

HAMBLE-LE-RICE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 25th
JULY 2016 AT THE ROY UNDERDOWN PAVILION, BARON ROAD,
HAMBLE-LE-RICE AT 7.30 PM**

Present

Cllr S Hand – Chairman
Cllr S Cohen – Vice Chairman
Cllr M Cross
Cllr T Hughes
Cllr E Lear
Cllr D Rolfe
Cllr S Schofield
Cllr I Underdown

In Attendance

J Symes – Assistant Clerk to the Council
J Panakis – Minutes Secretary
A member of the public

To Receive Apologies for Absence

327/72/16 Apologies had been received from Cllr D Phillips, Cllr S Hamel, Cllr P Beach and Cllr C Palmer.

Declaration of Interest

328/72/16 Cllr Cross declared an interest in Planning; Cllr Underdown declared a dispensation relation to the Foreshore and Dinghy Park, and the River Hamble; Cllr Cohen declared a dispensation regarding Membership of the Royal Southern Yacht Club; Cllr Hand declared a dispensation relating to the Foreshore and Dinghy Park and Membership of the Royal Southern Yacht club; Cllr Lear declared an interest in Planning.

To Accept the Minutes of the Council Meeting held on 11th July 2016

329/72/16 Cllr Underdown proposed, Cllr Cross seconded and all agreed and **IT WAS RESOLVED** that the minutes of the meeting held on 11th July 2016 was a correct record and was then signed by the Chairman.

Public Session

Hamble Lifeboat Station Construction Project

52/21/15 Cllr Hand informed the Council that there had been an exchange of e-mails with Mr Emery since the last meeting regarding communication problems. As a result, he had agreed that the Parish Council would communicate all decisions, in writing, made by the Parish Council at meetings which affect the Lifeboat Trustees. Decisions from the last meeting have been e-mailed to Mr Emery and he will progress these on return from his holiday. Cllr Hand researched the company who supplied the Building Certificate to the Lifeboat Station and has discovered that this is a reputable national company with no connection with the original building contractors apart from being employed by them. Cllr

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Hand confirmed that the signing of the lease was being progressed with the Council's solicitors and the date for this was in line with the Lifeboat Station completing the works on the toilets. **CLERK**

The Assistant Clerk informed the Council that the water leak (in the pipe from the meter adjacent to the standing pipe) was still not fixed. The Council confirmed that they were taking responsibility for this repair. The current standing pipe has been vandalised: Cllr Cross advised that a new standing pipe be installed of galvanised iron which was much stronger and more difficult to vandalise.

Cllr Underdown said that he had heard the Lifeboat Station was going to buy another boat. Mr Rose confirmed that the Trustees were fund raising £3,000 in order to purchase a small Rib which would be used in shallow water rescue situations and protect the lifeboat from getting stuck in mud. Cllr Hand thanked Mr Rose for his contribution.

Mr Rose left the meeting at the end of the public session.

Planning and Development Control

To consider any Planning Applications

330/72/16 *F/16/78829 Single Storey side extension, 4 Sylvan Lane, Hamble-Le-Rice, Southampton SO31 4QG.*

Cllr Underdown proposed, Cllr Schofield seconded and the majority agreed (Cllrs Cross and Lear abstained) and IT WAS RESOLVED that the decision be left to the Planning Officers. **CLERK**

331/72/16 *F/16/78826 Two storey side extension, 2 College Close, Hamble-Le-Rice, Southampton SO31 4QU.*

Cllr Cohen proposed, Cllr Underdown seconded and the majority agreed (Cllrs Cross and Lear abstained) and IT WAS RESOLVED that the decision be left to the Planning Officers. **CLERK**

332/72/16 *C/16/78611 Alterations to rear elevation door and access, 6 Oyster Quay, High Street, Hamble-Le-Rice, Southampton SO31 4BQ.*

Cllr Underdown proposed, Cllr Cohen seconded and the majority agreed (Cllrs Cross and Lear abstained) and IT WAS RESOLVED that the decision be left to the Planning Officers. **CLERK**

333/72/16 *T/16/78869 Crown reduce by 2m and removal of lower branch from 1no. Beech tree, South House, School Lane, Hamble-Le-Rice, Southampton SO31 4JD.*

Cllr Hand proposed, Cllr Underdown seconded and the majority agreed and IT WAS RESOLVED that the decision be left to the arboriculturist, but that the Council requested as little work be done on the tree as possible. **CLERK**

To receive any Planning Decisions and Matters at Appeal

The list had been circulated

310/71/16 Details of the refusal for Application F/16/78420 - hip to gable roof enlargement, box dormer to rear and loft conversion at 15 Kings Avenue, Hamble-Le-Rice, Southampton were provided in the documents, as requested by the Council at the last Parish Council meeting.

334/72/16 It was noted that retrospective planning permission had been refused for application F/16/78091 Waterside, 57 Coach Road, Hamble-Le-Rice.

This has now gone to appeal.

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Hamble-Le-Rice Parish Council Meetings

335/72/16 Cllr Hand proposed, Cllr Cohen seconded and the majority agreed and IT WAS RESOLVED that commencing 12th September 2016 Parish Council meetings would start at 7.00pm.

Finance

336/72/16 To receive the Bank and Petty Cash reconciliations for June 2016. Cllr Rolfe proposed, Cllr Underdown seconded and all agreed and IT WAS RESOLVED that the Bank and Petty Cash reconciliations for June 2016 be accepted. **CLERK**

337/72/16 To receive the June 2016 Salary Journal. Cllr Underdown proposed, Cllr Schofield seconded and all agreed and IT WAS RESOLVED that the June 2016 Salary Journal be accepted. **CLERK**

338/72/16 To receive further Orders for Payment for July 2016. The following payments were queried: Solent Garden Services Ltd – Grass Cutting. Cllr Hand said that the Ground Staff had more work than they could cope with, especially during the summer months. The Council had decided some time ago that out sourcing some of their work was preferable to employing another member of staff, particularly as they would not be required all the year round. It was asked whether some of this work could be done by those involved in the “Community Pay Back” scheme. It was agreed that this could be investigated, however, it was possible that the scheme would not have the necessary equipment to complete the work required. Payment to Churches Fire Security – The Assistant Clerk confirmed that was for fire extinguishers in the Roy Underdown Pavilion, the Parish Council Office, Mount Pleasant and the Ground Staff’s workshop, also some extinguishers were out of date had to be replaced. Cllr Rolfe said that there was a local fire company which may be less expensive to use and it was agreed that this would be investigated, however, the Council probably had a contract with Churches and any change could only be made when this ran out. **CLERK**

Cllr Underdown proposed, Cllr Hand seconded and all agreed and IT WAS RESOLVED that the further Orders for Payment for July 2016 be accepted.

339/72/16 S137 Donation to the Hamble Based Band: St Andrew’s Pipe Band. This Band performed at the Somme/Jutland Commemoration (and the D-Day commemorations 2 years ago). Both events were held in the village and attracted both parishioners and visitors. The Band did not charge for either of these performances and the Clerk has recommended that the Council make a donation of £200 (which is the amount the Brass Band cost to hire) to them. Cllr Hand proposed, Cllr Rolfe seconded and all agreed and IT WAS RESOLVED that the Council in accordance with its powers under Section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with expenditure of £200.

340/72/16 Barclays Bank Deposit Account. Cllr Schofield had prepared a report outlining a proposal to move some of the Council’s reserves, in order to safeguard them as the FSCS scheme only guaranteed deposits up to £75,000. The proposal was to open 2 new accounts, each to hold £75,000. One account should be an instant access account with the other having a 3 month access period. The remainder would be held in Barclays Bank as working capital. The first step was to ascertain the number of signatories required to move this amount of money from Barclays Bank. Cllr Hand proposed that a small Working Party comprising of himself, Cllr Schofield and Cllr Cohen be convened to oversee these changes.

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Cllr Schofield proposed, Cllr Cohen seconded and all agreed and IT WAS RESOLVED that the proposals to open 2 new accounts be accepted, and that a Working Party comprising of Cllrs Hand, Schofield and Cohen be convened to action these proposals on behalf of the Parish Council.

Reports from the Clerk

239/81/12 Hamble-Le-Rice Parish Council Secure Storage. More quotes were to be sought for the building, which may require non substantive changes to the Planning Permission. A local contractor was to be preferred. **CLERK**

205/61/13 Path from Well Lane to Marina Drive. It was noted that the litter bins situated along this path had not been emptied and that the responsible authority be contacted about this. **CLERK**

111/32/15 Eastleigh Borough Council Developer Contributions. No further information available.

275/71/15 Hamble Footpath 5. The Markings had been done, so the next action would be the signs. Cllr Hand would speak to the Royal Southern Yacht Club again about this.

464/121/15 Westfield Common Information Boards. These boards had been vandalised again with paint and 'jumped' on. Cllr Underdown had contacted the police about this and photographs of the damage would be forwarded to them. Cllr Cross commented that the litter bins were loose on their foundations and also required remedial work. **CLERK**

236/52/16 Barclays Bank Treasurers Account Mandate. This has been completed and sent to the Bank: there were now 6 Councillors mandated to sign cheques.

314/71/16 Hamble Foreshore Car Park Pay and Display Machine. There were three separate pieces of work which needed to be done to reconnect the machine to the electricity supply, which meant that it took more time. However, this work should be completed shortly.

Hamble-Le-Rice Neighbourhood Plan

233/52/16 Cllr Cohen reported that the Council now needed to start thinking about formally starting the process of developing their Neighbourhood plan. A Steering Group needed to be convened attracting people with the necessary skills, and this had to be wider than Parish Councillors. Councillors interested on being in this group were asked to contact her, identifying their skills. A letter may need to be circulated to all parishioners explaining that the Parish Council would be developing a Neighbourhood Plan. A letter from the Chairman has to be sent to Eastleigh Borough Council informing them that the Parish Council is going to do a Neighbourhood Plan. Social media could be used, ie a Facebook page and a web site: volunteers with skills in this area need to be recruited. Costs and applying for funding will need to be investigated. A number of Hampshire Parish Councils have completed Plans and these can be downloaded from the net and used to inform and guide Hamble's plan.

To Authorise the Clerk to Deal With Correspondence relating to Council Matters, including

From Eastleigh Borough Council

341/72/16 E-Mail correspondence regarding the improvements at Coronation Parade. Cllr Hand reported that Diccon Bright had contacted the Council about the £40,000 shortfall for the level of improvements required at Coronation Parade. Cllr Hand has subsequently contacted Cllr House to inform him that the Parish Council had not yet agreed the traffic calming plan in Coach Road. Cllr House thought that the Borough Council could fund half of the amount required and that would

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investigate whether other savings could be made. The Council were concerned that vehicles accessing the shops on Coronation Parade often swung into Coach Road and directly into the Parade in one manoeuvre, which was potentially dangerous. It would be helpful if the improvements could include a 'high table' to slow cars down. At present surveys are being carried out to determine the route of cables and pipe work to ascertain what is viable. Diccon Bright had presented 3 different options for these improvements and these were going to public consultation: the most expensive option would create a £40,000 shortfall in funds.

From Hampshire County Council

342/72/16 Correspondence received on the proposed devolution of powers to Hampshire and the Isle of Wight. This was noted.

Other correspondence

343/72/16 HALC Board Meeting Minutes of 25th June 2016. This document was noted.

344/72/16 HALC and H & IOW LGA Representatives List 2016-17. This document was noted.

The meeting closed at 9.00 pm.