



# Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ

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**PLEASE REPLY TO:** Richard Bishop, Town Clerk email: [townclerk@swaffhamtowncouncil.gov.uk](mailto:townclerk@swaffhamtowncouncil.gov.uk)



## Market Committee

You are hereby summoned to a meeting of the **Market Committee** on **Monday 18 July 2022** at **6.30pm** in the Council Chamber.

NB In case of non-members this agenda is for information only.

*Helen Carrier*

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**Deputy Town Clerk**

**For information the Committee members are as follows:**

**Councillors:** L Beech, S Bell, W Bensley, P Darby, C Houghton, S Matthews, J Skinner

**Non-Councillors:** F Eagle, H Eagle, L Martin, D Smith, P Cross/H Robinson, E Ratcliffe

Summons issued 13 July 2022

## AGENDA

1. To receive apologies for absence
2. To receive declarations of interest for items included on the agenda  
  
To adjourn the meeting to allow any traders or members of the public to address the Market Committee in a **PUBLIC OPEN FORUM** (maximum of 15 minutes)
3. **\*\*To receive and agree the Minutes: Market Committee 30 May 2022**
4. To receive and consider a report from the Deputy Town Clerk regarding Market issues with input from the Market Superintendent:
5. General Market report including information regarding new regular traders and casuals
6. To receive and consider reports from Market Trader Representatives
  - 6.1. Saturday market
  - 6.2. Auction
  - 6.3. Friday market
  - 6.4. Poultry auction
7. To consider quotes received for a new banner on Brandon Road
8. **\*\*To consider quotes for purchasing tote bags for resale**
9. To receive a report on the Sheep Fair held on 4 June 2022
10. To receive and consider late or urgent matters at the Chairman's discretion, not included elsewhere on the agenda (prior notice must be given)
11. To agree the date of the next meeting for Monday 19 September 2022 to be held in the council chamber at the Town Hall, and agree items for a future agenda

\*\* indicates further information has been circulated with the agenda