

## **LITTLE MARLOW PARISH COUNCIL**

### **MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 12<sup>TH</sup> JUNE 2012.**

Present: Councillors: D.D. Banfield, Chairman  
G.A. Fitchew, Vice-Chairman  
Mrs V.A. Brownridge  
P.C. Emmett  
C.S. Innocent  
R. Mash  
H. Midgley  
Mrs. R.R. Taylor  
Mrs. B.K. Wallis

Mrs. G.J. Barclay, Clerk

Also present were D. Cllr. J. Savage, D. Cllr. D. Johncock and seven members of the public.

#### **59/12 APOLOGIES FOR ABSENCE**

There were none.

#### **60/12 DECLARATIONS OF INTEREST**

Mrs Taylor declared an interest for Planning (Running Track proposals).

#### **61/12 MINUTES OF THE LAST MEETING**

The Minutes of the Annual Meeting held on Tuesday 15<sup>th</sup> May 2012 were approved:

**Proposed: C.S. Innocent**

**Seconded: Mrs. R.R. Taylor**

#### **62/12 REPORTS ARISING**

**a. Recreation Ground Treatment**

The second treatment has not yet been applied.

**b. Neighbourhood Plan Meeting**

The initial meeting was held on 22<sup>nd</sup> May 2012.

**c. Abbotsbrook hall Working Party**

This will take place once the pre-school term is finished.

**d. Recreation Ground Tree Works**

The works to re-shape the trees has started but has been hampered by poor weather conditions. The works to the trees adjacent to the school have been re-scheduled for after the end of the school term.

**e. Glass Window Guard at the Chapel**

The order has been placed but no date for installation has yet been given.

**f. Tree Screen at Thames Water Sewage Works**

C.Cllr David Watson is pursuing this matter. A letter has been sent to the company by the Parish Council, but no response has yet been received.

**g. Coldmoorholm Lane Car Park**

We have had a response from BCC that the matter is being considered and we should have further information by mid-September.

Mr Midgley advised the Council that Spade Oak Farm Residents Association have shown an interest in taking on this site.

**h. Sheepridge Lane Accident Rate**

We have asked BCC to give this consideration and also for the issue to be raised at the next Local Area Forum.

**i. Emergency Plan Meeting**

This will be on Tuesday 3<sup>rd</sup> July at 7.30pm at The Pavilion.

**j. Apologies for Absence at the Last Meeting**

Mr Midgley asked that his apologies for absence be recorded for the last meeting as he tendered his apologies but they were not minuted.

**k. Spade Oak Quarry**

The Parish Councils objection to the extension to the Planning permission was sent to both BCC and WDC.

**63/12 FINANCE**

The Income and Expenditure Account for the period 1<sup>st</sup> – 31<sup>st</sup> May 2012 was approved.

Income: £ 852.33

Expenditure: £5758.59

**Proposed: G.A. Fitchew**

**Seconded: P.C. Emmett**

The Internal Audit took place on 22<sup>nd</sup> May 2012.

## 64/12 PLANNING

### a. Planning Report Wycombe District Council Decisions

1. 12/05669/FUL Wyevale Garden Centre  
Erection of Portacabin  
Application permitted
2. 12/05780/CTREE Well End Farm  
Reduce crown to 1 Horse Chestnut  
Not to make a TPO
3. 12/05873/CTREE 18, Oakfield Road  
Fell 1 Silver Birch tree  
Not to make a TPO
4. 12/05944/TPO Willow Hedge, The Avenue  
Crown thin canopy 1 Hornbeam tree  
Application permitted
5. 12/05973/CTREE 2, Well End Cottages  
Works to 1 Lime tree  
Not to make a TPO
6. 12/05669/LBC Old Barn Cottage, Church Road  
Conversion of open section into habitable space, provide link etc.  
Application permitted

### New Applications

1. 12/06293/FUL 8. Elm Lane  
Part two storey, part single storey extension etc  
Requires site visit
2. 12/06288/CLP Wilton Farmhouse, Marlow Road  
Construction of two storey rear extension  
No comment required
3. 12/06297/FUL Hurstfield, The Drive  
Construction 2 storey front extension and front porch  
Requires site visit
4. 12/06258/FUL Hay Barn, Woodbarn Farm, Pump Lane North  
Insertion of 6 roof lights to cart shed garage to make habitable room.  
Requires site visit

### b. Other Planning

#### Running Track

The Public Exhibition will take place at the Function Room at the Kings Head, Little Marlow on Thursday 14<sup>th</sup> June 4pm – 8pm and Friday 15<sup>th</sup> June 12midday – 5pm.

Mr Emmett was concerned that the promise of improvements to the Country Park should be treated cautiously.

The area suggested in the SPG for the running track is near to Crowne Plaza but the owners of this land would not been willing to sell it for this purpose. At present, this is only at the proposal sage, but if a planning application is put in for, the Parish Council will give it full consideration.

#### **Wycombe Delivery and Site Allocation Plan**

The copy of this publication is in the Parish Council office. We made our representations at an earlier stage and do not therefore need to complete the Representation forms.

#### **Daws Hill Development Brief Meeting**

Mrs Wallis will attend the meeting on 13<sup>th</sup> June.

#### **c. Neighbourhood Plan**

The decision of the meeting held on 22<sup>nd</sup> May was that we should move ahead with the Gravel Pits Area and get the Supplementary Planning Guidance (SPG) upgraded to a Supplementary Planning Document (SPD). We will need to go through the process of consulting on the plans. Mrs Wallis suggested a 'Getting Started' day conference which will need a minimum of 30 people to attend. Mrs Wallis will speak to David Dewar at WDC and will ask him how to proceed. NALC/CPRE will run the conference, but costs will be incurred, so this needs to be considered.

#### **65/12 REPLACEMENT NOTICE BOARD AT WESTHORPE PARK**

It was agreed to replace the notice board at this site. A budget of £800 was put aside last year. Mr Mash offered to fix the board to the wall when it is received.

**Proposed: Mrs. R.R. Taylor**

**Seconded: R. Mash**

#### **66/12 EMPLOYMENT LAW**

We need to set up a sub-committee to look at Employment and HR. We will adopt the proposed policy as a first step and then consider how to link our current contracts in with the new policies.

It was agreed that a 'whistle-blowing' policy was needed.

**Proposed: G.A. Fitchew**

**Seconded: R. Mash**

#### **67/12 EMERGENCY PLAN**

The meeting to review and up-date the Emergency Plan will be held on Tuesday 3<sup>rd</sup> July at 7.30pm at The Pavilion. Members of the public are welcome to attend.

#### **68/12 DATES OF FUTURE MEETINGS**

The meetings of the Parish Council will take place at The Pavilion at 8pm on the following dates:

7<sup>th</sup> August, 11<sup>th</sup> September, 30<sup>th</sup> October, 4<sup>th</sup> December.

Please be aware that the October meeting date has changed.

## **69/12 REPORTS AND CORRESPONDENCE**

### **a. Drainage Slips**

Mr Mash reported that the drainage slips at the bottom of Pump Lane South are not effective as the ditch into which they feed is blocked.

### **b. Turning to Westhorpe Park**

The grass at this junction needs cutting.

### **c. Drains on A4155**

Despite the pumping out by BCC, the drains by the Farm shop and opposite Lafarge are still blocked.

### **d. Spade Oak Liaison Meeting**

Mr Fitchew and Mrs Barclay attended the meeting on 6<sup>th</sup> June. Lafarge and BCC explained the reason for the time extension to their planning permission is due to the Harleyford works. Rebecca Williams from BCC who was present said that approval for the Country Park does not appear in their records.

### **e. Burial Ground**

The new fence has been installed. The bench to the memory of Wilfred King is also being installed by the Amenities Committee.

### **f. The Marlow Society**

They are changing their meetings to Monday afternoons, which will make it difficult for Mrs Taylor to attend. We should still keep contact with them and receive an agenda, at which point it can be decided whether someone needs to attend.

### **g. Marlow Museum AGM**

This will be held at The Garden Room. Liston Hall at 7.30pm on 15<sup>th</sup> June.

### **h. Bucks Art Week**

The exhibition will be held at the Chapel 16<sup>th</sup> – 24<sup>th</sup> June from 11am to 4pm daily.

## **70/12 CLOSURE OF MEETING FOR PUBLIC PARTICIPATION**

### **a. D. Cllr John Savage and D. Cllr D. Johncock.**

With reference to the Running Track proposals, the District Councillors explained that the 'Buckmaster' site can only accommodate 6 lanes whereas the proposals for Little Marlow are for 8 tracks. The initiative for the search for a new site has come from the two running clubs.

**b. Ward Budgets**

Small grants are available from the District Councillors' Ward Budgets if there are any projects for consideration for funding.

**c. Fly-Tipping in Coldmoorholm Lane**

This has been reported.

**d. William Northcroft.**

Mr Northcroft reported that the setts at The Triangle had still not been re-set.

Chairman