

# WROXETER & UPPINGTON PARISH COUNCIL

## MINUTES OF COUNCIL MEETING HELD ON 8<sup>TH</sup> JULY 2013 AT 7.30PM AT THE WROXETER HOTEL, WROXETER

**Present: Chairman – Cllr. B. Nelson (BN), Cllrs. V. Amos (VA), L. Davies (LD), C. Eade (CE), J. Guttridge (JG), M. Jones, M. Millington (MM), S. Rowlands (SR), M. Jones (MJ)**

**Clerk: Miss R. Sara**

### **024/1314 PUBLIC SESSION**

No members of the public were present. The public session is an opportunity for members of the public to come and speak on any items on the agenda at the start of the meeting.

### **025/1314 APOLOGIES FOR ABSENCE**

It was **RESOLVED** to accept the following apologies:

Cllr. P. Davies (annual leave)

### **026/1314 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**

None.

### **027/1314 REPORTS FROM SHROPSHIRE COUNCILLOR AND OTHERS**

Cllr. Wild advised that a report to the LJC IT working group on proposals for improving the IT support offered by parishes to Shropshire Council is still awaited. Having “gov.uk” email addresses for parishes would cost circa £200 per email address. Cllr. Nelson expressed his dissatisfaction at the length of time it is taking to secure improved ICT support from Shropshire Council, despite repeated promises to do so. The existing email system and website service is very dated and lacking in functionality.

Cllr. Wild updated on the launch event for Connecting Shropshire which had explained what the project is likely to involve and its benefits. No commitment on which areas are to benefit has been made yet. Cllr. Amos had attended on behalf of the council.

Cllr. Wild reported that the SAMDEV Revised Preferred Options document proposes no changes in relation to the parish.

Council thanked Cllr. Wild for her ongoing support in attending parish council meetings and in between meetings.

### **028/1314 CRIME STATISTICS 2011/12 AND 2012/13**

Noted, no further action needed.

### **029/1314 TO CONFIRM AND ACCEPT THE MINUTES OF THE ANNUAL COUNCIL MEETING ON 13<sup>TH</sup> MAY 2013**

It was **RESOLVED** to adopt the minutes of the meeting held on 13<sup>th</sup> May 2013 and they were duly signed by the Chairman of the meeting.

**030/1314 TO CONFIRM AND ACCEPT THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING ON 27<sup>TH</sup> MAY 2013**

It was **RESOLVED** to adopt the minutes of the meeting held on 27<sup>th</sup> May 2013 and they were duly signed by the Chairman of the meeting.

**031/1314 MATTERS ARISING FROM THE MINUTES**

None.

**032/1314 APPOINTMENT OF LJC REPRESENTATIVE**

It was **AGREED** that Cllr. Nelson would continue in this role, with Cllr. Amos as reserve.

**033/1314 PLANNING MATTERS**

**(i) Scheme of delegation for planning matters**

It was **RESOLVED** to adopt the revised scheme of delegation for planning applications (**P: VA, S: MM**)

**(ii) SAMDEV REVISED PREFERRED OPTIONS CONSULTATION**

It was **RESOLVED** to make no further comments (**P: VA, S: MJ**)

**034/1314 ASSETS MAINTENANCE**

The Clerk explained the need to check the Council's assets periodically and to keep a written record of these checks. Cllr. Pritchett has already offered to carry out regular checks of the Uppington Play area and a check sheet has been provided for him.

It was **AGREED** that Cllr. Guttridge would check the Uppington noticeboard and Cllr. L. Davies the Rushton noticeboard. Cllr. Nelson offered to check the bus shelters. It was requested that brief written records and photos be prepared and reported to the next meeting.

**035/1314 SALC MEMBERSHIP**

It was **AGREED** not to join SALC at the present time.

**036/1314 CONNECTING SHROPSHIRE BROADBAND PROJECT**

See 027/1314.

**037/1314 WROXETER NOTICEBOARD**

Cllr. Nelson had asked the Uppington Estate to look into repairing the noticeboard and they had advised that it would be better to replace it. The Clerk had obtained two quotes for replacement. It was **RESOLVED** to use the remaining jubilee grant and any further income from selling mugs to pay for a new board; Cllr Nelson to obtain a quote from the Uppington Estate for replacement and all quotes to be considered at the next meeting (**P: MJ, S: MM**).

## 038/1314 DONNINGTON EXHIBITION FUND CHARITY

Cllr. Eade reported that the charity currently has funds of £3723.35. It was agreed that the Clerk should do a Freedom of Information request to the Charities Commission to obtain the Charity's governing document. The Clerk was also asked to find out if the charity's terms of reference can be altered.

## 039/1314 UPPINGTON PLAY AREA

A request for £300 for repairs to the play area had been received. The Council **RESOLVED** to pay this (P: JG, S: MJ) but it was asked that in future quotes are agreed with the Council in advance.

## 040/1314 FOOTBALL GROUND

Correspondence had been received asking the Council's views on English Heritage's request for the changing rooms at the football ground to be demolished. A site visit had been done. It was **AGREED** that the Council should not get involved and Cllr. Nelson would contact the correspondent and English Heritage to advise them of this decision.

## 041/1314 JUBILEE UPDATE

Some mugs are still available and Cllr. Nelson is to try and sell the remaining jubilee mugs at the previously agreed prices. Cllr. Nelson can be contacted on 07811117063.

## 042/1314 FINANCIAL ITEMS

### (a) Payment of Clerk by standing order

It was **RESOLVED** to pay the Clerk by standing order.

### (b) Bank reconciliation & report on the Council's bank balances

As per bank statements, dated 28<sup>th</sup> June 2013, the Council had bank balances of £3344.46 (a/c ref \*\*\*\*4342) and £320.47 (a/c ref \*\*\*\*0130), giving total balances of £3664.93.

### (c) The following payments were approved:

Payee	Item	Ref no	Net	VAT	Gross
R. Sara	Salary 1 <sup>st</sup> April -30 <sup>th</sup> June 2013	353	£374.04	N/A	£374.04
R. Sara	Expenses 1 <sup>st</sup> Apr-30 <sup>th</sup> June 2013	354	£15.50	£0.00	£15.50
Wroxeter Hotel	Room hire	355	£8.33	£1.67	£10.00
Ray Parry Playgrounds	Play area repairs	356	£250.00	£50.00	£300.00

### (d) Receipts – interest totalling £0.03 this financial year to date.

## 043/1314 CORRESPONDENCE

The following correspondence was NOTED:

- (a) West and Shires permit scheme consultation
- (b) Code of Conduct training
- (c) Shropshire Hills AONB Partnership Strategy 2014-19 consultation

## 044/1314 PARISH MATTERS

**(a) Severn Trent water pressure problems – update report and Severn Trent response**

The Clerk had received a response from Severn Trent stating that adjustments to a pressure valve had been carried out but stating that no complaints had been received. Cllr. Rowlands to find out who had complained so that the Clerk can follow this up with Severn Trent.

**(b) Bollards on road between Wood Green and Uppington**

The Clerk read out a response received from Shropshire Council stating that the bollards had been put in place during the flooding to prevent vehicles/pedestrians from falling into the ditch and that the intention was to leave the bollards in place until the verges had re-established themselves. The Clerk was asked to request that SC level the verges off so the bollards can be removed.

**(c) Parking outside the old Wroxeter Stores**

Concerns had been raised about use of the parking area near to this difficult junction which has been unofficially used as a layby/passing place. Clerk to investigate if this area is under the same ownership as the property.

**NEXT MEETING – MONDAY 16<sup>TH</sup> SEPTEMBER 2013 AT 7.30PM AT THE WROXETER HOTEL.  
WROXETER (change to previously advertised date)**

**SIGNED (CHAIRMAN)**

**DATED**