



YOU ARE HEREBY SUMMONED TO A MEETING FOR THE FULL COUNCIL OF RUSTHALL PARISH COUNCIL

at The Rackliff Centre to be held on Monday 5th December 2022 at
7.30pm where the following business will be transacted.

Committee Members: Cllr E Ellicott, Chair (LE), Cllr B Edwards, Vice-Chairman (BE), Cllr D Funnell (DF), Cllr M O'Callaghan (MOC), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), and Cllr P Gripper (PG)

Alison Stevens (AS)
Locum Clerk to Rusthall Parish Council
23rd November 2022

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**
- 5. Minutes**

To resolve that the minutes of the Parish Council Meeting held on **7th November 2022** can be taken as read, confirmed as a correct record and signed by the Chairman.

5.1 Matters outstanding from these minutes (not listed as separate agenda items)

5.2 Matters outstanding from previous minutes

- 6. Open session for questions from the public:**

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*

- 7. Session for County and Borough Councillors on matters concerning the Parish.**

- 8. Finance update – Cllr O'Callaghan**

8.1 Accounts for Payment; to authorise the payment of invoices (list to follow)

8.2 To consider the following grant requests;

- i. Rusthall Bonfire and Fete Committee – Entertainment for the bonfire - £550.
- ii. Rusthall Bonfire and Fete Committee – Monthly Coffee Morning - £600.
- iii. Rusthall Bonfire and Fete Committee – Christmas Tree and Entertainment - £350.

- iv. Rusthall Bonfire and Fete Committee – New Gazebos - £500.
- v. The Counselling Centre – Contribution to running costs - £100/£300.
- vi. Rusthall Lunch Club – Christmas Lunch - £600.
- vii. British Legion Donation - £150.

8.3 To consider whether or not to increase the Locum Finance Officer payment.

9. Environment Committee – to formally adopt the draft minutes of the Environment Committee Meeting held on the 31st October 2022.

10. Allotments Committee – to;

10.1 Formally adopt the draft minutes of the Extra Ordinary Allotments Committee Meeting held on the 21st November 2022.

10.2 Approve the work needed on WG28.

11. Rackliff Centre – to consider whether or not to provide ‘dog bones’ at the rear.

12. Defibrillator update – Cllr O’Callaghan/Cllr A Britcher-Allan.

13. St Paul’s School update – Cllr L Ellicott/Cllr M O’Callaghan.

14. Rusthall Library Archaeological Display – To consider whether or not to support a new archaeological display in Rusthall Library – Cllr L Ellicott and Cllr M O’Callaghan

15. Rusthall Warm Banks – update - Cllr D Funnell.

16. TWBC Litter Bins – to consider a request to remove one of the bins and relocate the other – Cllr L Ellicott.

17. Medical Centre – update on the current situation – Cllr D Smith.

18. Highways – to;

- i. Consider whether or not to consider placing a mirror at the junction of Ashley Park and Lower Green Road.
- ii. Update on the trough security measures.

19. Chair’s Report – Cllr L Ellicott

20. Officers’ Report - Officer Stevens

21. Diary Dates

5th Jan 2023 - 7.30pm - Full Council Meeting

16th Jan 2023 – 7.30pm – Highways Committee Meeting

22. Items for Information

23. Next meeting of Full Council -

5th Jan 2023 - 7.30pm - The Rackliff Centre

