

Cannock Wood Parish Council



Minutes of the Virtual Council Meeting held on Thursday 12th November 2020 commencing at 7.30pm

PRESENT: Councillors P. Ansell (Chairman) K. Salter (Vice-Chair), I. Bamford, F. Frison, A. Green, S. Janes, R. Poynton

IN ATTENDANCE: County Cllr. P.Hewitt, District Cllr. Chris Gracey Clerk, Nigel Ruse Beaudesert Trust, resident Elizabeth Whiteley.

The Chair welcomed everyone to the meeting and explained how the meeting would operate, delivered by ZOOM.

1.Minute number 50/2020: Apologies - Apologies received from County Cllr Bryan Jones & District Cllr. Andrea Muckley ***Resolved to accept apologies for absence.***

2.Minute number 51/2020 Declarations of interest – The Chairman Cllr. Pat Ansell declared a personal interest in item 7(d). Cllr. Richard Poynton declared a personal interest in item 7(e).

3.Minute number 52/2020 Public participation

Minute number 52/2020/A Members of the public – A resident commented on her recent submission of emails to which as yet she had not received a reply, she mention the content of the emails. The Chair Cllr. Pat Ansell replied that at the present time she had no comments.

Minute number 52/2020/B Nigel Ruse Beaudesert Trust commented that the public were trespassing on the grounds, his trust has concerns about the safeguarding of the young people using the site, when the public are challenged they are rude, the area is being used by walkers, dog walkers & horse riders. Members discussed the problem and the points of access that could be used where the fence is broken. Members concluded that additional signage is required & the access fences repaired/replaced as required & the offenders should be reported to police. Nigel Ruse responded that they would obtain car registrations & report to the police, repair the fencing & erect additional signage. Cllr. Sue Janes commented that during this time with Covid 19 more walkers were visiting the Chase & other open spaces, if access permits.

Minute number 53/2020/C County Cllrs. Report.- Cllr. Phil Hewitt commented that he would meet with Nigel Ruse to discuss the problems further and also pass on the information to the police, who he was meeting with later this week.

Minute number 53/2020/D District Councillors Report. - None

4.Minute number 54/2020 To confirm and agree as a true record of the minutes of the previous Parish Council meeting held on 8th October 2020 proposed by Cllr.Avril Green seconded Cllr.Kevin Salter(Vice-Chairman) & carried

Resolved: That the minutes of the meeting held on 8th October 2020 were accepted as a true and accurate record

5. Minute number 55/2020 Matters arising from the minutes of the previous meeting not on the Agenda.

Cllr. Avril Green commented that the Grant Application Form needs reviewing, the clerk will amend for the next meeting.

6. Minute number 56/2020 Planning applications for consideration or decided

Application No.	Location/address	Details of application	CWPC Comments	Status
CH/20/267	Fern Royd Buds Road	Single storey extension to front elevation/porch		Decided Approved
CH/20/301	72 Hayfield Road	1 st floor side extension		Decided Approved

7. Minute number 57/2020 Finance

a) The following accounts are due to be paid:

Date	Cheque Number	Payee	Purpose	Amount	Power
12.11.20	001155	C E Gracey	Clerk's October Salary	£143.10	
12.11.20	001156	HMRC	Clerk's October PAYE	£ 33.00	

Resolved: Cllr. Ian Bamford proposed seconded by Cllr. Avril Green & carried, that the payments be approved.

b) To approve income received –

2nd payment of Precept from CCDC £5700

Reimbursement of funds from Yorkshire Bank £14525.42

Resolved: Cllr. Richard Poynton proposed Cllr. Avril Green seconded & carried

c) To approve the financial statement from 1st April to 31st October 2020

Current Account 32157.75

Reserve Account 4247.71

Less unrepresented cheques 0.00

Total £36405.46

Resolved: to approve the financial statement for the period ending on 31st October 2020.

d) To consider an application for a Grant by the Beaudesert Sports Field and Recreation Trust.

Resolved: To approve a grant of £1193 proposed by Cllr. Avril Green, seconded by Cllr. Kevin Salter & carried.

e) To consider grant application from CW& GVH

Resolved: To approve a grant of £2,000 proposed by Cllr. Avril Green seconded by the Chair Cllr. Pat Ansell & carried.

f) To consider expenditure of the CILS Monies - awarded money for community projects, Members discussed using the money to install CCTV at the CW&GVH & agreed to meet with both committees of the hall & the playing fields to discuss the matter further.

g) Financial Regulations to be reviewed – the Clerk will review the document, and check with the Internal Auditor before sending out to Councillors for their consideration for approval at the next meeting

8. Minute number 58/2020 To consider parking outside of the school – Cllr. Ian Bamford commented that because of the staggered entrance/exit at the school the problem was slightly improved, the double yellow line work is still to be completed

Resolved: to monitor the situation and consider the issue again at the next meeting.

9. Minute number 59/2020 To consider Highways and maintenance.

County Cllr. Phil Hewitt commented on the flooding at the bottom of Sycamore Hill and confirmed that work would be carried out to reset the drains. Gullies needed flushed and if necessary unblocking. He was attending a site meeting on the 19th November to consider the situation & possibly get them cleaned out annually. Cllr. Frans Frison thanked him for his input in this matter.

Potholes New Hayes Road junction Severns Road, the clerk will report.

Overgrown hedgerow along Buds Road towards the junction which is part of the safe route to school, has been closed by highways as landowners responsibility.

Resolved: the clerk will pass the landowner details to Staffs CC for them to contact & also write on behalf of the parish council asking the landowner to cut the hedgerow.

10. Minute number 60/2020 To consider the proposed Neighbourhood Plan

Cllr Salter advised that at present the application for funding had not been submitted, more research into the process is required.

Resolved: Further consideration at the January meeting.

11. Minute number 61/2020 Christmas Tree Update – Cllr. Kevin Salter commented on the sky lift to dress the tree, he would pay the cost & claim the funds back. The tree has been ordered and cost to include erection would be £450 payment will be required next week.

Resolved: Council agreed to raise a cheque for payment of the tree & the Vice-Chairman's expenses next week.

12. Minutes number 62/2020 Anti-social behaviour – as discussed in public participation.

13. Minute number 63/2020 – Website Review – Members discussed the quotes obtained.

Resolved: more information is required to move it forward.

14. Minute number 64/2020 – LOGO Review - Members discussed the quote

Resolved: To obtain further quotes & consider Members ideas.

15. Minute number 65/2020 – Hedge Cutting around the Parish – no details available

16. Minutes number 66/2020 – CCTV for CW&GVH – as discussed in item 7(f).

17. Minute number 67/2020 - Items for Discussion & the Agenda for the next meeting.

Cllr Ian Bamford commented on the 5 year rolling program for gully emptying & consideration might be given to contributing to the cost of using a gully emptier more frequently throughout the parish. – agenda item for January 2021

The Chair Cllr. Pat Ansell commented on purchasing a thank you gift of flowers for the outgoing Acting Clerk, proposed by Cllr. Avril Green seconded by Cllr. Pat Ansell voted 3 for 3 against 1 abstained, Chair's vote for, & carried.

The Vice-Chairman Cllr. Kevin Salter commented on the questions asked by the resident present at the meeting through email, he concluded that some of the questions should be answered without prejudice to the investigation, this was agreed by Members. The clerk will answer the questions & pass the information to Council for approval before replying.

The Chair Cllr. Pat Ansell commented that she was standing down as Chairman at the end of January 2021, her last meeting would be the 14th January 2021, she was remaining as a Councillor, The Vice-Chairman Cllr. Kevin Salter thanked her for all her continuous hard work – agenda item for January 2021

18. Minute number 68/2020 Date of the next meeting

Resolved: The next meeting will be Thursday 10th December 2020 @ 7.30pm delivered by ZOOM

There being no other business the meeting closed at 9.50pm