

# Lilleshall Parish Council

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Chairman of the Council  
Cllr Andrew Baker

Clerk to the Council  
Mr C Furnival

## Minutes of Full Council meeting of

### Lilleshall Parish Council held on 2<sup>nd</sup> February 2021 at 7:00pm held via Zoom video conferencing

**Members present:** Cllrs: Baker (Chairman), Cornes, Challinor, Millard, Parker, Shaw, Taylor

**In attendance:** Cllr Eade (TWC Ward Member), Mr Furnival (Clerk), B Jones

#### 19/224 Public Session

None.

#### 19/225 Apologies and declarations of Interests

None.

#### 19/226 Minutes of the Full Council meeting held 5<sup>th</sup> January 2021

It was proposed by Cllr Millard and seconded by Cllr Taylor, all were in favour thus **RESOLVED that the minutes of the meeting held on 5<sup>th</sup> January 2021 be signed as a true record.**

#### 19/227 Matters arising, for information, from the 5<sup>th</sup> January 2021

19/216 – precept request was submitted on time.

19/220 – LPC response to the rights of way consultation has been submitted.

19/223 – LPC submission for land at Barracks Lane to be nominated for Community Asset Value has been submitted to I Ross at TWC with supporting documentation.

#### 19/228 Appointment of Clerk

The Chairman noted that all members had positive feedback for the Locum Clerk and would like to exercise the options to make his employment permanent. It was proposed by Cllr Parker and seconded by Cllr Taylor, all were in favour thus **RESOLVED to appoint Mr C Furnival as the Clerk to Lilleshall Parish Council and make arrangements for a formal contract to be offered.**

#### 19/229 Financial Report

- a) The following summary of account statements from 1<sup>st</sup> December to 31<sup>st</sup> December 2020 were noted, a reconciliation of the accounts for this date period was reviewed by members over email and signed by the RFO:

|                               |           |  |
|-------------------------------|-----------|--|
| <b>Treasurers Account</b>     |           |  |
| 1 <sup>st</sup> December 2020 | 57,324.24 |  |
| <b>Bus Bank Instant</b>       |           |  |
| 1 <sup>st</sup> December 2020 | 53,619.70 |  |
| <b>Debits</b>                 |           |  |
| BT                            | 59.99     |  |

|  |          |                  |
|--|----------|------------------|
| Grounds maintenance                                | 2,275.20 |                  |
| Staff salary                                       | 564.60   |                  |
| Skip hire for allotments                           | 204.00   |                  |
| Street lights maintenance Q1                       | 1,205.14 |                  |
| Grant to Tennis Club                               | 360.00   |                  |
| Donation to Poppy Appeal                           | 25.00    |                  |
| ICO Data Protection fee                            | 40.00    |                  |
| <b>Credits</b>                                     |          |                  |
| Allotment fees                                     | 26.88    |                  |
| Bank Interest                                      | 0.44     |                  |
| <b>Balance as at 31<sup>st</sup> December 2020</b> |          |                  |
| <b>Treasurers Account</b>                          |          | <b>52,617.19</b> |
| <b>Bus Bank Instant</b>                            |          | <b>53,620.14</b> |

- b) The following payment list and accompanying invoices/receipts were reviewed and it was proposed by Cllr Challinor and seconded by Cllr Millard, **thus RESOLVED to approve the following payments to be made;**

| Details                                      | Bank ref    | Statutes      | Account         |
|--|-------------|---------------|-----------------|
| Grounds maintenance 01/01/2021 to 31/01/2021 | GM799392    | LGA 1972 s214 | 568.80          |
| Staff salary for January 2021                | SALARY/JAN  | LGA 1972 s112 | 564.60          |
| PAYE Tax for January 2021                    | 475/SB25455 | LGA 1972 s112 | 141.00          |
|  |             | <b>TOTAL</b>  | <b>1,274.40</b> |

## 19/230 Planning

### Applications/enquiries to be considered

It was proposed by Cllr Challinor and seconded by Cllr Shaw, all were in favour thus **RESOLVED that the following response be made to the application(s) for consideration;**

| Planning Application Number, Location & Proposed Development   | LPC Response   |
|--|--|
| <b>TWC/2021/0035</b> - Dairy Farm, The Hincks, Kynnersley Drive, Lilleshall, Newport, Shropshire, TF10 9HS<br><i>Erection of single storey rear extension and a first floor side extension</i> | No comment   |
| <b>TWC/2020/1107</b> - Jardwood Farm, The Hinks, Lilleshall, Newport, Shropshire<br><i>Conversion of agricultural buildings into 4no. dwellings</i>  | Support  |
| <b>TWC/2021/0062</b> - Hedgerows, Cheswell, Newport, Shropshire<br><i>Removal of 3no 10 metre hedgerows</i>  | Support, subject to conditions that the hedgerows be reinstated once works are complete. |
| <b>TWC/2021/0063</b> - Hedgerows, Land South East of Wyevale Garden Centre<br><i>Removal of 2no 10 metre hedgerows and 1no 5 metre hedgerow</i>  | Support, subject to conditions that the hedgerows be reinstated once works are complete. |
| <b>TWC/2021/0072</b> - Land Adjacent The Hincks, Dairy Farm, Kynnersley Drive, Lilleshall<br><i>Erection of a detached garage with office above</i>  | No objection   |

## Applications decided/withdrawn since last meeting

| Planning Application Number, Location & Proposed Development   | LPC Response | Decision     |
|--|--------------|--------------|
| <b>TWC/2020/1016</b> - 8 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EZ<br>Erection of a first floor side, first floor rear extension and ground floor rear extension, new porch, 3no roof lights and a log store to garage, new garden room and 1.65m gates | No comment   | Full granted |
| <b>TWC/2020/1035</b> - 15 Church Road, Lilleshall, Newport, Shropshire, TF10 9HJ<br>Erection of a single storey front and side extension   | Support      | Full granted |

Cllr Eade noted that application TWC/2020/0358 still requires further details of how they are going to deal with water issues.

### 19/231 Chairman's Reports

Meeting held with Western Power on 26<sup>th</sup> January to view samples of cladding and request that they review the costings and options of a brick skin.

The Chairman wished to officially welcome the now permanent Clerk to Lilleshall Parish Council.

### 19/232 Clerks Reports

- The conifers in Lilleshall Graveyard were trimmed back away from the footpath on the 26<sup>th</sup> January.
- There still remains 9 people to renew their allotment plots, reminders will be going out via post before the end of February with invoices.
- The Clerk has had defibrillator and access guidance with West Mercia Community Responders on the 22<sup>nd</sup> January.
- Dog fouling is being monitored and sprayed where possible, namely Donnington Drive and Hillside. If there are any other areas then members are invited to report to the Clerk over email so that he can plan into his weekly walks.
- Following comments from the Chairman after our last meeting, the Clerk has recommended creating an Environmental Committee to consider future green and climate change projects in the Parish, with the view that members of the community could join this committee but not have voting rights.
- All documentation in the Hillside Meeting Room office is being reviewed and organised properly. A considerable number of empty files have been made available, therefore members are welcome to them before they are offered to the Memorial Hall and Church if they wish.
- A leak in the pipework of the Talbot Centre has been identified by Severn Trent Water and the Clerk has organised local contractors to inspect matter on the morning of 3<sup>rd</sup> February 2021. Contact has also been made with insurers.

### 19/233 Correspondence

- a) Register of Local Buildings of Interest Consultation

Cllr Shaw has produced a comprehensive report on buildings that have been raised by residents and Councillors that are of local interest and wish to be considered for listing. This report has been circulated to all members. It was agreed that Cllrs Shaw and Cornes would collaborate over this report and put a full proposal to this Council at the March meeting for consideration of the Lilleshall Parish Council response to the consultation.

b) Access to asymptomatic tests for staff - Lilleshall Pre School

Cllr Shaw raised the concern that the pre primary school are having significant issues of trying to get Covid-19 tests to the teaching staff at the school and requested that the Parish Council look into purchasing two packs of tests at the value of £300.00 and offering to the school. After much deliberation it was proposed by Cllr Taylor and seconded by Cllr Shaw, all were in favour thus **RESOLVED that Lilleshall Parish Council offer to fund kits for the pre school, to the value of £300.00 through the Councils grants procedure.**

**19/234 Reports from Outside Bodies**

Cllr Shaw - Newport Regeneration Group meeting to be held Thursday 4<sup>th</sup> February.

Cllr Cornes – attended the last Rural Forum meeting which was very informative regarding matters in the rural communities of Telford & Wrekin.

**19/235 Reports from Parish Councillors and Ward Member present**

Cllr Eade, noted that the meeting with Western Power was positive and agreement was made for them to go back and review the request for a brick skin.

There is an upcoming meeting with TWC officers to discuss the Active Travel Fund that includes the creation of a cycle route along the A518, there are issues about getting a footpath in which will be discussed at the meeting on the 11<sup>th</sup> February, Cllr Eade and Shaw will report back.

**19/236 Noticeboard The Humbers**

Members agreed to erect a replacement noticeboard for The Humbers, to be located by the Premier Stores on Richards Road. The Clerk will organise the purchase and installation of the noticeboard, with the help of Cllrs Challinor and Shaw.

**19/237 Application for AED near Red House, A518**

Members agreed that additional defibrillators were required to give wider coverage of the parish, namely near the Red House. It was agreed that the Clerk would make contact with the Red House to see if this is viable, if not we would look to install onto a local bus shelter. The AED will depend on a grant application to the Henry Angel James Memorial Trust

**19/238 Lilleshall Parish Magazine**

Clerk advises for the magazine to be quarterly, delivered by Councillors, staff and volunteers and to use local supplier Shropshire Printing who have worked with other parish councils in the area. Members agreed that the Parish Magazine should be brought back and a first edition could be arranged for April time.

B Jones said that he is willing to help with delivering of newsletters and other parish council communications.

**19/239 Limekiln Lane Substation Cladding**

Meeting held with Western Power recently to discuss possibilities for cladding, the Chair is keen to see a brick cladding. Members agreed to wait for further information and costing regarding a brick build.

**19/240 Appointment of Committees**

The following members volunteered to sit on the following committees:

- a) Personnel Committee  
Cllrs: Taylor, Shaw, Baker

The first meeting of the Personnel Committee will take place 5<sup>th</sup> February 2021 at 7pm via Zoom

b) Environmental Committee  
Cllrs: Shaw, Cornes

The first meeting of the Environmental Committee is due to be organised.

Meeting closed: 20:33

Date of the next meeting Tuesday 2<sup>nd</sup> March 2021

*Draft until signed*

*Date: ..... Signed: .....*