

FLETCHING PARISH COUNCIL

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The minutes of the extra-ordinary meeting of Fletching Parish Council held at **Fletching Parish Church** on **Wednesday 18th March 2020 at 7.15pm**. *The clerk reported the meeting would be recorded*

PUBLIC SESSION - Questions and comments received from the public: No questions were received - the public had been asked not to attend the meeting for public health reasons.

Item	Description	Responsible
204.	<p>Members Present: Cllr Rothery (Chairman), Cllr Collum, Cllr Constantinou, Cllr Hannay (via Skype), Cllr Borton, Cllr Shaw, Cllr Greenish, Cllr Kerwood</p> <p>Also present: District Cllr Galley, Lorna Thwaites (Clerk and RFO). There were no members of the public present</p> <p>Apologies for absence: Cllr Minch</p>	Chairman
205.	No declarations of interest in respect of matters to be discussed were received	Chairman
206.	A report on COVID-19 from Wealden District Council and East Sussex County Council was RECEIVED from Cllr Galley.	Cllr Galley
207.	The Council RESOLVED to appoint Cllr Greenish as the Vice-Chair for Fletching Parish Council	Full Council
208.	<p>Actions AGREED to help mitigate risks to the Council resulting from the COVID-19 virus:</p> <p>i. The Council RESOLVED to exclude the public from this agenda item due to the sensitive and confidential nature of the discussion.</p> <p>ii. The current schedule of delegation was reviewed, and the Council AGREED temporary delegated responsibilities.</p> <p>iii. Key risks for the parish council were identified</p> <p>iv. An action plan to mitigate these risks was AGREED</p>	Full Council
209.	<p>Actions AGREED to help support the local community during the COVID-19 virus:</p> <p>i. To identify 'at risk' members of the parish of Fletching, a leaflet is to be produced and distributed across the parish. This will provide an email and phone contact for people who wish to volunteer to help others or if they require help. The Council NOTED that groups within the parish are already taking volunteer action including the PRA.</p> <p>ii. An action plan to support 'at-risk' and vulnerable parishioners of Fletching was AGREED: A mobile phone number for volunteer offers and help required is to be rotated around the council. A specific email address is to be created. Cllr Hannay AGREED to create a leaflet and Cllr Rothery AGREED to co-ordinate the printing and delivery of the leaflet. Dropboxes for the return of leaflets are to be placed around the parish. The Parish Council website will be used to provide details of local suppliers who can offer deliveries/takeaways.</p> <p>iii. The Council AGREED to liaise with the PRA, who have already started to compile a volunteer database.</p>	Full Council Cllr Hannay Cllr Rothery
210.	Close of meeting 20.33	
211.	Date of Next Meeting: The Council RESOLVED not to hold the meeting of Monday 6th April	Full Council