

UPPER CLATFORD PARISH COUNCIL
 MINUTES OF THE MEETING
 HELD ON WEDNESDAY 11TH JANUARY 2023
 AT 7.30 PM IN
 THE KING EDWARD VII MEMORIAL HALL

Councillors	Clerk	TVBC + County Councillors	Others
Cllrs P Heslop (Chairman) R Bennet MVO (Deputy Chairman) C Eyre, H Folkard-Tapp S Kennedy, A Lockhart, C Williams N Shah D Coole A Wilson	E Attwood	Cllr Flood David Drew	6

1.	Apologies for Absence: None	
2.	To receive and accept declarations of interest: None reported	
3.	Public Participation: A member of the public asked the following questions. <ul style="list-style-type: none"> • Has the council found any land • Any funds available to purchase some land • What can the allotment group do to help the council. 	
4.	To approve the minutes from the Parish Council Meeting held on 9th November 2022: The minutes were not approved item 16 (1) was altered to read "A discussion took place followed by a proposal to install pedestrian gates at either end of the Playing Field to offer a safe off-road route for walkers. A vote took place 3 for 3 against and one abstained requesting further information which Cllr Bennett agreed to bring back to the January meeting.	
5.	To receive the Clerk's progress report since the last meeting held on 14th December 2022 12 Oct 22 11.2. RB to discuss possible site for Coronation Tree with HCC Highways. 17.3.2. Cllrs review SLA with UCYFC. Ongoing 9 Nov 22 16. Bonfire volunteers - a token of appreciation be given. Complete 17. Cllrs to investigate Potential Allotment land availability.	

	<p>14 Dec 22</p> <p>6.3. Red Rice Woodland Management Consultation. Reply. Complete</p> <p>6.4. Red Rice Woodland Management Consultation. Planning Committee to review.</p> <p>10.5. Chalk Pit. Inspect Chalk Pit in May/Jun 23 for remedial work listed in survey report/contract. Diary Note</p> <p>11.1. Monthly Monitoring of the Play Park Equipment (Dec) Cllrs Wilson and Williams to inspect and report findings to the Clerk. Complete</p> <p>11.4. Sports Field Grounds Maintenance Quote. Accept less grass cutting in Apr 23. <i>Discussed with TVBC (PL) 20 Dec. 2 x cuts cost £128+ VAT. TVBC not happy to drop requirement unless UCYFC have been notified by UCPC.</i> Pending</p> <p>12.1. Removal of Fence by Brook House. Liaise with owner. Email 20 Dec. Pending reply.</p> <p>12.2. Trees at Valley Mead Green / 7 Taskers Drive. Obtain quote. Received and copied to Cllr Bennett. Complete</p> <p>13.3. Red Rice Rd. Cllr Bennett to check HCC Highways site for side erosion reports. Complete (reported and pending investigation)</p> <p>16.1. Gates and Path at Sports Field. Investigate rights of way and Permitted Footpaths. Cllr Bennett.</p>	
6.	<p>Planning</p> <p>1. Review of Decisions, applications and responses since the last meeting</p> <p>1.1. Cllr Shah was concerned that TVBC had not informed the council about the application for the construction of the anaerobic digester at Cowdown Lane. 7% of the land is in the Upper Clatford parish. Cllr Flood will investigate why TVBC have over looked this.</p> <p>2. Hampshire Minerals and Waste Plan Partial Update - Draft Plan Consultation 8 November 2022 to 31 January 2023 No comment</p> <p>3. Andover Public Realm Design Guide Supplementary Planning Document (SPD) 2022. No Comment</p>	
7.	<p>Borough Councillors Report</p> <p>1. Cllr Flood reported:</p> <ul style="list-style-type: none"> • Cost of living extra £50,000 added to TVBC funding pot. • Vaccination Centre now health hub for NHS services part funded by TVBC, care commission • Cllr Flood introduced Suzanne Hasselmann future candidate for Borough Councillor elections. • Cllr Coole stated some money available for community group grants. 	

8.	<p>County Councillors Report</p> <p>1. Cllr Drew had submitted a report which can be found on the village website at https://www.upperclatford.com/community/upper-clatford-15048/hcc-updates/</p> <p>Subjects covered are:</p> <ul style="list-style-type: none"> • New Year changes to upholstered seating disposal • Pick your top three school preferences when applying for school places in year R and 3 • Satisfaction with Hampshire Highways is on the up • Struggling to keep your home warm. • Grants still has some money- budget finishes end of Feb <p>Cllr Drew also reported</p> <ul style="list-style-type: none"> • HCC Satisfaction has improved to maintain county roads • Street works team – statutory to repair as a priority • Drain covers keep going missing along Watery Lane <p>Traffic Speed Watery Lane</p> <p>Cllr Drew has been in contact with highways regarding the speed issue along Watery lane as the bridge mid-way along Watery Lane was demolished on 18th December by a car accident. It has been suggested that all near misses, collisions are recorded and sent to HCC. Cllrs are concerned as traffic needs to slow down. Cllr Drew happy to pursue verge marker posts and has asked for a signage review.</p> <p>Flooding & drainage at St Ann’s Well – Details have been sent to Hampshire Highways with photos. Highways have been asked to clear the drains. Flooding starts at Valley Mead and works its way down Foundry Road. Cllr Drew requested that people continue to take photos and register with Highways.</p> <p>Recycling Plant – To build in Eastleigh Borough to enable full recycling. The Chairman thanked Cllrs Flood and Drew who then left the meeting.</p> <p>Covered Speed Sign Red Rice Road – This has been reported to HCC</p>																																													
9.	<p>Finance</p> <p>1. To receive and approve the Financial Statement 1st December 2022 – 31st December 2022 Agreed by all. Cllr Heslop was requested to sign confirming the agreement.</p> <p>2. Payments made since the last meeting</p> <table border="0" style="width: 100%;"> <tr><td>PV60</td><td>TVBC (GM - Dec 22)</td><td style="text-align: right;">£864.50</td></tr> <tr><td>PV61</td><td>HCC (St Lighting)</td><td style="text-align: right;">£1,212.48</td></tr> <tr><td>PV62</td><td>Dobbies (Bark & Compost P Jubilee Tree)</td><td style="text-align: right;">£11.98</td></tr> <tr><td>PV66</td><td>Viking/Office Depot (File Archive Boxes)</td><td style="text-align: right;">£25.68</td></tr> <tr><td>PV 63</td><td>Andover Rubber Stamp (Plaque)</td><td style="text-align: right;">£258.00</td></tr> <tr><td>PV64</td><td>Landford Trees Ltd</td><td style="text-align: right;">£104.48</td></tr> <tr><td>PV65</td><td>H Folkard-Tapp (Travel)</td><td style="text-align: right;">£23.65</td></tr> <tr><td>PV67</td><td>C Emmett (Salary, Exp, O'time)</td><td style="text-align: right;">£617.61</td></tr> <tr><td>PV68</td><td>HMRC (PAYE)</td><td style="text-align: right;">£151.99</td></tr> <tr><td>PV69</td><td>OneTwoTree (Fell 3)</td><td style="text-align: right;">£1,000.00</td></tr> <tr><td>PV 70</td><td>Waitrose (Bonfire Vols Gifts)</td><td style="text-align: right;">£29.47</td></tr> <tr><td>PV71</td><td>SSE (Pavilion)</td><td style="text-align: right;">£22.79</td></tr> </table> <p>3. To approve payments to be made</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">PV</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Chq No.</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>PV72</td> <td>SWBS Revenue Acc (Pav water)</td> <td>2270</td> <td style="text-align: right;">£22.86</td> </tr> </tbody> </table>	PV60	TVBC (GM - Dec 22)	£864.50	PV61	HCC (St Lighting)	£1,212.48	PV62	Dobbies (Bark & Compost P Jubilee Tree)	£11.98	PV66	Viking/Office Depot (File Archive Boxes)	£25.68	PV 63	Andover Rubber Stamp (Plaque)	£258.00	PV64	Landford Trees Ltd	£104.48	PV65	H Folkard-Tapp (Travel)	£23.65	PV67	C Emmett (Salary, Exp, O'time)	£617.61	PV68	HMRC (PAYE)	£151.99	PV69	OneTwoTree (Fell 3)	£1,000.00	PV 70	Waitrose (Bonfire Vols Gifts)	£29.47	PV71	SSE (Pavilion)	£22.79	PV	Payee	Chq No.	Amount	PV72	SWBS Revenue Acc (Pav water)	2270	£22.86	
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	<p>PV73 C Emmett (Sal, o'time and exp) 2271 £567.81</p> <p>PV74 HMRC (PAYE) 2272 £139.60</p> <p>Resolved: Councillors approved payments.</p> <p>4. Budget Meeting FY 23/24 – The following was discussed</p> <ul style="list-style-type: none"> • Discussion about election expenses. Cllrs agreed to use earmarked funds should a cost be incurred. • The Clerk is to arrange an extra ordinary meeting to approve the budget and precept. <p>5. Chalk Pit Lease The renewal of the lease has now been dealt with by the Parish Council's solicitors.</p> <p>6. Internal Auditor- Cllrs approved Paul Reynolds undertaking the audit at a cost of £250</p> <p>7. Online Banking- Cllrs agreed to move forward with online banking. Two members of the Finance Committee need to visit the bank with ID to start the application.</p> <p>8. Signing of bank authorities were completed for change of address, debit card and removal of Charles Emmett (previous Clerk)</p>	<p>Cllk</p> <p>Fin Cttee</p>
10.	<p>Playing Fields</p> <p>1. To report the Monthly Monitoring of the Play Park Equipment Cllrs Wilson and Williams reported they had inspected the equipment on the 4th of January, and it was serviceable.</p> <p>2. Coronation Field (Anna Valley Playing Field) Nothing reported</p> <p>3. Balksbury Bridge Playing Fields It was reported the soft surfaces need to be inspected for deterioration.</p> <p>4. Sports Field</p> <p>4.1. A response is awaited from UCYFC regarding use of the Sports Field for 23/24. Only two players using the club were parishioners.</p> <p>4.2. .A consultation will be carried out offering parishioners the chance to suggest other uses of the field. Cllrs will design a set of questions using Microsoft forms.</p> <p>4.3. Grass Cutting April 2023 to be discussed in February's meeting</p> <p>4.4. It was agreed that a £1500.00 payment could be made prior to starting the track repairs</p>	<p>Cllrs NS DC Cllk</p>
11	<p>Trees and Open Space The following was reported.</p> <ul style="list-style-type: none"> • Three trees taken out at Taskers drive • TVBC Bury Ring planting trees 1/3 requires community effort • TVBC sorting land dispute with a neighbour to Bury Ring • Fence between Brook House and parish inset – awaiting response from resident. 	
12	<p>Footpaths Highways Pillhill Brook & Bins</p> <p>1. The bridge mid-way along Watery Lane was demolished in an accident on the 18th of December 22. It has been reported under Track it No 21634061. Discussed with Cllr Drew in his report no 8</p> <p>2. The Clerk will contact Era Park and ask them to remove the gate from the footpath which has fallen over.</p> <p>3. As stated in discussions with Cllr Drew all near misses\accidents need to be reported.</p>	<p>Cllk</p>
13	<p>External Committees and Events</p> <p>1. Report on Changes to the Website - Nothing new to report</p> <p>2. Report on upcoming events at the Village Hall Cllr Kennedy reported that Mrs Harris goes to Paris for 23rd January</p> <p>3. Councillors to Report on other meetings – Pan Parish Forum: Next quarterly meeting with Southern Water on 24 January. Cllr Heslop will attend. Rising</p>	

	<p>groundwater levels will hopefully demonstrate whether sewer lining works have been effective in preventing ingress. Ongoing concerns about water quality at Pill Hill brook. HF proposed purchasing fresh watering monitoring kits with chemicals and invertebrate sampling at a cost of £700- £800. Cllr Wilson seconded, and all Cllrs were in Favour.</p> <p>Resolved: Parish Cllrs approved the purchasing of a water sampling kit.</p> <p>4. May Fayre & Coronation. Cllr Eyre will write to the May Fayre committee to see if the two events could be combined. Members of the public will be asked for their opinion.</p> <p>5. Wild life trust the American Mink project. Cllr Eyre will write to suitable Parishioners who may be happy to support scheme</p>	
14.	<p>Correspondence and E mails</p> <ol style="list-style-type: none"> 1. 12 Dec 22. SS. May Fayre use of BBPF on Mon 1 May 23 2. 13 Dec 22. D Lock (via website). Allotment request. Added to waiting list 3. 15 Dec 22.S Water. Southern Water Freeze/Thaw Advice. On website. 4. 16 Dec 22. TVBC. Andover Public Realm Design Guide Supplementary Planning Document (SPD) 2022. Copied to Planning Committee for comment. 5. 19 Dec 22 P Clerk. Bridge at Watery Lane Demolished. Reported to HCC website and Cllr Drew. 6. 19 Dec 22. HALC. Hampshire ALL EGM - Thursday 23rd February 2023. Proposal to revise articles. Copied to Cllrs. 7. 20 Dec 22. Cllr AW. Balksbury bridge play area. Inspection of equipment. All serviceable. 8. 20 Dec 22. TVBC. Andover Public Realm Design Guide Supplementary Planning Document (SPD) 2022. Aimed at those who either develop, improve, or alter the public streets and spaces in Andover Town Centre. No action. 9. 21 Dec 22. One Two Tree. Trees on land owned by UCPC overhanging property on 7 Taskers Drive, Anna Valley – Quote 10. 21 Dec 22. Sec UCYFC. Upper Clatford Parish Sports Field - Future Use. Acknowledgment. 11. 21 Dec 22. HCC. In person Hampshire Climate Change Community Action event. 1 Feb 22 in Winchester. Cllrs informed. 12. 22 Dec 22. TVBC. Implementation of Voter ID at the May 2023 elections. Poster to follow for notice boards/website. 13. 22 Dec 22. TVBC. Parish Council Elections on Thursday 4 May 2023 – Candidates information https://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-council-elections-england 14. 28 Dec 22. HCC Archives. Receipt for returned items and insurance policy. 15. 3 Jan 23. Parishioner (JF). Re: Drainage video 15/11/22. Copied to Cllrs DD, PH, NS 	

	<p>16. 3 Jan 23. TVBC (BJ) Buryhill Fencing horse field.</p> <p>17. 4 Jan 23. Stratfords (N H-H). The Old Chalk Pit, Anna Valley, ANDOVER, SP11 7ND [4342C] - Heads of Terms agreed for the lease renewal at the above property, together with the EPC for solicitor's action.</p> <p>18. 5 Jan 23. A Taylor (ANT). RE: The Old Chalk Pit, Anna Valley, ANDOVER, SP11 7ND [4342C] - Subject to contract. Oil tank removal.</p> <p>6Jan 23. Cllr Williams. Anna Valley Playing Field, Inspection completed 4 Jan 23</p>	
15.	<p>Projects & Parish Plan</p> <p>1. Gates and Path at Sports Field. Following up from last month. Cllr Bennet reported there were no byelaws only a public protection order. gave two options either a no cost option or 2 gates erected either end of the sports field allowing to walk safely off the road. A permissive footpath would be created. Grants would be applied for from HCC & TVBC Cllr Coole proposed the option with two gates. Cllr Shah seconded 6 for 3 against. Motion carried</p>	RB
16	<p>Allotments</p> <p>The PC is currently will investigating suitable land for allotments.</p>	Cllrs
17	<p>The next Parish Council Meeting is to be held on 8th February 2023</p>	