

Annual Governance and Accountability Return 2025/26 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £15 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2025/26

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
 - The **Annual Internal Audit Report** **must** be completed by the authority's internal auditor.
 - **Sections 1 and 2** **must** be completed and approved by the authority.
 - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2026**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2026** Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2026
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2025/26

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability Return **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities **must** publish the following information on the authority website/webpage:

Before 1 July 2026 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2025/26** approved and signed, page 4
- **Section 2 - Accounting Statements 2025/26** approved and signed, page 5

Not later than 30 September 2026 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2025/26

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments **must** be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2026
- The Annual Governance Statement (Section 1) **must** be approved before the Accounting Statements (Section 2) and evidenced by the agenda or minute references, even where approved on the same day.
- The Responsible Financial Officer (RFO) **must** certify the accounts (Section 2) before they are presented to the authority for approval. The authority **must** in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor **must** be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- Additional costs may be incurred if additional audit work is required.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2025) equals the balance brought forward in the current year (Box 1 of 2026).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2026**

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?	✓	
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?	✓	
Section 1	For any statement to which the response is 'no', has an explanation been published?	✓	
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?	✓	
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?	✓	
	Has an explanation of significant variations been published where required?	✓	
	Has the bank reconciliation as at 31 March 2026 been reconciled to Box 8?	✓	
	Has an explanation of any difference between Box 7 and Box 8 been provided?	✓	
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.	✓	

**Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices*, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2025/26

Stanton Harcourt Parish Council

<https://www.stanton-harcourt-pc.gov.uk> AVAILABLE WEBSITE/WEBPAGE ADDRESS

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		
P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

31/05/2026 DD/MM/YYYY DD/MM/YYYY

EMER N ELLIOTT INTERNAL AUDITOR

Signature of person who carried out the internal audit



Date 31/05/2026

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

Stanton Harcourt Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	✓		<i>has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.</i>

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

01/06/2026

and recorded as minute reference:

26/080

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

<https://www.stanton-harcourt-pc.gov.uk>

Section 2 – Accounting Statements 2025/26 for


Stanton Harcourt Parish Council

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	83,860	76,583	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	40,000	40,000	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	82,187	16,562	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	9,991	10,117	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	119,473	33,952	<i>Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	76,583	89,076	<i>Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	76,583	89,076	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	610,332	616,891	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>


For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?		<input checked="" type="checkbox"/>	<i>For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.</i>

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNED 
Date 01/06/2026

I confirm that these Accounting Statements were approved by this authority on this date:

01/06/26
as recorded in minute reference:
26/080 REFERENCE
Signed by Chair of the meeting where the Accounting Statements were approved
 SIGNATURE REQUIRED

Section 3 – External Auditor’s Report and Certificate 2025/26

In respect of

Stanton Harcourt Parish Council

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026 and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2025/26

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2025/26

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

SIGNATURE REQUIRED

Date

DD/MM/YYYY

Stanton Harcourt Parish Council

Bank Reconciliation as at 31 March 2026

Balance B/F 2025	£
Unity Trust SHPC	28143.54
Unity Trust OGR	1471.42
Bank of Ireland	46967.03
	76581.99
Plus Receipts	56561.87
Less Payments	-44069.22
Surplus/Deficit	12492.65
Reconciled Balance	89074.64
Balance 31/03/2026	£
Account: Unity Trust SHPC	42037.71
Account: Unity Trust OGR	69.90
Account: Bank Of Ireland	46967.03
Total Bank Accounts	89074.64

Explanation of variances 2025/26 – pro forma

Name of smaller authority:

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Now, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £500);
- variances of more than £100,000 must be explained even where this constitutes less than 15%;

Please ensure variance explanations are quantified to reduce the variance excluding stated items below the 15% / £500 / £100,000 threshold

	2026 £	2025 £	Variance £	Variance %	Explanation Required? Is > 15% Is > £100,000	Explanation (must include narrative and supporting figures) Note: if an explanation is required for the variance of Box 4 and the explanation refers to a change in hours or a change in pay rates, please could you note the previous hours/rates and the updated hours/rates
1 Balances Brought Forward	76,583	83,860				Explanation of % variance from PY opening balance not required - Balance brought forward agrees
2 Precept or Rates and Levies	40,000	40,000	0	0.00%	NO	
3 Total Other Receipts	16,562	82,187	-65,625	79.85%	YES	Last Financial year saw a S106 payment of £76285.04 received to fund the car park project at the village hall
4 Staff Costs	10,117	9,991	126	1.26%	NO	
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO	
6 All Other Payments	33,952	119,473	-85,521	71.58%	YES	Last Financial year saw the completion of a project which resulted in the spend of £110,586 - mostly funded by S106 (see above)
7 Balances Carried Forward	89,076	76,583	12,493	16.31%	YES	We have increased our reserves and ring fenced funds this year
8 Total Cash and Short Term Investments	89,076	76,583	12,493	16.31%	YES	As per 7 above
9 Total Fixed Assets plus Other Long Term Investments and Assets	616,891	610,332	6,559	1.07%	NO	
10 Total Borrowings	0	0	0	0.00%	NO	

Breakdown of reserves held

Please complete or update the highlighted boxes to help provide a breakdown of the types of reserves held by the authority at the year end:

Earmarked reserves:

Description of reserve:

Guardroom Setting up
Playground Equipment

1830
8777

10607

Restricted (ring-fenced) reserves:

Description of reserve:

Footpaths
Speed Reduction Project
Neighbourhood Plan
Guardroom Solar Panels

10000
20000
5000
2500

37500

General reserves

40969

Total reserves

89076

Box 7 per Annual Return

89,076

Difference

0

Explanation of difference (if applicable):

STANTON HARCOURT PARISH COUNCIL
ASSET REGISTER 31 March 2026

Asset Description		Purchase Cost	Purchase Date	Current Replacement Cost, estimate	Keeper	Estimate basis
Buildings and Land						
Village Hall & Car Park		£425,000.00	2000	£1,200,000.00	N/A	Build Cost
The Old Guardroom		£1.00	2022	£220,000.00	N/A	Build Cost
Land Fox Field		£33,000.00	2008	£33,000.00	N/A	Purchase price
Land at Bury Mead		£1.00			N/A	
Cemetery		£1.00			N/A	
Maintenance Hut, Cemetery		£1.00		£1,000.00	N/A	rebuild based on last asset register
Bus Shelters	Flexneys	£1.00		£1,000.00	N/A	rebuild based on last asset register
	Harcourt Arms	£1.00		£1,000.00	N/A	rebuild based on last asset register
	Sutton Main Road	£1.00		£1,000.00	N/A	rebuild based on last asset register
Fixed Equipment						
Seats	Large Green	£450.00		£450.00	N/A	Purchase price
	Village Green	£1.00	2016	£450.00	N/A	Gift
	Opposite School	£450.00		£450.00	N/A	Purchase price
	Leys Footpath	£450.00		£450.00	N/A	Purchase price
	Blackditch/Main Road	£450.00		£450.00	N/A	Purchase price
	Bury Mead Play Area	£435.00	2007	£435.00	N/A	Purchase price
	Bury Mead Play Area Tree Seat	£820.00	2007	£820.00	N/A	Purchase price
	Cemetery	£1.00		£450.00	N/A	Gift
	Cemetery	£1.00		£450.00	N/A	Gift
	Cemetery	£1.00		£450.00	N/A	Gift
	Cemetery	£1.00		£450.00	N/A	Gift
Picnic Tables	Leys	£150.00	2012	£150.00	N/A	Purchase price
	Leys	£150.00	2012	£150.00	N/A	Purchase price
Play Equipment	Bury Mead	£8,500.00	2007	£8,500.00	N/A	Purchase price
	Jubilee Field	£49,610.29	2016	£49,610.29	N/A	Purchase price
War Memorial	The Leys	£21,048.00	2016	£21,048.00	N/A	Purchase price
	Church Yard	£1.00	2010	£3,790.00	N/A	Restoration
Fencing	Fox Field	£1,340.00	2010	£1,340.00	N/A	Purchase price
	Bury Mead Play Area	£3,275.00	2007	£3,500.00	N/A	Purchase price
	Old Guardroom	£562.00	refurb 2026	£600.00	N/A	Restoration
Notice Board	Village Hall (PC)	£450.00	refurb 2023	£525.00	N/A	similar current available products
	Village Hall (Parish)	£513.60	2022	£513.60	N/A	Purchase price
	Sutton Lane	£243.60	2022	£243.60	N/A	Purchase price
	Guardroom	£513.60	2022	£513.60	N/A	Purchase price
Mosaic Art Work	Cemetery	£100.00		£150.00	N/A	similar current available products
	Village Hall	£10,715.09	2014	£10,715.09	N/A	replace original with new
Stocks & Shelter		£5,000.00	refurb 2007/08	£5,000.00	N/A	replace original with new
Road Gates	Hayfield Green entrance to SH	£1,954.00	2021	£1,954.00	N/A	Purchase price
Solar Panels	Village Hall	£41,999.00	2023/4	£41,999.00	N/A	Purchase price
Defibrillator Cabinet	Village Hall	£495.00	2020	£495.00	N/A	Purchase price
Defibrillator Cabinet	The Old Guardroom	donated	2025	£450.00	N/A	replace original with new
Vehicle Activated Signs	Main Rd, Nr Cemetery	£2,699.49	2026	£2,699.49	N/A	Purchase price
	B4449, Sutton	£2,699.49	2026	£2,699.49	N/A	Purchase price
Equipment						
Mowers	Honda HBR 425c	£507.00	2003	£505.00	Churchyard	Internet seller
	Honda HRM 536c	unknown	unknown	£1,539.00	Churchyard	Internet seller
Salt Bin	Village Hall	£122.00	2012	£82.00	N/A	Purchase price
	Steady's Lane	£122.00	2012	£82.00	N/A	Purchase price
	Parsonage House	unknown	unknown	£82.00	N/A	Purchase price
	The Fox	donated	unknown	£82.00	N/A	Purchase price
	Blackditch	£59.70	2019	£82.00	N/A	Purchase price
Grit Bins (Sand)	Sutton Lane	£33.00	2020	£82.00	N/A	Purchase price
	Old Guardroom	£199.00	2026	£199.00	N/A	Purchase price
	Village Hall	£199.00	2026	£199.00	N/A	Purchase price
Saltspreader	Sutton Lane	£199.00	2026	£199.00	N/A	Purchase price
	Matterhorn	£264.00	2012	£264.00	C Mathew	Purchase price
	Filing Cabinet	£200.00	2010	£200.00	Clerk	Purchase price
Speedgun		£99.00	2017	£99.00	Chairman	Purchase price
Defibrillator	Village Hall	£1,800.00	2015	£1,800.00	N/A	Purchase price
Defibrillator	The Old Guardroom	donated	2025	£1,020.00	N/A	replace original with new
£616,890.86						

STANTON HARCOURT PARISH COUNCIL - Y/E 2025/6

£	Actual	Actual	Actual
	2023/24	2024/25	2025/6
EXPENDITURE			
Admin			
Clerk Salary/Expenses	7,668	7,026	6,926
PC Insurance			
Village Hall Insurance	4,113	0	5,184
Hall Hire/Zoom	125		120
Audit	378	378	536
Professional Fees/Subs (ROSPA)	827		708
IT (email & Website)	896	940	1,036
Bank Fees	144	143	146
Misc.	280	54	751
Sub total	14,430	8,541	15,406
Maintenance			
Cem/Vill/Play Maintenance	4,323	2,965	3,191
Grass Cutting	2,190	2,670	2,720
Litter Bins	1,904	1,617	1,701
Stocks Restoration	0		
Playgrounds Materials	0	560	1,296
Tree Planting/Plants/Landsc	3,446	32	43
Sub total	11,863	7,843	8,951
Guardroom			
Set up Costs	1,900		
Rates	3,014		1,117
Electricity	332	735	1,100
Water	116	183	246
Guardroom Broadband	0		264
Expenses	172	589	918
Sub total	5,535	1,506	3,645
Others			
Rents	162	162	162
Village Voice	859	826	1,165
Charity Donations	60	0	
Election	0	0	2,708
Sub-total	1,081	988	4,035
Capital Projects			
Maintenance Equipment	0	0	
Footpaths	0	0	
Traffic Calming	0	0	12,032
Traffic Consultation			
Playground	0	0	
Neighbourhood Plan			
Defibrillator for Sutton Chapel			
Sub-total			12,032
S106 Projects			
Village Hall Car Park	1,351	110,586	
Village Hall Solar Panels	17,093	0	
Cricket Club	0	0	
Guardroom Solar panels	0	0	
Sub-total	18,443	110,586	0
TOTAL EXPENDITURE	51,352	129,464	44,069

INCOME			
Precept	35,000	40,000	40,000
Burials & Memorials	2,450	869	580
Grass Cutting Grant	852	852	852
Guardroom lettings	1,597	2,101	2,668
VHC Car Park Contribution	407	0	
VAT Reclaim	4,916	0	12,462
Other	2,963	100	
WODC S106 Project Payments			
Village Hall Car Park	0	78,265	
Cricket Club	900	0	
Guardroom Solar Panels	0	0	
TOTAL INCOME	49,085	122,187	56,562
SUB TOTAL SURPLUS/-DEFICIT	-2,267	-7,277	12,493
Year End Balance	83,860	76,583	89,075

Stanton Harcourt Parish Council

NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2026

Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)

NOTICE

1. Date of announcement (a) Tuesday 2 June 2026

2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.

Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2026, these documents will be available on reasonable notice by application to:

(b) Trudi Gasser, Clerk
Stanton Harcourt Parish Council
5 Woodlands, Standlake, Witney, OX29 7RA
07909 846937 clerk@stanton-harcourt-pc.gov.uk

commencing on (c) Wednesday 3 June 2026

and ending on (d) Tuesday 14 July 2026

3. Local government electors and their representatives also have:

- The opportunity to question the appointed auditor about the accounting records; and
- The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.

The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.

4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:

Moore East Midlands (Ref AP/HD)
Rutland House
Minerva Business Park
Lynch Wood
Peterborough
PE2 6PZ



5. This announcement is made by (e) Trudi Gasser, Clerk, Stanton Harcourt Parish Council