

# WARBLETON PARISH COUNCIL

[www.warbletonparishcouncil.co.uk](http://www.warbletonparishcouncil.co.uk)

Jeanne Peterson  
Clerk to Warbleton Parish Council  
Tel: 07355 574998  
Email: [warbletonparishclerk@gmail.com](mailto:warbletonparishclerk@gmail.com)

20 October 2023

Members of Warbleton Parish Council are summoned to the Parish Council meeting to be held on Thursday 26 October 2023 at 7pm in Dunn Village Hall, Rushlake Green.

*The meeting is open to members of public & press who are welcome to attend, unless the council otherwise resolve to enter private session when public & press are excluded.*

Signed: *Jeanne E Peterson*  
Clerk to Warbleton Parish Council

## **AGENDA**

- 1. Attendance & apologies for absence – Resolution required to note apologies**
- 2. Declarations of Interest**
  - 2.1. Councillors are reminded to declare any interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct
- 3. Minutes - Resolution required 3.1**
  - 3.1. To **resolve** that the minutes of the Council meeting held on 26 September 2023, be taken as read, and confirmed as a correct record and signed by the Chairman
  - 3.2. Matters arising from the minutes not covered on the agenda
- 4. Public Participation**

Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included in the agenda, in accordance with Standing Orders.
- 5. Reports**
  - 5.1. To receive report from County Councillor
  - 5.2. To receive report from District Councillor
  - 5.3. To receive report from PCSO Catherine Gilling
  - 5.4. To receive reports from Parish Councillors
  - 5.5. To receive report from the Parish Clerk
- 6. Committee reports – Resolution required 6.2**
  - 6.1. To receive the acts and proceedings of the following committee meetings:
    - i. Planning & Development – 3.10.23 draft minutes have been circulated.
  - 6.2. Staffing Committee – To agree membership and terms of reference
  - 6.3. To note: Cllr Beverley Saunders will now represent the council at the Dunn Village Hall Committee and Peter Sterling will represent the council at Bodle Street Village Hall committee.
- 7. Finance – Resolution required 7.2**
  - 7.1. To note bills that have been paid under the delegated authority to the Clerk (payment list as circulated)
  - 7.2. To authorise the bills for payment (payment list as circulated)

- 7.3. To note the Finance Reports; bank reconciliation, budget, monitor and reserve movements to date.
- 7.4. To note received confirmation of election expenses (but not yet invoiced) and agree the re-introduction of Grant Funding.
- 7.5. To consider and agree any elements which the council would like to be included in the draft budget 2024/2025 which will be presented at the November meeting.

**8. Parish maintenance – Resolution required 8.3 and 8.4**

- 8.1 Rushlake Green village notice board - to agree next actions for commissioning repair
- 8.2 Finger posts update:
  - i. Report update on general check of all posts
  - ii. To note that Match funding by ESCC has now been agreed and the Clerk is Making the necessary arrangements for payment
  - iii. Progress report on maintenance already agreed for repairs to posts at Church Hill Lane & Rookery Lane
- 8.3 Kissing Gate, Rushlake Green – to receive quotes and consider for approval
- 8.4 Grass cutting – to receive the details on and consider approval of ESCC Urban Grass Cutting Options 2024

**9. Booking for Rushlake Green – Resolution required 9.1**

- 9.1 To review and agree Rude Mechanical request to book Rushlake Green on Sunday 23 June 2023

**10. ACV Applications**

- 10.1 To consider whether the council wants to reapply for an ACV for the White Horse Pub in Bodle Street which will run out shortly
- 10.2 To consider applying for an ACV for the Horse and Groom (which has already expired)

**11. Speed Roundels in Rushlake Green**

To note East Sussex County Council (ESCC) has been informed of the council's decision not to go ahead with speed roundels in the village.

**12. Speed Watch**

The council to approve that the Speed Watch representative will be invited to attend a future council meeting to report back on their data collection, and for the council to agree on Speed Watch arrangements going forward.

**13. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda**

**14. Date of next meeting – 23 November 2023 Dunn Village Hall, Rushlake Green 7pm**

- 14.1 To agree the proposed meeting dates and arrangements, as circulated, for the coming year.