

UPPER CLATFORD PARISH COUNCIL
MINUTES OF A MEETING
HELD ON WEDNESDAY 9TH FEBRUARY 2022
AT 7.30 PM IN
THE KING EDWARD VII MEMORIAL HALL

MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING

Present:	Parish Cllrs P Heslop (Chairman), C Eyre, H Folkard-Tapp, S Kennedy, A Lockhart, N Shah, C Williams, A Wilson, TVBC Cllr M Flood, HCC Cllr D Drew Minutes – C Emmett Clerk & RFO
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1	Apologies for Absence Cllr R Bennett MVO, Cllr D Coole.	
2	To receive and accept declarations of interest Nil	
3	Public Participation Nil	
4	To approve the minutes from the Parish Council Meeting held on 12th January 2022 Acceptance proposed by Cllr Shah, Seconded by Cllr Eyre. Agreed by all. The Chairman signed the document for the record.	
5	To receive the Clerk's progress report since the meeting held on 12th January 2022 Meeting 8 Dec 21 9.3 Precept submission. Complete 18 Jan 22 10.2. Sports Field. Commission track and car park design. Meeting with Purbeck Civil Engineering Ltd 25 Jan 22. Quote for work build submitted. To be discussed. Complete 6. Planning 21/03028/FULLN, Additional submission to be made. Complete 24 Jan 22 8.5. Barriers on Watery Lane. Cllr Drew agreed to find out more and hasten barrier removal. Pending 10.3. BBPF. Employ contractor to clean wet pour surfaces. Quote received for discussion 9 Feb. Complete 10.4.1. Sports Field. Drainage in front of pavilion to be included in design survey. Raised at meeting on 25 Jan 22. Pending 10.4.2. Sports Field. Liaise with UCYFC re contribution to track and parking works and future hire fees. Pending 11.1. Land purchase request. Notify applicant of refusal decision. Complete 11.2. Trees at entrance to AVPF. Arrange removal (and planning application / 5 day notice). TVBC approval granted. Contractor notified 7 Feb. TPO tree will need replacing. Complete 12.2.1. Track by Green. Seek update from resident. Complete pending reply. 12.2.3. Footpath 2 Wire hazard. Cllr Bennett to liaise with Countryside Ranger. Complete 12.3.1. Speed Indicator Data. Cllr Bennett to liaise with SID Manger re data for 30+ mph and date/time analysis. 12.3.2. SID Linx Tablet. Return for repair. Replacement not available. Refund given. Complete 12.5. Collapse Sewer Manor Rise. Cllr Heslop to raise with SW at Forum. - line inspected and fractures in the pipe identified. Require patch lining. The fractures caused blockage and subsequent spill to public and private spaces. Blockage now cleared and the free flow has been restored. Dates for the patch lining tbc. Complete 13.3. Parking. Cllr Heslop agreed to discuss possibility of parking space rental with Village Hall. PH invited to attend Village Hall Meeting on 28 Feb 22 to discuss with Committee. Pending 15.2. Footpath between Clatfords. Cllr Eyre to liaise with landowners and HCC N Countryside Service. See item 15. Complete 16. Chalk Pit Under Lease. Return to solicitors. Complete 17 Jan. (Groundworks started site preparation 24 Jan). Copy of contract and payment schedule awaited from solicitor. Complete.	PH

6	<p>Planning - Review decisions since last meeting and recommendations from the Planning Committee Cllr Shah summarised activity as follows:</p> <ol style="list-style-type: none"> 1. 21/01636/FULLN Poplar Vale x New Dwelling at Poplar Vale. TVBC decision – Permission denied 2. 21/02343/FULLN Change of use to commercial A3 (coffee shop) for Cricklade Lodge garage. Decision still pending. 3. 21/03028/FULLN for a 'Conservation and Ecological Enhancement Scheme'. Pending. Several additional submissions have been made in response to Officers observations. TVBC decision still pending. Cllr Shah expressed some concern about the process of taking further submissions after the consultation closing date which forced the Parish Council and other private consultees to submit comments by that deadline. Discussions followed with Cllrs Flood and Drew. 4. 22/00202/TPON PROPOSAL: T1 - Ash - Target prune branches overhanging driveway to gain 2 metres clearance from utility wire, reduce side of tree overhanging drive by 2 metres LOCATION: Paddock House. Clerk to submit a No Objection. 5. 22/00183/FULLN Single storey rear extension. 27 Taskers Drive, Clerk to submit No Objection. 	<p>Cllk</p> <p>Cllk</p>
7	<p>Borough Councillors to provide a monthly report Cllr Flood reported:</p> <ol style="list-style-type: none"> 1. TVBC Draft Local Plan Following approval at Full Council on 26th January, the draft Local Plan 2040 Regulation 18, Stage 1 will be going out to public consultation for an 8-week period. The consultation will start on 11th February and run until 12pm on 8th April. The Test Valley Local Plan 2040 will provide a planning policy framework for the future of the Borough, and more specifically how we intend to deliver sustainable development, which is at the heart of the planning process. It will set out planning policies which will be used as the starting point for determining planning applications. On Adoption, it will replace the Revised Local Plan 2029. 2. Covid 19 – Business Support Grant Schemes Test Valley Borough Council: Omicron Hospitality and Leisure Grants. The application forms for the new government grant schemes to help the leisure and hospitality sector with the impact of Omicron is live on the Council's website www.testvalley.gov.uk/businessgrant Businesses are encouraged to apply by 18 March 2022. 3. TVAPTC Meeting - Thursday 24th February at 7:30pm. This will include the Local Plan 2040 and Cllr Flood encouraged the parish to attend the Teams meeting. Cllr Wilson had already registered. 	
8	<p>County Councillor to provide a monthly report Cllr Drew reported on:</p> <ol style="list-style-type: none"> 1. Maintaining momentum towards a County Deal Following publication of Government's Levelling-Up White Paper today (Wednesday 2 February), work continues across Hampshire and the surrounding areas to further explore options for a possible County Deal – with a focus on benefitting local communities, by bringing decisions and powers closer to people and places. https://www.hants.gov.uk/News/02022022CountyDealupdate 2. Further year's funding agreed to keep community transport services on the road. Hampshire County Council has agreed to maintain contract payments for community transport operators at 100% from 1 April 2022 to 31 March 2023. The move will assist those operators in the recovery and operation of their services, supporting them to maintain service levels whilst they experience lower than usual passenger numbers, and user confidence rebuilds during the coming financial year. https://www.hants.gov.uk/News/20220131CommTrspSupport22-23 3. County councillor grants A reminder that applications for county councillor grants for this financial year need to be submitted by 28 February. The 2022/23 county councillor grant window will open on 1 June. The link for applications is here:- https://www.hants.gov.uk/community/grants/grants-list/county-councillor 4. Apply now for grants to run food and activity clubs during the Easter holidays. Community and voluntary organisations able to deliver holiday activities and food schemes for children and young people are being urged to apply for grants for the Easter school break. The grants are provided through the connect4communities programme, which is led by HCC in collaboration with partners and funded by the Department for Education (DfE). Previous funding from both the DfE and the Department for Work and Pensions has provided around 	

	<p>77,512 spaces to children eligible for benefits-related free school meals during the 2021 school holidays. The final date for applications is 20 February 2022. https://www.hants.gov.uk/News/220128HAFEastergrants</p> <p>5. Hampshire proud to be first Highway Authority to trial low-carbon street furniture. HCC is the first Highway Authority in the country to trial plant-based plastic bollards, in an effort to reduce its carbon footprint, improve safety and save money</p> <p>6. The trial project aims to install plant-based bio polymer bollards, derived from sugar cane, which are lighter - so easier for Hampshire Highways operatives to install – and cheaper. The ‘non-crete’ bollards are low carbon because they are not made of concrete. https://www.hants.gov.uk/News/25012022Noncretebollards</p> <p>7. County Council to consult on Home to School Transport changes</p> <p>8. Changes to Home to School Transport arrangements, being proposed by Hampshire County Council, will be the subject of a public consultation set to open on 31 January 2022 to 27 March 2022. An information pack and questionnaire will be available, from 31 January, on www.hants.gov.uk/consultations/ and a number of information events will be held where children, young people, parents and other interested stakeholders will be able to ask any questions. Details are on the consultation webpage. https://www.hants.gov.uk/News/20220118HtSTConsultationDecision</p>																												
9	<p>Finance:</p> <p>1. To receive and approve the financial statement for 1 January 2022 – 31 January 2022</p> <p>1.1. Accounts and Bank Statements Balance. Current Balances in Bank were £ £37,502.74. Of this £20,000.00 is in earmarks and £5,861.43 in Gen Res.</p> <p>1.2. Parish Funds. The Gen Res figure does not include the £4539 Parish Funds already allocated to the budget. To meet the forecast spend by the end of the FY, it is estimated that only £1900 of the Parish Funds will be needed.</p> <p>1.3. Pavilion Earmark. To cover the additional track work undertaken and replacing signs on the Pavilion £630 will be needed from the Pavilion earmark, leaving £4361 in that earmark.</p> <p>1.4. Budget notes. Anticipated spend to end of FY was included on the budget sheet provided to Cllrs and discussed as summarised below:</p> <p>1.4.1. Cllr Exp/ Chairman's Fund - In addition to Cllr expenses there will be £10 towards cost of correcting War Memorial wording, (remainder of these costs (£150) is to be charged to S137), £30 Chair gift to volunteers assisting the Parish Council.</p> <p>1.4.2. GM& Sports Field GM - £4664 Residue for contract.</p> <p>1.4.3. Footpaths - Up to £400 for tree stump grinding on footpath 3 if required following discussions between Cllr Bennett and HCS</p> <p>1.4.4. Trees - £600 tree removal in AVPF (planning approval received) and up to £1000 for replacement of 2 x TPO trees</p> <p>1.4.5. Dog Bins - £1580 as per contract.</p> <p>1.4.6. BBPF & AVPF - £800 for Rhyno scrub of wet pour surfaces additional bark under the climbing frame (if approved at item10)</p> <p>Proposal: To accept the Financial Statement for January 2022 and approve the transfer of £630 from the pavilion earmark. Proposed by Cllr Folkard-Tapp, Seconded by Cllr Wilson. Agreed by all less 1 abstention.</p> <p>2. Payments made since the last meeting</p> <table> <tr> <td>66</td><td>C Emmett (Salary & Exp)</td><td>£372.98</td></tr> <tr> <td>67</td><td>HMRC (PAYE)</td><td>£90.80</td></tr> <tr> <td>68</td><td>One Two Tree (AVPF trees)</td><td>£1,710.00</td></tr> <tr> <td>69</td><td>Business Stream (Pav Water)</td><td>24.21</td></tr> <tr> <td>70</td><td>H F-Tapp (Cllr Travel Exp)</td><td>23.2</td></tr> <tr> <td>71</td><td>TVBC (GM - Village areas)</td><td>4446.02</td></tr> <tr> <td>72</td><td>TVBC (GM031a - Spots F Grass)</td><td>565.54</td></tr> <tr> <td>73</td><td>SSE (Pavilion DD)</td><td>21.29</td></tr> <tr> <td>74</td><td>Cartridgesave</td><td>£92.76</td></tr> </table> <p>3. To approve payments to be made</p>	66	C Emmett (Salary & Exp)	£372.98	67	HMRC (PAYE)	£90.80	68	One Two Tree (AVPF trees)	£1,710.00	69	Business Stream (Pav Water)	24.21	70	H F-Tapp (Cllr Travel Exp)	23.2	71	TVBC (GM - Village areas)	4446.02	72	TVBC (GM031a - Spots F Grass)	565.54	73	SSE (Pavilion DD)	21.29	74	Cartridgesave	£92.76	
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	<p>75 C Emmett (Salary & Exp) £372.98</p> <p>76 HMRC (PAYE) £90.80</p> <p>77 SSE (Pavilion) £20.73</p> <p>Approved.</p> <p>4. Solar Farm – Community Benefit The Chairman stated that we continue, with our solicitor Peter Begg, to pursue the owner of the Cowdown solar farm (a company called Equitix). We have received good support from both TVBC and from Kit Malthouse MP. We continue to try to find a solution which will avoid court action; its important all parties are seen to make every reasonable attempt to settle claims out of court if possible, and to this end we will be seeking a face-to-face meeting with the directors of Equitix to explore possible solutions.</p>	
10	<p>Playing Fields</p> <p>1. To report the Monthly Monitoring of Play Park Equipment</p> <p>1.1. BBPF. Cllr Wilson stated that he had inspected on 7 Feb 22. All equipment was considered serviceable but wet pour surfaces were 'greening' and one cracking. A cleaning is recommended.</p> <p>1.2. AVPF. Cllr Williams stated that she had inspected on 8 Feb 22 and equipment was serviceable.</p> <p>2. Anna Valley Playing Field. The Clerk suggested that the climbing frame will need the bark base topping up and asked that a local handyman be employed. Funding is available up to £200. Agreed.</p> <p>3. Balksbury Bridge Playing Field.</p> <p>3.1. Cllr Bennett had reported that he had been unable to access the grease nipples on the roundabout and seesaw. A special tool is required to remove panels and felt it might be better to leave this to a contractor. Cllr Wilson suggested it may not need doing as it was a weight issue on the seesaw which worked well with more pressure. No action was to be taken at this time.</p> <p>3.2. The Clerk stated that the quote for Rhyno scrub is 40% higher than in 2019/20 however this is based on a minimum charge plus extra depending on area. It was agreed to accept the quote.</p> <p>4. Sports Field In the absence of Cllr Coole the Clerk reported that:</p> <p>4.1. Post Code details of UCYFC members have been received and will be matched to Wards for grant purposes. Two Cllrs offered to assist with database matching.</p> <p>4.2. Discussion regarding hire/lease payment not yet started.</p> <p>4.3. Track and Parking Design. A plan of work and quote had been received from a 'civil engineer', rather than a design. This was discussed due to concerns about the water table, drainage, suitability of existing facilities and parking proposals. It was decided that:</p> <p>4.3.1. Further work by the Clerk to obtain a design should cease.</p> <p>4.3.2. A new project is needed to review pavilion and access facilities in line with proposals for the Community bonus (Item 9.4)</p>	<p>Clk</p> <p>Clk</p> <p>Clk</p> <p>Clk PH/CE/ DC</p>
11	<p>Trees and Open Space</p> <p>1. AVPF 2x Horse chestnut. TVBC have agreed felling which is due on 10 Feb22... The tree covered by TPO 146 will need replacing. The type and location is to be confirmed by Cllrs Bennett and Lockhart.</p> <p>2. The Green – Hornbeam. Cllr Bennett has had another meeting with TVBC to confirm site of planting on the Green, which should be undertaken in Feb/Mar. He had suggested dedicating the tree to HRH The Duke of Edinburgh as sought agreement to investigate a plaque and we perhaps arrange a planting ceremony. Agreed.</p>	<p>RB/AL</p> <p>RB</p>

12	<p>1. Footpaths Highways and Pillhill Brook</p> <p>2. Cllrs to report any footpath issues</p> <p>2.1. It was noted that the village Conservation Group worked on cutting back the hedges on footpath 2 earlier this month. The Parish Council passed a vote of thanks, noting that the Conservation Group was a village volunteer group and not an agency of the Council.</p> <p>2.2. Tree Stump on Path 3. Cllr Bennett is discussing removal with HCC. The parish may need to fund it and has allocated a provisional budget. A quote has been sought.</p> <p>3. Road Safety A refund has been given for the tablet used with Speed Indicator Device (SID) which was found faulty and could not be replaced. The Clerk request authority to purchase an alternative for the SID Manager. Agreed</p> <p>4. Report any Street lighting issues Nothing reported.</p> <p>5. Pan Parish Forum with Southern Water. Cllr Heslop reported on the most recent meeting of the Pan Parish forum, held on 17 Jan, and attended by representatives of Southern Water, the Environment Agency, and each of the 7 affected parishes (including Upper Clatford). SW reiterated that ground water infiltration appears to be the main issue which has frequently led in previous winters to the need for tankering and overpumping, and sewer lining is their principal remedial measure. Extensive sewer lining has been carried out further up the catchment area, but unseasonably low ground water levels to date this winter have meant that it is not yet possible to assess the effectiveness of the works to date. Regular updates to all parishes have been promised by SW, and have recently started to be received. These monthly updates are published as News on website. No activities currently notified in Upper Clatford.</p>	
13	<p>External Committees and Events</p> <p>1. Report on changes to the website Cllr Eyre reported that the Covid page was no longer being displayed and that pages for the Jubilee Committee and the Conservation Group had been added.</p> <p>2. Cllr Mrs Kennedy to report of upcoming events at the Village Hall The new programme has started and the next event is the film, The Courier on Thu 17 Feb 22</p> <p>3. Cllrs to Report on other meetings Nothing further reported.</p>	
14	<p>Correspondence and E mail</p> <p>1. 13 Jan 22. Letter from Donna Jones, Hampshire & IOW Police & Crime Commissioner. New name includes IOW</p> <p>2. 14 Jan 22. Update from the Environment Agency - Leaflets to support Winter Flooding Preparedness 2021-2022. PowerPoint copy only.</p> <p>3. 18 & 21 Jan. Defib Mngr (JC). Defibrillator Village Hall – Fault developed being investigated. Wel Med have provided a replacement defibrillator on loan. A battery replacement may be needed.</p> <p>4. 18 Jan. ATC. Village Speed Indicator Signs</p> <p>5. 19 Jan. TVBC (EH). TVAPTC Meeting Agenda - Thursday 24th February at 7:30pm. Copied to Cllrs.</p> <p>6. 21 Jan. CCE to DD. Bicycle Track - Upper Clatford to the Sports Field. Potential funding enquiry.</p> <p>7. 21 Jan. SSE. SSE Complaint Ref: 53441005021012022 (Billing on estimates rather than Smart meter readings). 'It takes some time for the meter to be commissioned after installation, but you should not experience any further estimated bills'.</p> <p>8. 22 Jan. Cllr Drew to CCE. RE: Bicycle Track - Upper Clatford to the Sports Field. Referred to TVBC Community Engagement Officer.</p> <p>9. 24 Jan. S Water (JF). Road closures in Pan Parish Area</p> <p>10. 26 Jan. JamieG Sporting Trust. Upper Clatford Parish Council - New Form Entry #2238. Grant application.</p> <p>11. 27 & 30 Jan. Parishioner (MH). Wooden sign by the steps to Bury Ring. Forwarded to RB. Sign too dilapidated to be restored.</p> <p>12. 27 Jan. TVBC. Test Valley Taxi consultation has started and is at https://www.surveymonkey.co.uk/r/6WVLBTP</p> <p>13. 28 Jan. Ian Gower Vitaplay. Rhyno scrub quote. For discussion at next meeting.</p> <p>14. 2 Feb. TVBC. 167 Bury Hill Close - 21/02441/TPON – new designation. Copied to RB</p>	

	<p>15. 2 Feb. TVBC. RE: 5 Day Notice of Felling - 2 x Horse Chestnut. More evidence needed. Photos provided.</p> <p>16. 2 Feb. Planning. RE: 5 Day Notice of Felling - 2 x Horse Chestnut. Approval.</p> <p>17. 5 Feb. UC Conservation Gp. Activity undertaken on Sat 5 Feb.</p> <p>7 Feb. TVBC. Council Tax 2022-23 - Parish Council Precept Requirement - Upper Clatford. Answers regarding TVBC CPI application date and charges. Copied to Finance Committee</p>	
15	<p>Projects</p> <p>1. Street CCTV – Cllr Shah reported that there had been several burglary attempts locally recently and that he had been in discussion with the police about bicycle thefts. They had suggested that, at Parish level camera/number plate recognition technology might be installed. Discussion followed and it was agreed that Cllr Shah should discuss it with Houghton PC who are currently installing as system. It was however noted that Houghton has only 1 main route in/out of the parish. There was also discussion about possibly asking to keep street lights on throughout the night.</p> <p>2. The Queen’s Platinum Jubilee 2022 Cllr Eyre stated that a £500 grant had been agreed by TVBC Ward Cllrs and he was hoping to arrange a presentation ceremony. A further £250 grant from HCC had also been supported by Cllr Drew and should be paid shortly.</p> <p>2.1. He then made the following proposal: Budget/Grant proposal: To transfer £250 from the General Reserve to the ‘Events’ budget line for FY21/22 for Platinum Jubilee Committee expenditure. After discussion this was modified by Cllr Eyre to:</p> <p>2.2. Budget/Grant proposal: To transfer £250 from the Earmark Community Projects to the ‘Events’ budget line for FY22/23 for Platinum Jubilee Committee expenditure. Seconded by Cllr Shah. Agreed with 1 abstention.</p> <p>3. Footpath between the Clatfords – Cllr Bennnett had reported by email that he had drafted and circulated an Outline Development Plan to the Committee and had approached Will Walker for a GC parish councillor to be on the Pathway Committee. Cllr Eyre commented that a meeting had been held with Mr A Pilley, the TVBC liaison officer. After discussion it was agreed that the following proposal should be considered: Proposal: A Project Team of Cllrs Bennett, Wilson and Eyre was to be formed, with Cllr Heslop, attending to undertake: ‘A Feasibility Study into creating a footpath connecting the Parishes of Upper and Goodworth Clatford, and to identify funding streams for both the study and its implementation. The Project Team is to report back to the Parish Council’. Proposed by Cllr Eyre, Seconded by Cllr Wilson. Agreed.</p>	Path Ctee
16	<p>Chalk Pit Lease The lease has been completed and some clearance work has been done in the Chalk Pit to increase usable area. The Clerk is awaiting copies and notification regarding the first payment date, from the solicitors</p>	
17	<p>Councillors to request any items to be included within the agenda for:</p> <p>1. The Annual Parish Meeting</p> <p>1.1. Cllr Kennedy had requested the local police be invited. Agreed.</p> <p>1.2. Cllr Eyre suggested the event be advertised and suggested it would be an opportunity to for the following additional presentations of interest:</p> <p>1.2.1. Platinum Jubilee Plans – Chairman Mr C Barlow</p> <p>1.2.2. Plans for the Crook & Shears – New Publican</p> <p>1.2.3. Sports Field Pavilion Project – Cllrs C Eyre/PHeslop</p> <p>1.2.4. Parish Council Activity Review – Chairman, Cllr P Heslop</p> <p>1.2.5. Crime & Speeding data – tbc</p> <p>Agreed [Afternote: Due to the extensive nature of the agenda, to be followed by the Parish Council Meeting, it is proposed to start at 6.30pm]</p> <p>2. The Parish Council Meeting to be held Wednesday 9th March 2022. Nothing requested.</p> <p>3. Advance Notice – Due to the planned absence of the Clerk, options were discussed regarding the meeting scheduled for 13 Apr 22. It was decided to cancel that meeting unless anything critical arose.</p>	Clk

The Meeting Closed at 9.15pm