

# GREENHEAD ANNUAL PARISH MEETING

## 18<sup>th</sup> May 2026

Present – 14 members of the public, the chairman and clerk of Greenhead Parish Council.

The meeting started at 6.45pm

1. Welcome – the chair welcomed everyone and reminded members that the council had discussed, at a previous council meeting, the format of the APM in light of advice received.

The Clerk then provided a review of the statutory requirements relating to the Annual Parish Meeting.

The Parish Meeting is a separate legal body from the Parish Council and comprises all registered electors within the parish. Legislation requires the Parish Meeting to assemble at least once annually between 1 March and 1 June, although additional meetings may be held if required.

It was noted that whilst Parish/Town Councils commonly arrange the Annual Parish Meeting, they are not legally obliged to do so. Meetings may be convened by the Chair of the Parish Council, two parish councillors, or any six local government electors. Public notice of the meeting, including the time, place and business to be transacted, must be issued and signed by those convening the meeting. Minutes must also be recorded and approved at the next Parish Meeting.

Members were reminded that the Annual Parish Meeting is intended as an informal forum for parish electors to discuss local concerns or hear invited speakers, rather than to raise Parish Council business. Matters relating to Parish Council business should instead be submitted to the Clerk for consideration at formal council meetings. It was also noted that whilst councils often provide annual and financial reports at the meeting, this is not a statutory requirement, and such reports may alternatively be presented at the Annual Parish Council meeting in May.

2. Minutes from APM Monday 22<sup>nd</sup> May 2025 were approved as a true record.
3. Matters arising from the floor.

The play area was discussed with questions from the floor as to what was happening with it. Cllr B Mason reported the following:

The climbing frame was vandalised over a year ago making it unsafe. The council insurers advised that the park should be closed whilst it was still in situ.

The Rospa inspection in June resulted in the decision to have the equipment removed.

Members then considered all the options open to them with the knowledge that the park is on a three year lease and could be finished at the end of any agreement. The lease was entered into in 2025 and will run to 2028.

In light of this information members agreed that the cost of replacing like for like was prohibitive. Instead, it was agreed to purchase a modular playhouse which the council could add to in future years.

Cllr Sharp donated £2500 from his capital fund and the council paid the balance and will pay the installation costs.

The piece was delivered last week and is propped against the play area wall as the supplier did not have the correct equipment to lift it over.

A local contractor has been commissioned to fit the equipment, replace a spring on a rocker and paint the swings and it is hoped most of this will be completed very soon. The painting may need to wait until finer weather.

As there were no other matters the meeting finished at 7pm.