

BISHOPSTOKE PARISH COUNCIL

Minutes of a Meeting of the Bishopstoke Parish Council held in the Parish Office, Riverside, Bishopstoke commencing at 7.30pm on 27 February 2018

Present: Councillor S Toher (Chair)
Councillor G Tidridge (Vice Chair)
Councillor P Brown (from Para 122)
Councillor A Daly
Councillor A Dean
Councillor J Francis
Councillor C Greenwood
Councillor T Mignot
Councillor L Parker-Jones
Councillor M Thornton

In Attendance: Mr David Hillier-Wheal (Clerk to Bishopstoke Parish Council)

Public Session 1 member of the public was present

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Public Session

119 Apologies for Absence

119.1 Apologies had been received and were accepted from Cllrs Harris, Moore, Roling, and Winstanley.

120 Councillors' Questions

120.1 Cllr Tidridge brought the Council's attention to a 10 year old local resident who is spending his spare time litter picking along the River Itchen and asked whether the Council would consider sending him a thank you letter. The Clerk was requested to draft a letter and certificate for both Clerk and Chair to sign. Cllr Tidridge was requested to provide details for the letter. Cllr Tidridge and Cllr Parker-Jones then brought up further residents doing similar activities and asked that they also receive letters.

Action: Clerk and Cllr Tidridge

120.2 Cllr Parker-Jones stated a resident had contacted her regarding the swing at Otter Close play area. It has been out of action for some time and the resident wished to know when it would be repaired. The Clerk advised that this is hoped to be completed in the next week or two.

120.3 Cllr Daly asked whether it is possible to encourage the Tesco Express to install a mirror for road safety purposes. Cllr Thornton advised that if the posts nearby are owned by Highways then they would be unwilling to allow anything to be mounted on them. The Council requested that the Clerk contact Tesco to determine if there is anything that they can do. Additionally, Cllr Daly asked whether the old pub sign post can be removed. Cllr Greenwood suggested Highways may be willing to install road slowing measures. Cllr Thornton offered to write a letter to Tim Lawton at Hampshire County Council. Finally, Cllr Daly wished to thank the Borough Council refuse collectors for going beyond their duty in clearing up rubbish along Underwood Road.

Action: Clerk and Cllr Thornton

Initial: _____ Date: _____

120.4 Cllr Greenwood asked whether the Clerk had received communication from a resident regarding the BMX track on the Brookfield area. The Clerk stated that he had, and that he would be responding shortly.

120.5 Cllr Dean reported that a number of residents had contacted her to complain about the state of the pavement on Bishopstoke Road. Cllr Thornton offered to write to Highways to ask that it be repaired. Cllr Dean also commented on the proposed name for Oakfield Grove. Cllr Toher advised that this was a working title only and that the Parish had objected to it on the grounds that this would cause confusion regarding post.

Action: Cllr Thornton

120.6 Cllr Francis stated she had been contacted by a resident regarding the large bin at the bottom of Underwood Road, which has disappeared. Rubbish is now being left all over the ground, and in residents' gardens. The resident wondered if the bin could be replaced. Additionally, there is a tree stump outside the school which has been there for some time. Also, on Underwood Road, a resident reported extremely dangerous activity from cars using the pavement to get past queues in the road. Cllr Parker -Jones added that there is a missing bin in Glebe Meadow. The Clerk was asked to investigate what can be done regarding the missing bins and to contact Cllr Thornton for action by HCC on the tree stump.

Action: Clerk

121 To adopt as a true record, and sign, Minutes of the Parish Council meeting held on 23 January 2018

121.1 The minutes of the above meeting had been circulated prior to this meeting.

121.2 Proposed Cllr Thornton, Seconded Cllr Greenwood, **RESOLVED** unanimously to adopt as a true record the minutes of the Parish Council meeting held on 23 January 2018.

Cllr Brown arrived at this point.

122 To consider Matters Arising from the above Minutes

122.1 Item 104.1 The Clerk was asked by Cllr Thornton about the Beat Surgeries, and whether they were attracting any more interest than previously. The Clerk reported that the first beat surgery had no one attending, the second had 5 people, 4 of whom had come just to meet the PCSOs, and unfortunately the most recent had had to be cancelled due to Police training. However, two residents had attended to raise concerns over youths gathering in Lofting Close. The Clerk had put them in touch with the PCSO and was asked by Cllr Thornton to pass the concerns on to the Street Pastors to see if they can look in on their patrols.

Action: Clerk

122.2 Item 104.4 The Clerk was asked to chase again regarding advertising hoardings for Bishopstoke Park.

122.3 Item 113.2 The Clerk was asked to circulate any verge pictures and details to the whole Council and add verge protection to the next Finance & General Purposes agenda.

Action: Clerk

123 Declarations of Interest and Requests for Dispensations

123.1 None declared or requested.

Initial: _____ Date: _____

124 Report on Planning Committee Meetings of 23 January and 13 February 2018 – to note resolutions and determine recommendations

124.1 The Planning Committee Minutes from 23 January and 13 February 2018 had been circulated prior to this meeting.

124.2 Proposed Cllr Greenwood, Seconded Cllr Toher, **RESOLVED** unanimously that the resolutions of the Planning Committee meeting held on 23 January and 13 February 2018 be noted.

125 Report on Finance and General Purposes Committee Meeting of 12 December 2017 and 13 February 2018 – to note resolutions and to determine recommendations.

125.1 The Finance and General Purposes Committee meeting minutes from 12 December 2017 and 13 February 2018 had been circulated prior to the meeting.

125.2 Proposed Cllr Thornton, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the resolutions from the Finance and General Purposes Committee meeting of 12 December 2017 be noted.

125.3 Proposed Cllr Thornton, Seconded Cllr Toher, **RESOLVED** unanimously that the resolutions from the Finance and General Purposes Committee meeting of 13 February 2018 be noted.

126 To receive the RFO's report and approve the January 2018 Statement of Account

126.1 The January 2018 Statement of Account had been circulated prior to the meeting and is attached to these minutes.

126.2 The RFO reported that he is chasing invoices from Eastleigh Borough Council for tree work so that they can be paid before the end of the financial year.

126.3 Proposed Cllr Greenwood, Seconded Cllr Parker-Jones, **RESOLVED** unanimously to receive the RFO's report and approve the January 2018 Statements of Account.

127 To approve the Financial Systems Risk Assessment

127.1 The Financial Systems Risk Assessment had been circulated prior to this meeting. It is attached to these minutes.

127.2 Proposed Cllr Toher, Seconded Cllr Brown, **RESOLVED** unanimously that Financial Systems Risk Assessment be approved.

128 To note the update on Future Eastleigh

128.1 Cllr Parker-Jones asked if the promised contacts and email addresses have been provided to the Parish Council. The Clerk replied that they have not and was requested to ask the Borough again.

Action: Clerk

128.2 The Council noted the update on Future Eastleigh.

129 To approve the Complaints Procedure

129.1 Proposed Cllr Parker-Jones, Seconded Cllr Brown, **RESOLVED** unanimously that the Complaints Procedure be approved.

Initial: _____ Date: _____

130 To note the report from Cllr Tidridge on the Neighbourhood Plan Survey

130.1 Cllr Tidridge's report regarding the results of the Neighbourhood Plan survey had been circulated prior to the meeting and are on the Neighbourhood Plan website. Cllr Toher thanked Cllr Tidridge for her work on entering and analysing the results.

130.2 Cllr Tidridge talked the Council through the results, which the Council regarded as extremely promising and informative, gaining as they did over 900 responses. The Council noted the report.

131 To approve the signing of the declaration regarding banking statements

131.1 Proposed Cllr Thornton, Seconded Cllr Tidridge, **RESOLVED** unanimously that the banking declaration be signed.

132 To approve the banking changes as recommended by the Finance & General Purposes Committee

132.1 Following discussion, the Council agreed to remove recommendation 12 from those provided by the Finance & General Purposes committee.

132.2 Proposed Cllr Toher, Seconded Cllr Brown, **RESOLVED** unanimously that, excluding recommendation 12, the recommendations regarding banking changes from the Finance & General Purposes committee be approved.

133 To approve the offer from Eastleigh Borough Council to fund a feasibility study on options for Bishopstoke Memorial Hall

133.1 The Clerk informed the Council that Eastleigh Borough Council had offered to fund a feasibility study of potential options for the future of Bishopstoke Memorial Hall. The Parish Council would set the terms of the study, decide what options should be examined, and decide what to do with the results, but the Borough Council would pay the resulting invoice.

133.2 Proposed Cllr Greenwood, Seconded Cllr Daly, **RESOLVED** unanimously that the Parish Council accept the Borough Council's offer to fund the feasibility study.

134 To receive reports from County, Borough and Parish Councillors on matters of interest

134.1 Cllr Dean reported that she had attended the Neighbourhood Plan meeting and the Memorial Hall meeting where the ongoing problems with the water bills were discussed.

134.2 Cllr Thornton reported that Hampshire County Council had decided to reduce spending by £140 million. However, some community bus subsidies have been retained. School crossing patrols are also being retained but may not be replaced when individuals retire.

134.3 Cllr Brown stated that he had attended the recent Carnival meeting, at which a change to the route had been agreed. The parade will now start at the Bishopstoke Community Centre.

134.4 Cllr Daly asked whether stopcocks situated in the street are ever checked. Cllr Toher advised that they are.

134.5 Cllr Parker-Jones stated that she had attended the Future Eastleigh presentation and had recently made several visits for Travel Tokens.

Initial: _____ Date: _____

134.6 Cllr Tidridge reported that CPRE have a current petition asking for a green belt in Hampshire. The Cllr had also attended the Parish Council / Borough Council Liaison meeting at which it had been stated that parking restrictions at the hub were being tightened, but also that the Borough is agreeing a deal with Radian over parking at Dutton Lane. Cllr Toher also informed the Council that it had been stated there would be consultation before any decisions about what might be in the TRO for Church Road. Finally, Cllr Tidridge also reminded the Council that it has a subscription to Survey Monkey which could be used in a number of areas.

134.7 Cllr Toher detailed her meeting since the last Parish Council meeting. The Cllr had attended a Neighbourhood Plan meeting on Jan 25th, the Future Eastleigh presentation on Jan 30th, the Liaison meeting on Feb 20th, a Neighbourhood Plan discussion with the Borough Council, the Memorial Hall meeting on Feb 21st and another Neighbourhood Plan meeting on Feb 22nd. At the Neighbourhood Plan meeting with the Borough Council, also attended by the Clerk and two Neighbourhood Plan working group members, Dawn Heppell had informed us that the next period of community engagement is coming soon and that the Borough Masterplan should be ready by June. At the most recent Neighbourhood Plan meeting a representative from the Neighbourhood Plan consultancy firm Plan-et had attended to advise on the next steps. These involve deciding what the plan is to address, defining the vision of Bishopstoke in 20-30 years and determining the visions and objectives.

134.8 The Clerk read the Council a report from Cllr Winstanley on her meetings during the month. The Cllr had attended the Street Pastors 10 Year Anniversary, which celebrated the growth of the Street Pastors from covering just Fair Oak to covering the whole of Eastleigh Borough. Cllr Winstanley had also attended the Borough Council Administrative Committee at which the Community Governance Review had been discussed. The Parish Council proposals had been accepted, but Cllr Winstanley reminded the Council that it will need to support the proposal when the consultation takes place. Finally, Cllr Winstanley had attended the Borough Full Council meeting which focussed on the budget. Additional money from the national Government New Homes Bonus had been allocated, including £750,000 extra towards subsidised housing across the whole Borough, £900,000 towards traffic congestion measures along Fair Oak and Bishopstoke Road, and £1,000,000 towards community buildings in Bishopstoke – specifically the Memorial Hall and in the Whalesmead / Itchen Avenue area. Cllr Winstanley stressed that the figures quoted from memory as at the time of writing the minutes of the meeting had not been published.

135 To receive the Clerk's monthly report

135.1 The Clerk reported that there were concerns about some of the bus shelters in the Parish. Cllr Francis informed the Council that she had received reports from a resident regarding a bus shelter at the bottom of Underwood Road. The Clerk was requested to investigate the ownership and state of the bus shelter.

Action: Clerk

135.2 The Clerk informed the Council that there are two very suitable candidates for the new Assistant Clerk post and that interviews would shortly be taking place.

135.3 Travel token renewal letters have now been sent out to all current members of the scheme.

135.4 The Parish Council has received thanks from ARK Eastleigh for the Carnival Grant.

135.5 The Assistant Clerk has been contacted by a prospective allotment holder who is moving into the area and wishes to keep bees. The Council policy is currently no bees on allotment sites but there may be the possibility of allowing them near the Community Orchard. Cllrs raised concerns over whether the person is a member of the British Bee Keepers Association and the amount of checking that would need to take place. Cllrs also confirmed that other residents had expressed an interest in bee-keeping.

Initial: _____ Date: _____

135.6 The deadline for receiving quotes for the next section of work at the Cemetery is Friday. Two quotes have been received so far and it is hoped that a third will be received by then.

135.7 The Clerk brought the Council's attention to the recent armed robbery at the Central Convenience Store. The Council were thankful that no one had been harmed in the incident and wished to commend both staff and the police for their response. The Clerk was requested to pass those sentiments to the staff at the store.

Action: Clerk

136 To consider content for the February 2018 press release

136.1 It was agreed that the press release would mention the results of the Neighbourhood Plan survey and the website, a general "thank you" to all those involved in litter picking, congratulations to the Street Pastors, the new route, and the dates for, the Carnival and the next Beat Surgery

Action: Clerk

137 Date, time, place and agenda items for next meeting

137.1 The next meeting will be on Tuesday 27 March 2018, at 7:30pm.

137.2 Agenda items to the Clerk by Monday 19 March 2018 please.

There being no further business, the Chair closed the meeting at 9:10pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____