

# EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 3<sup>rd</sup> April 2018  
in the Committee Room of the Village Hall, Egerton at 8.00pm.

**Present:** Richard King (Chairman), Peter Rawlinson (vice Chairman), Jennifer Buchanan, Claire Foinette, Ambrose Oliver, Tim Oliver, Pat Parr, Geraldine Dyer (Ward Councillor) and Heather James (Clerk).  
1 member of the public was present, also Lois Tilden planning advisor.

1. **Apologies:** Alison Richey-holiday, Rob Walker-meeting at work
2. **Declarations of interest:** Pat Parr- Gift of land, Jennifer Buchanan-planning
3. The minutes of the meeting on 6<sup>th</sup> March 2018: The minutes were approved and signed as a true record of proceedings.  
**Proposed:** Tim Oliver; **Seconded:** Pat Parr

**SID (speed indication device):** The Clerk has received correspondence from Elancity speed signs. Richard had previously thought PC would not follow up on SID but Peter would check costs with this company.

**Action:** Peter Rawlinson

## 4. Matters Arising from 6<sup>th</sup> March 2018

### a) Report No. 96 of the Egerton Footpaths Representative – April 2018 **Outstanding Footpath Issues:**

1. **PROW362453 and PROW470933.** AW72. Between Forstal Farm and Poplar Farm broken fingerpost.  
*Signposting will be done when other works are required in the area.*
2. **PROW946600.** AW86. The footpath at Stonebridge Green Road, coming down from the Court Lodge orchards onto the road the descent or ascent is very steep with nothing to hold onto. *Inspected - Work Scheduled.*
3. **PROW972246.** AW84. A footpath from Court Lodge orchards veering off at the track leading towards Egerton House Road the path leads to woods with a stile and very steep descent or ascent into the woods with nothing to hold onto. *Allocated, Awaiting Inspection.*
4. **PROW797714.** AW90 (Green Wickets Animal Sanctuary). Received a complaint from two male ramblers experiencing verbal abuse and harassment in passing through the property on the public footpath.  
*Allocated - Awaiting Inspection.*

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5. **PROW137944.** AW174 Hazeldene Farm to Coach Road byway has been blocked at the lower end by a fallen tree. *Awaiting Allocation.*
6. **PROW356466.** AW80 Britcher Farm. Newly-installed gate and footbridge (KCC) leads into a triangular copse supposed to join AW81 (Greensand Way) from Stone Hill to Greenhill, no exit out of the wood to join up! *Awaiting Allocation.*
7. **PROW773666.** As PROW797714, further intimidation. *Allocated, Awaiting Inspection.*

### **New Footpath Issue:**

1. A resident of Forge Lane reported damaged stiles on AW72 Forge Lane towards Newland Green. A discussion with the new owner of Poplar Farm, who also owns the fields there led to indicators and waymarkers to identify the correct path.

Richard suggested that Charlie Simkins should be informed of the difficulties people were encountering at Green Wickets animal sanctuary. Maybe Charlie could correspond with Mike Whiting KCC.

Peter Wilcock of Kia-Ora has a footpath at his property which he would like to have re-aligned. Pat reported that Peter would be contacting the PC for their support. Lois offered to locate some maps which show local footpaths and that maybe Michael Ellis KCC footpath warden could be contacted.

### **HIGHWAYS**

#### **Outstanding Highways Issues**

1. **Report 346794.** (Pat). 3 deep potholes at Stonebridge Green between Old Orchard Cottage and Bramley Farm. KCC only fixed one from a previous report. *Enquiry Under Investigation.*
2. **Report 332695.** (Heather). Request for 'unsuitable for HGV lorries' or similar signage from Munday Bois crossroads (Greenhill Lane) down towards Smarden Woods. Requested by the owners of Mundy Bois House. *No Further Action Planned.*
3. **Report 337830.** (Pat). Request from residents at Greenhill Lane for signage restricting access of HGVs. *Already have signage either end. No Further Action Planned.*
4. **Report 126974.** (Heather). Crockenhill water leak, yet again. 3 times repaired, very soon afterwards the leak reappears.

### **New Issues:**

Richard requested that a number of deep potholes in Iden Lane be reported, pat will report.

**Action:** Pat Parr

As noted in report 126974 that the Clerk had reported the leak, Lois contacted Southern water and South East water both parties thought the water was a spring so the road would need to be repaired by KCC. Lois reported and gave Pat the report number.

Richard reported that the drain near to Verrals Oak, Stonebridge Green is blocked and water is flooding down the hill. Pat will report to KCC to get the drains cleared.

**Action:** Pat Parr

- c) **Entrance signs/Village gateways:** KCC will not allow Pat and Julian to the site visit. Julian is willing to make a pattern of the gate to test site.

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- d) **Mobile phone signal:** Peter has received a follow up letter from Damian Green and a letter from communication MP Margo James. Damian Green had offered previously to assist in contacting phone companies to have a mast put in the village. Peter will contact Damian Green to request this assistance to put a Vodafone mast on the church tower. Claire had already received permission from the PCC.  
**Action:** Peter Rawlinson
- e) **Notice boards:** Julian Swift will start work on the notice board later in the Spring.
- f) **Gift of Land/Older people's accommodation:** The PC are still awaiting paperwork.
- g) **New roof for play area house and other areas in need of refurbishment:** The timber for the new roof has been cut but the old metal work has rusted. The Clerk will source new angle iron and paint for Tim to complete. The Clerk is awaiting a sample of paint for the play area for Tim to test.  
**Action:** Clerk
- h) **GDPR:** General Data Protection Regulation, the Clerk will contact Satswana to assist in this as the deadline to start is May 2018.  
**Action:** Clerk
- i) **Parishes in bloom:** Claire will follow up on this and report when there is more information available.  
**Action:** Claire Foinette
- j) **Letter from Jim Stears:** Jim would like to apply for access from his garden via new gates across PC land to take a caravan/motorhome out onto Rock Hill Road. His neighbour Mr Cornwell already has access and pays rent annually to EPC. Members agreed he should be given access on the same terms as the Cornwell's. The Clerk will write to Jim to clarify.  
The Clerk has been in contact with Sue Palmer, a previous Clerk, who is to contact Mr Cornwell and request a copy of the agreement set up many years ago. Once the Clerk has a copy an agreement will be set up for Jim, with a more realistic annual rent.
- k) **Bus route:** Geraldine had reported there was to be no reduction in service of the 123 bus service. Richard will contact Charlie Simkins to clarify. Once he has all the details he will pass on to Mel to put an article in the Update magazine.  
**Action:** Richard King
- l) **Commonwealth Day:** Pat requested a letter be sent to Martin Chapman to thank him for raising the flag for Commonwealth Day 13<sup>th</sup> March. The Clerk will write.  
**Action:** Clerk
- m) **Parish Assembly:** This year the Clerk had difficulties booking the hall as it is so well used and unfortunately the meeting coincides with the school Easter holiday. To try and make it not in school holiday next year the Clerk has already booked the hall for 21<sup>st</sup> March 2019.  
Also the Christmas on the Glebe will be 8<sup>th</sup> December 2018 when the hall is booked in case of inclement weather.
- n) **Trees:** John Smith asked if a tree surgeon could fell a dying ash tree in his hedge onto the recreation ground and if he could pollard a tree on the recreation ground to increase light to his garden. Members agreed subject to Rob Walker having a look, and the agreement of the Playing Fields Committee.  
As Rob was absent from the meeting Tim has offered to follow up on this item. **Action:** Tim Oliver

6. **PCSO:** Katherine Richards 46059656 was unable to attend the meeting and there was no crime to report. The Clerk will once again invite Katherine to attend a PC meeting in the near future. **Action:** Clerk
7. **Neighbourhood Plan Update:** Lois reported that there would be a stand at the Parish Assembly on 12<sup>th</sup> April to let villagers know how much has been achieved and the next steps. The committee are to apply to ABC for grants to fund the next steps. Any expenses so far have been covered by EPC and will do so until the grants have been made available.
8. **Sale of shop:** The meeting held on 21<sup>st</sup> March was well attended with 165-170 people in the public. Richard welcomed all and then handed over to Peter who gave an excellent presentation. Forms were made available for the public to complete to express an interest in the shop and the plans explained by Peter. Richard asked for a show of hands in support of the Parish Council continuing to investigate the community purchase of the shop. There was an almost unanimous vote in favour with no-one voting against. The finance committee have held meetings to discuss next steps and will be seeking advice from a solicitor and an accountant. When more details are available another public meeting will be held.
9. **Review of policies and procedures-** Statement of Internal Control (SIC), Risk assessment, Financial regs, Standing orders, asset register. Richard proposed and Peter seconded that the Clerk would alter dates but all documents previously approved by the PC could be accepted and put onto web. **Action:** Clerk

9. **Correspondence**

All circulated by email in advance unless marked with a \*

**Action**

\*ABC Emergency plan letter-**Pat will follow up. It was suggested the open emergency plan would be put onto the web site. Pat and the Clerk will carry out this task.**

**Note**

\* ElanCity Speed sign

\*Kent Men of the Trees booklet: Peter

Leader's Heritage and History Briefing No. 6: All 13/3

Government consultations on the National Planning Policy Framework & Developer Contributions:

KSCP Walks and events: All 13/3

INVITATION TO ATTEND: SOUTH EAST WATER WORKSHOP, Surrey, 28 March - with lunch: All 13/3

Snow emergency and resulting damage to the highway network: All 13/3

Ashford Civic awards: All 22/3

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Local Government ethical standards - Stakeholder Consultation: All 22/3  
 Afternoon Tea in aid of the Kent MS Therapy Centre at Birley's Pavilion, The King's School- Thursday 29th March 1pm to 4pm  
 Spring Newsletter from UK Power Networks: All 27/3  
 New NHS meeting in Folkestone to hear views on stroke consultation: All 27/3  
 Leader Briefing Note for Parishes- free wifi: All 27/3  
 S&SEiB Posters & updates entrants list-Parishes in bloom: All 29/3  
 Success! Deposit return system announced for England-CPRE: All 29/3

**Web Items**

February minutes  
 April agenda  
 Draft March minutes

**10) Accounts:**

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.  
**Proposed** Pat Parr; **Seconded:** Peter Rawlinson;

Expenditure		Cheque No	£
CPRE	Membership 2018	BACS	36.00
Clerks & Councils	subscription	BACS	12.00
Bison print	Sign for skate park	BACS	138.00
Computer Centre	BT	BACS	9.37
Les Rumjahn	Plans re: alterations to shop	BACS	49.50
Mrs H James	goods	BACS	39.99
Mrs H James	April salary	BACS	
HMRC	April	BACS	
			<b>284.86</b>

April salary for Clerk to be submitted following figures sent to HMRC end of tax year

Income			

**Bank Reconciliation** Balance as at 31st March 2018 £7805.43 less un-presented cheques as follows:


**Actual balance = £7805.43 as at 31st March 2018**

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Village Projects fund	
Pre-school move	= £ 9,261.15
Village Hall	= £ 8,757.51
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<b>Total</b>	<b>= £18,018.66</b>

**Accounts for Egerton update magazine**

Expenditure		Cheque No	£

<b>Income</b>			
Advertising			1550.00
			<b>1550.00</b>

**Bank Reconciliation:** Balance as at 31<sup>st</sup> March 2018 £5528.95 Less un-presented cheques as follows:


**Actual balance = £5528.95 as at 31<sup>st</sup> March 2018**

Richard noted the amount in the Update account and suggested a letter be sent to Mel for all her hard work in compiling the magazine, the Clerk will write. **Action:** Clerk

**Accounts for Egerton Neighbourhood Plan**

Expenditure		Cheque No	£

<b>Income</b>			

- a) Total Budget and Precept 2017-2018 £32,840  
Actual amount spent to date is £20,849

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**11) Public Discussion**

Richard King closed the meeting at 9.45pm for the public discussion, the meeting re-opened at 9.50pm.

**12) Planning**

*Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: [http://www.ashford.gov.uk/online\\_planning/](http://www.ashford.gov.uk/online_planning/) Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.*

**New:**

**Poplar Farm:** Richard received a phone call from a resident that works were being carried out without planning consent. Richard and Lois visited the farm and found out that the owner of Poplar Farm is carrying out the work to refurbish the old barn which doesn't need planning consent.

<a href="#">18/00364/AS</a>	Egerton	Weald North	<p><b>Heronsdale Farm, Wanden Lane, Egerton, Ashford, Kent, TN27 9DB</b>                  Prior approval for associated operational development in accordance with prior approval 17/01459/AS (Prior approval for the change of use from agricultural building to two residential dwellings (C3))</p>
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<a href="#">18/00401/AS</a>	Egerton	Weald North	<p><b>4 Forstal Villas, Forstal Road, Egerton, Ashford, Kent, TN27 9EN</b>                  Two storey rear extension and clad airey house in brick work.</p>
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**Support**

<a href="#">18/00328/AS</a>	Egerton	Weald North	<p><b>Rockhill Oast House, Rock Hill Road, Egerton, Ashford, Kent, TN27 9DP</b>                  Erection of a 3 bay oak framed garage</p>
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**Object, Lois will draft a comment**

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**Awaiting decision:**

<a href="#">18/00282/AS</a>	Egerton	Weald North	<b>Little Mundy Farm, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY</b> Application for lawful development - existing - use of the main barn at Little Mundy Farm has continuously and solely been in agricultural use
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<a href="#">17/01315/AS</a>	Egerton	Weald North	<b>Land north of Wanden Mead, Wanden Lane, Egerton, Kent</b> Change of use of land for the stationing of 3 static mobile home holiday lets.
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**Decided planning applications:**

<a href="#">18/00167/AS</a> Prior Approval Refused	Egerton	Weald North	<b>Skidd Farm, Stone Hill Road, Egerton, Kent</b> <b>Prior notification for the proposed change of use of agricultural building and land within its curtilage to a residential dwelling and associated operational development</b>
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<a href="#">18/00053/AS</a> Permit	Egerton	Weald North	<b>Coldharbour Farm, Barhams Mill Road, Egerton, Ashford, Kent, TN27 9DD</b> Change of use of existing bed and breakfast accommodation to residential annexe and erection of a glazed link
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<a href="#">18/00054/AS</a> Grant Consent	Egerton	Weald North	<b>Coldharbour Farm, Barhams Mill Road, Egerton, Ashford, Kent, TN27 9DD</b> Erection of single storey glazed link between main house and outbuilding and formation of new opening in existing brick wall of main dwelling
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<a href="#">18/00045/AS</a> Permit	Egerton	Weald North	<b>Woodlands Farm Caravan, Newland Green Lane, Egerton, Ashford, Kent, TN27 9EP</b> Erection of replacement dwelling and detached garage (revision to permission granted under 16/00329/AS to incorporate accommodation in the roof space with dormer windows)
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When the old building was demolished two oak trees were felled the owners also wish to remove the field hedge.

Lois and Geraldine will hold meetings in future with the planning department to check any trees within the planning application. Lois had previously compiled a list of trees within the village that should be protected. Graham Howland put his name forward to become the tree warden when Peter steps down at the May AGM. After that meeting Lois, Peter and Graham will take pictures of trees to be filed in asset folder.

**13)** Any other business/information:

- Alertness to people visiting and using our Recreation Ground-Ambrose
- Spring clean-Pat **Thankyou to all who attended this event, it all went well. Pat requested that Jimmy Boyle (street cleaner) tidied up the area outside entrance way to the main hall and within the kitchen area and side entrance. The Clerk will contact Jimmy.**
- MUGA/Fete-Peter updated members about the Fete and the MUGA project

The meeting closed at 10.45pm

Next meeting: Tuesday 1<sup>st</sup> May AGM 2018 at 8.00pm