



# BRAMSHAW PARISH COUNCIL NEW FOREST HAMPSHIRE

## MINUTES OF MEETING HELD ON TUESDAY 27<sup>th</sup> MAY 2014 AT BRAMSHAW VILLAGE HALL.

### DRAFT

#### Members Present:

Denis Shaughnessy (DS) (Chair)  
Sue Bennison (SB)  
Nigel Challis (NCh)  
Ian Davies (ID)  
Kay Harrison (KH)  
David Johnston (DJ)  
Jenny Watts (JW)

#### Others:-

Cllr Diane Andrews

3 members of the public.

Jane Mullan (Clerk)

058.14 **Apologies** – to agree any absences of councillors.  
Apologies had been received from Cllr Edward Heron.

059.14 **Disclosures of interest**  
No disclosures of interest made.

060.14 **Minutes** – to agree the minutes of 22<sup>nd</sup> April 2014 as a true record.  
It was agreed that the minutes of 22<sup>nd</sup> April 2014 were a true and accurate record of that meeting.

061.14 **Matters arising** from the minutes of 22<sup>nd</sup> April 2014, ongoing actions to report not otherwise on the Agenda.  
Bramshaw Sign – invoice received and being paid today – this will allow sign to be received.  
Fencing for Jubilee trees – delivered to Town and Country by Tim Creed – invoice not yet received.  
Explanation from the National Park re: BT's application for the a new 'green box' on Brook Green requested – waiting response.  
Lengthsman – interviews had taken place and appointment about to be made.

062.14 **Reports to be received**  
District Cllr Diane Andrews – reported that at the NFDC's recent AGM Cllr Maureen Holding was elected as new Chairman. No other changes of responsibility. However there are many alterations in procedures for which training is required

Councillors' and clerk's reports.

Kay Harrison advised that she had had to mend the stile herself on footpath 2 (which traverses her land) because of the there had been no response from HCC footpath officer to her previous request.  
Clerk to notify officer that style is now much higher – photo to be sent.

063.14 **Public Forum** An opportunity for the public to make known the council any issues of concern, or to make comment on items on the Agenda including Planning Applications.

David Bond from Penn Common drew the parish council's attention to the speeding that occurs along Penn Common Road. Clerk to write to police and ask if they can specifically target that area has it felt that people are well aware of the limit.

Sue Bennison advised that unfortunately despite the fact that Speedwatch has been running for about 3 years, and that Ian Davies has been doing it for about 18 months, motorists are not paying any attention because there is no penalty. If caught by Speedwatch you get letter twice following by a visit.

Colin Barnes also from Penn Common expressed his concern over the possibility of the ditches being dug out on the northern commons – he sat in court for 4 days when this went to court a number of

years ago and the Northern Commoners won the case over the National Trust as landowners. He also expressed his concern about the apparent complaints being made about storage of materials on the ground outside of some holdings - he advised the meeting that he has a specific agreement with the National Trust allowing him to do this but does not know if others have the same arrangement.

**064.14 Planning Applications –  
Planning applications for comment:**

**14/00331 – Old Stagbury, Penn Common Road, Bramshaw, SO43 7JJ.**

Detached garage.

Bramshaw Parish Council recommend permission be granted on the basis that this application for a double garage replaces the previous approved application for a double car port with first floor (12/98120).

**14/00343 Part Parcel No 1065, Land Adjacent to Janesmoor House, Fritham.**

PRIOR NOTIFICATION - Application under part 6 of the Town and Country Planning (General Permitted Development) Order 1995 in respect of the siting, design and appearance of an agricultural building. (05/06/2014).

ii) **Planning decisions to note:**

**14/00145: Land opposite Rooks Farm , Brook, SO43 7HD – BT Box**

PRIOR NOTIFICATION - Application under Part 24 of the Town and Country Planning (General Permitted Development) (As Amended) Order 1995 in respect of the siting and appearance of an Openreach Broadband Cabinet (PCP003). Details required by Natural England.

**12/97657 Cove Copse Farm, Penn Common Road, Bramshaw, SO43 7JN**

Proposal: New commoners dwelling; associated buildings; access. – waiting for NPA decision.

iii) **Tree applications for comment:**

**No applications.**

iv) **Tree application decisions to note:**

**Cons/14/0412: Forge Cottage, Brook Hill, SO43 7JB –**

Fell diseased cherry and reduce height of ash by approximately 10 feet – raise no objections.

**Cons/14/0390: Marks Farm House, Vice Lane, Bramshaw, SO43**

1) - Western Red Cedar (multi-stemmed) - Fell. 2) - Ash - Fell. 3) - Western Red Cedar (single stem) - Fell. 4) Yew - Crown raise to give 5.5 metres clearance from road and 3.5 metres on garden side. 5) - Bank of Cypress & Poplar - Remove Poplar and reduce Cypress by 50% - raise no objections.

v) **Enforcement as per NF NPA's website (18/03/2014) - Parish Enforcement**

- a) **Land** between Upper Barford Farm and Cass Corner, off Penn Common Road, Bramshaw  
Unauthorised change of use - recreational horsekeeping; stationing of container  
Request made to cease breach.

- b) **Mobile Home**, Blackthornes, Brook, Lyndhurst, SO43 7HD  
Breach of Condition 1 (removal of temporary extension to mobile home) of planning permission 93324 (specific to previous resident of mobilehome).  
Request made to cease breach

- c) **Land West** of Cass Corner, Wych Green, Bramshaw, Lyndhurst

Unauthorised change of use of land from grazing to recreational horse keeping  
Further investigation being conducted

- d) **Dazel Meadow Farm**, Dazel Corner, Bramshaw, Lyndhurst, SO43 7JN  
Description: The following condition of planning permission APP/B9506/C2080267 has not been complied with: i) The mobile home hereby permitted shall be removed and the land restored to a condition suitable for agriculture on or before the expiry period of three years from the date of this decision. Prosecution proceedings commenced.
- e) **BrambleHill Hotel**.  
Unauthorised change of use of parts of hotel to separate units of accommodation.  
Enforcement notice appeal lodged.

- vi) **Planning appeals**  
**13/99038 - Hopscotch, Bramshaw – Appellants grounds for appeal - [Hopscotch appeal documents](#)**  
– No further information at time of meeting on 27<sup>th</sup> May 2014.

**13/99008 - Bramble Hill Hotel – Appellants ground for appeal - [Bramble Hill Hotel appeal documents](#)** – no further information at time of meeting on 27<sup>th</sup> May 2014.

#### 065.14 Finance and Policy

- i) Payments for authorisation –.

a)	NFDC (GIS)	000695	£100.00
b)	Came and Co (Insurance)	000696	£298.67
c)	C&G Signs –(new Bramshaw sign)	000697	£264.00
d)	HALC (Annual Subscription)	000698	£245.00
e)	Do The Numbers (Internal Audit fee)	000699	£155.00
f)	Jane Mullan	000700	£257.50

- ii) Financial Report.  
Income to date: £ 2907.50  
Expenditure to date inc above cheques: £ 1624.47  
Balance at bank **£13735.89**

- iii) Internal Audit – review of comments made by Internal Auditor and actions to be taken  
– copy of report attached.

<b><u>Control area</u></b>	<b><u>Issue</u></b>	<b><u>Recommended Action</u></b>	<b><u>Council action</u></b>
Bank balances	At present the council holds all of its funds in a non interest bearing account. This is not good use of reserves. The council should make use of its deposit account	All funds other than the current months needs should be held in the deposit account account	Clerk to  Explore further over  Summer.
Electronic banking	It would assist the smooth running of the council to explore electronic banking – initially for	This should be investigated  over the summer	Clerk to find out more.

	transferring funds between the deposit and current accounts.		
Members expenses	More money was spent by the council on Members' mileage than on operating the SID. It does not appear that the meetings attended are agreed in advance. The mileage claims are not on a standard form and are not countersigned by other members in advance.	All mileage should be on Council business minuted and agreed in advance and all claims should be authorised by other members in advance of payment	Establish which are Routine meetings So approval can be Given by council For attending meetings.
External meetings	At present there does not appear to be rotation of which members attend external meetings.  This would help to ensure that all members are fully involved in issues affecting the parish	The council should urgently review and update external representations	Councillors to advise other Councillors  What meetings they want to attend so they can be approved by them.

- iv) Grants – consideration of grant application made by David Coates on behalf of St Peters Church, Bramshaw.  
The council resolved that as this is a complex application they would ask David Coates to attend a council meeting so they can have a full explanation and ask questions to him over the application.

#### 066.14 Annual Assembly –

Review minutes of this year's meeting and consideration of any ongoing actions required.  
Main points raised at the Annual Assembly were:

Provision of defibrillators in the parish.  
Tracing of families named on war memorial in St Peters Church.  
Footpath from Brook Hill Green bungalows to village shop.  
National Trust and their work on the northern commons.  
Memorial for Eileen Cust.  
Distribution of flooding leaflets.  
Pruning of tree close to Village Hall, light at junction opp Bell Inn,  
Pruning of brambles at junction of Roger Penny Way and Brook Hill.  
Potholes and road condition in Fritham and on road to Sir Walter Tyrell.

Ongoing actions to be discussed at the next parish council meeting.

#### 067.14 Cycling events –

The Council asked the clerk to respond to the consultation currently being undertaken on the cycling charter that they are concerned that the charter as it stands does not appear to be robust enough with particular reference made to the following points:

1. It should be mandatory that such events have public liability insurance – the charter only advises that such events should have it.
2. They feels very strongly that numbers per event need to be limited as do the number of events per year.
3. Better communication between the event organisers and the local communities is required.
4. Better identification of riders required so should a breach of the charter occur, it is possible to identify the rider ie with numbers on their backs.
5. Concern as many of the participants treat these events as speed trials – this in turn leads to poor behaviour by participants, lack of attention to road rules and other road users, lack of attention to road conditions, danger to and from livestock and general safety issues for residents of communities which the event passes through.
6. The Parish Council is also concerned that the temporary road markings had not been cleaned up from the last event.

**068.14 Traffic Calming –**

Consideration of recent emailed correspondence from Nick Hunt, Principal Engineer, Transport Section of NFDC and David Stannard, Planning Policy Officer, Planning Policy Officer (Transport) NFDC with a view to future action.  
Carried forward to next meeting.

**069.14 Consideration of items for next meeting.**

Presentation given by John Maskell prior to this meeting.  
Traffic calming proposals.  
Consideration of questions to be put to Natural England when they attend a council meeting.

**070.14 Date of next meeting.**  
24<sup>th</sup> June 2014

Meeting closed 9.45 pm.

Signed:.....

Date:.....