

2018-19 Action Plan

Reviewed: November 2018; next review date: May 2018

Collingham Parish Council will continually review the Action Plan and will add any matters as required through the year. The Action Plan will be formally reviewed by the Parish Council on a regular basis (at least bi annually) to include any update on the matters identified, addition of any further actions identified and signing off any completed actions

Objective	Action	Responsible person(s)	Timescale
Better Communication	<ul style="list-style-type: none"> ➤ Continue to promote the availability of the Clerk 2-5pm each Monday at the library (when open) ➤ Continue to promote the use of the website for news and events 	<ul style="list-style-type: none"> ➤ Clerk and Councillors ➤ Clerk and Councillors 	<ul style="list-style-type: none"> ➤ Ongoing ➤ Ongoing
Improving Community Safety	<ul style="list-style-type: none"> ➤ Reduce Speeding Traffic – Continue with Speedwatch activities ➤ Recruit more Speedwatch volunteers ➤ Reduce inconsiderate Parking – Promote the use of the “Inconsiderate Parking” cards ➤ Raise awareness of incidents of crime, including scams, via SNG and the website/social media, this has been enhanced with Cllr Allen being KINs contact for the Police ➤ Continue to work with Collingham Village Care to provide signs and benches/perches especially for those residents with Dementia – Station adoption will address the signing at the station, pointing to the “village” 	<ul style="list-style-type: none"> ➤ Cllr Allen ➤ Clerk and Councillors ➤ Clerk and Councillors ➤ Clerk and Councillors ➤ Cllrs J&M Davies, R Scott 	<ul style="list-style-type: none"> ➤ Ongoing ➤ Summer 2019 ➤ Ongoing ➤ Ongoing ➤ Commence installation 2018/19
Engaging in Community Planning	<ul style="list-style-type: none"> ➤ Consider developing a Neighbourhood Plan ➤ Pursue Assets of Community Value (as opportunities arise) 	<ul style="list-style-type: none"> ➤ Cllrs J&M Davies, J Barrie ➤ Clerk and Councillors 	<ul style="list-style-type: none"> ➤ To remain on the action plan to be progressed should sufficient interest be obtained ➤ Ongoing

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	<ul style="list-style-type: none"> ➤ Conclude land transfer from the Pitomy Farm Development, including receipt of further monies from NSDC 	<ul style="list-style-type: none"> ➤ Cllrs Allen, Scott and Clerk 	<ul style="list-style-type: none"> ➤ Complete October 2018
Engage in Community activities	<ul style="list-style-type: none"> ➤ Work with NCC Inspire to draft and sign an agreement in relation to the Community Partnership Library (CPL) ➤ Work with Collingham Community Trust on Advent Lights and May Fair events ➤ Collingham in the Great War – Work with all community groups on a programme of events to mark the armistice. Develop the website as a lasting memorial to events relating to WWI. Obtain grants were possible to support this work 	<ul style="list-style-type: none"> ➤ Cllrs Allen, Guest, Scott and Clerk ➤ Cllrs Allen and Scott and Clerk ➤ Cllr Scott and Clerk 	<ul style="list-style-type: none"> ➤ Within 2018/19 year ➤ The Church are to take on the May Fair for 2019. Tree and lights will be in place for December 1st 2018 – no switch on event ➤ Work ongoing to capture all events/information on the website
Maintain and Enhance Community Assets	<ul style="list-style-type: none"> ➤ Pursue the refurbishment of the Skate Park, including seeking grant opportunities for the expenditure required – community engagement has determined the final design, grants now being pursued, with an autumn construction ➤ Prepare tender documents and issue to contractors for the repointing of the walls/building at the South End Cemetery (Lime Mortar). Identify grant opportunities for the expenditure required 	<ul style="list-style-type: none"> ➤ Cllrs Allen, Guest, Scott and Clerk ➤ ➤ Cllr Scott and Clerk 	<ul style="list-style-type: none"> ➤ Within 2018/19 year – main build complete, landscaping works still to be undertaken ➤ Work complete

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Aspire to be a Quality Council	<ul style="list-style-type: none">➤ Apply for Local Council Award Scheme – Quality Level➤ Encourage people to stand for election to the Parish Council at the May 2019 election; increase diversity of council & to re-declare General Power of Competence	<ul style="list-style-type: none">➤ Clerk➤ Clerk and Councillors	<ul style="list-style-type: none">➤ Within 2018/19 – submitted and awaiting feedback➤ May 2019