contribution to the overall cost of the fence in light of health and safety concerns with the maintenance being the responsibility of the applicant.

It was RESOLVED, PROPOSED Cllr Coe, seconded Cllr Clegg to give a one-off grant for the sum of £380 paid to Daryl Carpentry Services. Further work was required to remove the planter and relocate the Salt Bin. Cllr Coe agreed to take a picture of the planter to be removed for Cllr Bensly.

### **Items for the next agenda**

Toilets Facilities Plan – Cllrs

**Next meeting** - Please note the next Full Council meeting is scheduled: Wednesday 31 March 2021 at 7.30pm

The meeting closed at 9.17pm

Signed .....Chairman.....

Parish Clerk is inviting you to a scheduled Zoom meeting.

Topic: Winterton On Sea Parish Council Meeting

Time: Mar 31, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85345972237?pwd=MWR0TnpCQjBmcHZ4MVcxV29GbGxxQT09>

Meeting ID: 853 4597 2237

Passcode: 498928