The Minutes of the Meeting of Quatt Malvern Parish Council held on Thursday 24th September 2026 in Quatt Village Hall at 7.30pm.

PRESENT:

Cllr S.Anderson
Cllr R.M. Law
Cllr Ms S.Hunter

ALSO PRESENT

Mr W.S. Griffiths (Clerk)
Shropshire Councillor C.Taylor
Abi Leyland – Richardson, National Trust
Three members of the Public

26.27.035 ACCEPTANCE OF OFFICE

Councillor S. Anderson signed his declaration of acceptance of office which was witnessed by the Clerk.

26.27.036 ELECTION OF CHAIRMAN

Resolved that Cllr R.Law be elected chairman of Quatt Malvern Parish Council for the remainder of the municipal year.

26.27.037 DECLARATION OF ACCEPTANCE OF OFFICE - CHAIRMAN

Councillor Law signed the declaration of acceptance of office, which was witnessed by the Clerk.

26.27.038 ELECTION OF VICE-CHAIRMAN

Resolved that Cllr Ms. S. Hunter be elected Vice-Chairman of Quatt Malvern Parish Council for the remainder of the municipal year.

26.27.039 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs J. Yates who was on holiday.

Resolved that the absence be approved.

26.27.040 REGISTER OF DECLARATIONS OF INTEREST

No declarations of interest were received in respect of any matter to be considered at this meeting.

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26.27.041 OPEN FORUM

Two members of the public felt that the Parish Council should make more effort to become involved with events occurring in the Parish.

Resolved that the Clerk be notified of any events occurring to circulate to members of the Council.

26.27.042 MINUTES

Resolved

That the minutes of the Extraordinary Meeting of Quatt Malvern Parish Council held on Thursday 1st July 2026 be confirmed as a correct record and signed by the Chairman.

26.27.043 CO-OPTION OF COUNCILLORS

Resolved

01 That the information contained in the agenda be noted.

02 That as no election had been requested by electors,the vacancy for a councillor to be co-opted on to the Parish Council be published with a closing date for applications of 31st October 2026.

26.27.044 POLICE REPORT

There were no matters to report.

26.27.045 NATIONAL TRUST REPORT

Abi Leyland -Richardson explained that she was the senior visitor experience officer for the Trust and was in charge of arranging events at Dudmaston and the associated sites in the Parish. During the Summer, a number of Circus events had been held and next year would mark the 900 years of the Dudmaston Estate being established. Various events would be held to celebrate this occasion and the Trust were particularly interested in obtaining memories of life on the Estate through the ages.

She also mentioned a tree planting event at Hampton Loade in which everyone was welcome to take part.

A member of the Council expressed concern at the number of vacant residential properties on the Estate and asked that they be let as soon as possible. Ms Leyland- Richardson said that she would raise the matter with the appropriate officers in the Trust.

26.27.046 SHROPSHIRE COUNCIL REPORT

Councillor Colin Taylor, the member of Shropshire Unitary Authority for the Alveley and Bridgnorth South Division, reported at the meeting. Despite the Government loans which the Unitary Authority had received, the financial position was still challenging because the loans and interest had to be repaid. Nevertheless the programme of repairs to potholes was being accelerated and the surface of the A442, which was breaking up, could be reinstated with a grant from the National Highways Authority.

The bridge on Wootton Lane near to the turning to the Cider House had been replaced but repairs to the road surface near to Wootton Ford were still causing a problem because previous infill had washed away.

Shropshire Council were working with the Police on Operation Prime, to reduce the speed of motorcycles using the A442 and adjoining roads at weekends and certain weekdays.

In response to a query from the Council, Mr Taylor confirmed that the Police did enforce noise levels on motorcycles but when they travelled in groups they were noisy and this was difficult to prevent.

Cllr Taylor confirmed that Tanya Miles, the Chief Executive of Shropshire Council would be joining him for a brief visit to the Parish at 10.15 on Friday 9th October and she would like to meet with members of the Parish Council and other representatives of the Parish.

26.27.047 FINANCIAL MATTERS

Resolved;

a) That the schedule of payments made under delegated powers since The Annual Meeting of the Parish Council be received, noted and approved.

b) New Invoices

There were no new invoices to be considered.

d) Clerk's and Councillors' Expenses

i) W.S. Griffiths –

Posting of Notices June - 16 miles @ £0.45 per mile =£7.20
Posting of Notices July - 16 miles @ £0.45 per mile =£7.20
Posting of Notices July - 16 miles @ £0.45 per mile =£7.20

Posting of Notices September 16 miles at £0.45 per mile =£7.20

= £ 28.80

Telephone and Internet July £20.00
Telephone and Internet September £20.00

= £40.00

TOTAL = £ 68.80

Resolved that the payments be approved..

26.27.048 FINANCIAL PROGRESS

Resolved that the summary of receipts and payments for 24th September 2026 were received and considered and were reconciled with the Bank Statement and with the Bank Reconciliation.

26.27.049 GRANTS AND DONATIONS

There was nothing to report.

26.27.050 NATIONAL SALARY AWARD

Resolved that the National Salary award be implemented to the salary of the Clerk with effect from 1st April 2026, resulting in a new hourly rate of £15.07 per hour for 4 hours per week at an extra cost to the council of £99.84 per annum gross. There would also be backpay of £41.60 gross.

26.27.051 NEW MODEL STANDING ORDERS

Resolved that the new standing orders be approved and implemented including the amendments suggested by the Clerk.

26.27.052 BANK MANDATE

Resolved

a) That the Clerk be authorized to remove Roger Brown, Lawrence Chitty and Caroline Hulland from the Bank Mandate.

b) That the Clerk arrange a training event where further councillors can be added to the Mandate.

26.27.053 DATA PROTECTION AND IT SECURITY

Resolved that the Clerk report to a future meeting on these issues and that any actions arising from them be discussed at the training event proposed in minute 26.27.052 above.

26.27.054 GRANTS AND DONATIONS

There were no matters to be considered at this meeting.

26.27.055 PLANNING MATTERS

a) New Planning Applications

Reference: 26/03114/FUL (validated: 25/08/2026)

Address: Quatt Cricket Club, Cricket Ground, Quatt, Bridgnorth, Shropshire, WV15 6QW

Proposal: Construction of car park

Applicant: Quatt Cricket Club (Cricket Ground, Quatt, Bridgnorth, Shropshire, WV15 6QW)

View online at:
http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TK0OVBTD0BN00

It was noted that following consultation with councillors, the Clerk had returned no negative comments on this application under his delegated powers.

b) Determined Applications

Planning Decisions published on 15/07/2026 relating to parish of: Quatt Malvern

Reference: 26/02102/FUL (validated: 11/06/2026)

Address: Beech Barn, Brook House Farm Barns, Wooton, Bridgnorth, Shropshire, WV15 6EB

Proposal: Conversion of existing garage bay and replacement of flat roof to pitched tiled roof.

Decision: Grant Permission

View online at: http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TG2IXMTDIYA00

The Parish Council raised no objection to the application.

c) Community Led Plan

It was noted that this project had been suspended during the Covid pandemic and subsequent efforts to revive it had failed. However, there was interest in the community in starting the project again.

Resolved that the Clerk seek information on where specialist advice and possible financial support for such a plan could be obtained.

26.27.056 ROADS AND FOOTPATHS

Resolved that the Clerk ask Shropshire Highways to paint "SLOW" in large letters on each side of the road hump at Wootton Lane opposite Quatt Church.

26.27.057 PARISH MATTERS

a) Matters of Concern

It was noted that no further fly tipping had occurred at The BOAT (Byway open to all traffic)

b) Proposed Community Garden

It was noted that the former allotment land adjoining the Church was extremely overgrown and that it was difficult to assess its potential community uses until it had been cleared. The National Trust were prepared to use their volunteers for this purpose but it might be some time before they would be available due to other commitments.

It was also acknowledged that lack of car parking and difficult pedestrian access might present problems with some potential uses of the land.

26.27.058 REGISTER OF ELECTORS

It was noted that there were 191 electors currently on the register.

26.27.059 REPORTS FROM OUTSIDE BODIES

a) SALC Area Committee

Councillor Mrs J. Yates was on holiday and therefore there was no report from this body.

b) Quatt Village Hall Committee

The secretary to the Village Hall Committee reported that the Hall was to be decorated and to have improved lighting installed. The Hall had provided support to the charity tractor run and other events in addition to the regular events providing support to carers and sessions on men's mental health, support for the deaf etc.

Various Christmas events were planned and it was hoped that Santa Claus would be visiting the Hall during the festive season.

The usual Burns Night celebration was being planned.

c) Quatt Cricket Club

There was nothing to report from this body.

26.27.060 CORRESPONDENCE

There was no correspondence to report.

26.27.061. DATE OF NEXT MEETING

The next meeting of Quatt Malvern Parish Council would be held on Thursday 26th November 2026 at 7.30pm in the Meeting Room, Quatt Village Hall Quatt.

The meeting concluded at 8.30 pm

Signed …… Date ……..