

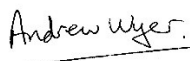
# Boyton Parish Council

17<sup>th</sup> August 2020

I hereby give notice that a Meeting of the Boyton Parish Council will be held at the Parish Church Hall, Boyton on Monday 24<sup>th</sup> August 2020 at 7:30pm.

Members of the public are welcome to attend. Please be seated by 7:25pm

All members of the Council are hereby summoned to attend, to transact the business as set out hereunder.



Andrew Wyer, Parish Clerk

## Agenda

1. **Apologies** – To receive and accept apologies.
2. **Chairman's Comments** – To receive and note an update from the Chairman – For information only.
3. **Questions from the Public** – on Agenda Items only (limited to a maximum of 5 minutes)
4. **Declaration of Pecuniary Interests** – To receive and note any Pecuniary Interests Councillors may have in any Agenda items.
5. **Disclosure of Interests** – To receive and note any (non- Pecuniary) Interests Councillors may have in any Agenda Items.
6. **Minutes** – To agree and accept that the Minutes of the Council meeting held on 3<sup>rd</sup> August 2020 are a correct and accurate record. (A copy of the Draft Minutes will be distributed with the Agenda.)
7. **Matters Arising/Clerk's Report** – To receive updates on any matters arising or actions required from the meeting held on 3<sup>rd</sup> August 2020, not already covered by items on the Agenda – For information only.
8. **Planning**
  - 8.1 **Applications** – There are currently no applications affecting Boyton, but any applications received after the Agenda was published, will be discussed here.
  - 8.2 **Decisions** – None
  - 8.3 **Other** – None
9. **Finance**
  - 9.1 – **Payments** – To approve the following payments:

Payee	Details	Reference	Amount

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Any additional invoices received after the publication of the Agenda will be circulated to Councillors and may be considered for payment.

10. **Council Finances** – To receive a report from the Clerk detailing the finances for the year 2019-2020 and the budget for 2020-2021.
11. **Annual Governance and Accountability Return**
  - 11.1 **Certificate of Exemption** – to agree and sign the Certificate of Exemption (if required).
  - 11.2 **Internal Audit** – To receive the Internal Audit report and to agree any actions required.
  - 11.3 **Annual Governance Statement** – To agree and sign the Annual Governance Statement. (A copy will be distributed prior to the meeting.)
  - 11.4 **Accounting Statements** – To agree and sign the Accounting Statements. (A copy will be distributed prior to the meeting.)
  - 11.5 **Analysis of Variances** – To agree and approve the Analysis of Variances. (A copy will be distributed prior to the meeting.)
  - 11.6 **Bank Reconciliation** – To agree and sign the end of Year Bank Reconciliation. (A copy will be distributed prior to the meeting.)
  - 11.7 **Notice** – To agree and approve the Notice of the period for the exercise of public rights. (A copy will be distributed prior to the meeting.)
12. **Bank Mandate** – To agree: “That the Authorised Signatories in the current mandates, for all of the Council’s bank accounts, agree that Mr Andrew Wyer be added as an Authorised Signatory to these accounts and that the current mandates should continue as amended.”
13. **Accessibility statement** – To agree the wording for the Accessibility Statement that is required to be added to the website by 23<sup>rd</sup> September 2020. (A draft version will be distributed with the Agenda.)
14. **Correspondence** – To note the Correspondence received:

CALC – FAQ12	CC – Climate Emergency DPD
SLCC - Nominations	Oliver Jones – Meeting date
CC – Agenda East Sub-Area Planning	CC – Minutes East Sub-Area Planning
CALC – Fixed Penalty Notice training	CC – Launceston Community Network
CC – Launceston Southern Area plan	CC – National Citizenship Service award

15. **Members Announcements** – Opportunity for Councillors to exchange information relevant to the Parish and/or to identify items for the next Agenda – For information only
16. **Public Participation** (Standing Orders suspended for this item) – Opportunity for members of the public to ask questions or to raise issues relating to the work of the Council.
17. **Date of Next Meeting:**

**The meeting will be conducted while maintaining social distancing, with appropriate Covid-19 precautions in place and in line with current legislation and guidelines.**