

## **Baldersby and Baldersby St James Parish Council**

Final Minutes of the Ordinary Meeting of  
Baldersby and Baldersby St James Parish Council  
held on **Tuesday 16<sup>th</sup> July 2024 at 18:30** at The Mission Room, Baldersby

**Attendees :** Cllr Hart (Chair), Cllr Brown, Cllr Shaw, Cllr Whitham, , The Clerk and one member of the public.

### **2425/017 To receive apologies and approve reasons for absence.**

Cllr Wilson had given his apologies but joined via phone link.

### **2425/018 Declarations of interest**

a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests

b) To receive, consider and decide upon any applications of dispensation

No declarations of interest and applications for dispensation were raised.

### **2425/019 To confirm the minutes of the meeting held on Wednesday 21st May 2024 as a true and correct record.**

The minutes were unanimously approved as a true and fair recording of the meeting and signed by the Chair.

### **2425/020 To receive a report from our Ward Councillor**

As the ward councillor was not in attendance , there was no report. However minutes had been received and circulated from the bi-monthly parish forum.

### **2425/021 Public Participation**

A member of the public asked about the situation with the current children's play area and whether any thought had been given to upgrading the equipment with specific needs of younger children. Cllr Hart reported that he and Cllr Shaw had met with a third party to look at the condition of the current equipment. It had been deemed satisfactory as regards safety and cleanliness were concerned. Cllr Shaw was performing a fortnightly check on the equipment. It was suggested that the Parish Council could apply for grants, should they wish to enhance the equipment. It was agreed that Cllr Hart would write to the member of the public forwarding information regarding funding and potential new equipment.

**Action: Cllr Hart**

**Resolved:** It was agreed to carry out a consultative exercise to canvass opinion and following on from that to make an application for funding, and to form a sub-group/working party who could clean and monitor the equipment going forward.

### **2425/022 To receive the Clerks Report .**

The Clerk's report had previously been circulated and is included as appendix one in the minutes.

### **2425/023 Financial Matters**

a) To approve the bank reconciliation and budget comparison for July 2024.

The clerk had circulated the reconciliation and budget comparison prior to the meeting. The bank balance stood at £5,299.30 following outstanding cheques being considered. The performance against budget was satisfactory.

**Resolved:** The bank reconciliation and budget comparison was unanimously accepted.

b) To approve the following Schedule of Payments.

**Resolved:** The following payments were approved unanimously.

22.5.24	Ajgibl	Insurance	£	592.76
28.5.24	Clerk's salary May	Salary and related costs	£	198.40
28.5.24	HMRC (May)	Salary and related costs	£	49.60
31.5.24	M Hullah	Grasscutting	£	271.00
6.6.24	Go-Cardless	IT	£	11.99
24.6.24	Scottish Water	Sports Pavilion	£	16.24
26.6.24	M Hullah	Grasscutting	£	436.00
28.6.24	Clerk's Salary (June)	Salary and related costs	£	49.60
28.6.24	HMRC (June)	Salary and related costs	£	198.40
28.6.24	DD Electrical	Defibrillator	£	300.00
13.7.24	Go-Cardless	IT	£	11.99
16.7.24	Clerk's Expenses	Office expenses	£	18.00

c) To note the confirmation from PKF Littlejohn of exemption of external audit.

**Resolved:** the confirmation was noted.

#### **2425/024 Planning Matters**

a) To update the meeting regarding the planning application at Baldersby Garden.

There were concerns expressed by councillors on the length of time the decision was taking, the transparency of the decision making and the conflict of interest between NYC and the planners.

**Resolved:** The Clerk would write to County Cllr Brown expressing the parish council's concerns.

#### **2425/025 To receive information on the following ongoing issues and decide further action where necessary following the visit by Area 6.**

a) To update the meeting on the situation regarding Marlpit Lane.

It was reported that some plainings had been delivered to the farmer and that the condition of the road was improved. A works order had been raised by Area 6 and the Clerk had been informed that work should start within 4-6 weeks on the potholes.

b) To update the meeting on the issue of weeds on footpaths.

An initial spray had been performed and a second one was due in September.

c) To update the meeting on gully cleaning and jetting.

The gullies had been cleaned in Baldersby. Baldersby St James was on the annual rota for cleaning in October.

d) To update the meeting on the condition of footpaths in Baldersby St James, Baldersby and Wards Corner.

Pathways had been cleared in Baldersby St James and spraying had occurred. A parishioner had cleared the path from High Croft to Wide Howe Lane and another parishioner had performed some general trimming and tidying up at Asenby End. The Clerk was asked to write to and thank them both.

**Action: The Clerk**

e) To update the meeting on the merging of drainage, sewage, and surface water in Baldersby St James

The Clerk had been informed by Area 6 Highways that there was a soak away system, but this was erroneous information. The Clerk was asked to write to Area 6 to correct this misapprehension.

**Action: The Clerk**

f) To update the meeting on the dropping of the road surface in Baldersby Garth.

The Clerk informed the meeting that Area 6 Highways had inspected the location and deemed it not severe enough to act. Closed.

g) To update the meeting following the letter to Area 6 regarding speeding in Baldersby St James.

The Clerk had raised the issue with Melissa Burnham. The location is being assessed and he was awaiting a response.

**C/F**

h) To update the meeting regarding the white lining at Straw Lane.

The Clerk had raised the issue with Area 6 Highways and had sent photographs of the area. He was awaiting the outcome of a physical inspection.

C/F

**2425/026 To discuss the following ongoing items and to decide further actions.**

a) To update the meeting on the operation and the positioning of the VAS equipment.

**Resolved:** Cllr Whitham would arrange for the sign to be moved with two assistants.

**Action: Cllr Whitham**

b) To confirm the defibrillator battery has been checked and to update the meeting on the new defibrillator at Baldersby St James.

The Baldersby equipment had been checked and was fine. The heater had not come on, but this may be due to the external temperature. Training for the Baldersby St James defibrillator had been arranged. The Clerk would put details on the website and arrange for the equipment to be registered on the circuit.

**Action: The Clerk**

c) To confirm the playground equipment has been checked.

**Resolved:** The equipment had been checked.

**2425/027 To discuss the situation regarding the future of the pavilion.**

**Resolved:** It was agreed that the parish council should looking into selling the pavilion as the cost of insuring it and providing utilities to it was too costly to continue, taking into account the absence of any current usage of the building. A date of April 2025 was agreed, by which time, if no buyer had been identified, it should be demolished. Cllr Hart would arrange for keys to be available, and Cllr Whitham would take some pictures for Cllr Brown to advertise the sale.

**Actions Cllrs Hart, Whitham and Brown**

**2425/028 To discuss the following correspondence received.**

a) To discuss a letter received regarding grasscutting at the Hergil Lane balancing pond.

**Resolved.** This item had been resolved amicably.

b) To discuss a letter from Above Utilities/Northern Powergrid regarding vegetation management at Baldersby Playing Fields

**Resolved:** Cllr Brown would arrange the necessary paperwork with Northern Powergrid.

**Action: Cllr Brown**

**2425/029 To discuss Items raised by Councillors.**

a) To discuss summer hedge cutting

**Resolved:** Cllr Wilson would contact the landowner concerned.

**Action: Cllr Wilson**

b) To discuss defibrillator training

This item had been discussed under 026b.

c) To discuss potential upgrading of the play equipment (JH)

This item had been discussed under 021

d) To discuss potential use of commuted sums (JH, AW)

All Councillors were asked to come to the next meeting with suggestions on how the sums could be used.

Suggestions included a new noticeboard in Baldersby, a bench on Back Lane and monies towards the children's play area equipment.

**Action: All**

**2425/030 To confirm the date of the next meeting as September 10<sup>th</sup> at 18:30 at the Mission Room.**

The date was confirmed.

The meeting closed at 19:47

**Baldersby & Baldersby St James Parish Council**

**Appendix 1**

**Clerk's Report July 16th, 2024**

It has been a relatively tranquil start to the new financial year.

We have received confirmation that we are exempt from the external audit process due to our level of income and expenditure.

I will have had my monthly meeting with Area 6 Highways when we meet and will hopefully be able to update you with the latest on the numerous items that remain outstanding with them. In the meantime I have written to the Head of Area 6 regarding the speeding in Baldersby St James.

I am delighted to see that the second defibrillator has been installed in Baldersby St James and that training has been arranged.

We are keeping the pressure up on NYC regarding the application at Baldersby Gardens and I have written to various people regarding our opposition to the scheme.

The books for the previous year have been available for inspection during the publicised period.

Many thanks, as ever, for your support.

**Keith Pettitt**

**Parish Clerk and RFO**

**Baldersby & Baldersby St James Parish Council**

**16<sup>th</sup> July 2024**