

## Elkesley Parish Council

I hereby give you notice of a Meeting of the Elkesley Parish Council to be held on Tuesday 20<sup>th</sup> July 2021, at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 13<sup>th</sup> July 2021

*W Davies*

Clerk to the Parish Council

### AGENDA

- 1) To receive apologies and reasons for absence
- 2) To receive and record declaration of interests from Members in any item on the agenda
- 3) To receive the Chair's report
- 4) To hold a 10 minute public session
- 5) To receive reports from the District & County Councillors
- 6) To approve the minutes of the meeting held 15th June 2021
- 7) To receive any update on the Councillor vacancy applications
- 8) To approve payments and receive financial reports for 30<sup>th</sup> June 2021
- 9) To consider any planning applications or receive planning correspondence
- 10) To consider any options for the emptying of village bins
- 11) To receive reports and consideration of any expenses on the following:
  - a. Sports field & play area safety inspections
  - b. Cemetery
  - c. Defibrillator inspections
  - d. Highways and service faults
- 12) To receive items for information or for the next agenda
  - Correspondence received regarding the Large BMX track
- 13) To consider time and date of next Parish Council meeting

Minutes of the Elkesley Parish Council meeting held on Tuesday 20<sup>th</sup> July 2021, at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley

**Present:** Cllr O'Brien (Vice-Chair), Cllr May, Cllr Savill, Cllr Roberts, Cllr Stronach and Cllr Jefferson

**Others present:** County Cllr Nigel Turner and members of the public

Cllr O'Brien chaired the meeting in the absence of the Chair.

**2472/21 To receive apologies and reasons for absence**

Apologies received and approved from Cllr Skelton and Cllr Davis.

**2473/21 To receive and record declaration of interests from Members in any item on the agenda**

No declaration of interests from Members received.

**2474/21 To receive the Chair's report**

Cllr O'Brien read out the Chair's report in his absence; this is attached to the end of this minutes.

**2475/21 To hold a 10 minute public session**

The meeting was suspended to allow members of the public to speak.

Items raised – BMX track and housing development consultation.

The Council meeting was then reconvened.

**2476/21 To receive reports from the District & County Councillors**

District Cllr Kevin Dukes sent his apologies.

County Councillor Nigel Turner attended the meeting. Cllr Turner is the new County Councillor for Elkesley and he introduced himself to the meeting.

Cllr Turner's contact details are:

Email: [cllr.nigel.turner@nottsc.gov.uk](mailto:cllr.nigel.turner@nottsc.gov.uk)

Work phone: 0115 9773263

Mobile phone: 07811 512763

Facebook page – <https://www.facebook.com/Nigel4WorksopSouth>

**2477/21 To approve the minutes of the meeting held 15th June 2021**

Cllr Stronach proposed to accept the minutes of the meeting held 15<sup>th</sup> June 2021 as a true record; this was seconded by Cllr Roberts and resolved by the Council – 6 votes.

**2478/21 To receive any update on the Councillor vacancy applications**

The Clerk reported that there is currently only one application received so far. The applicant will be contacting the Chair in due course to discuss the role.

**2479/21 To approve payments and receive financial reports for 30<sup>th</sup> June 2021**

The Clerk circulated copies of the financial reports, bank statements and budget figures for the Councillors to view; no questions raised.

Cllr Savill proposed to approve the payments as listed; this was seconded by Cllr May and resolved by the Council by 6 votes.

- a) J O'Brien – re-imburement of signs on the sports field & land registry £16.76 (2127)
- b) Elkesley Memorial Hall – Room hire June £25.00 & Post Office contribution £30.00 = £55.00 (2128)
- c) R May – re-imburement for grass cutting fuel £45.98 (2129)

- d) W Davies – re-imburement for Playdale Playgrounds independent inspection £234.00 (2130)
- e) Total wages £543.15 (2131/2)
- f) HMRC – P.A.Y.E £58.00 (2133)
- g) R May – reimbursement for petrol and wheelie bins cleaning £29.84 (2134)

The Clerk asked for approval in advance for the usual monthly expenses due to no August meeting – this was agreed.

The following payments for agenda item 11 (a) were also approved during this agenda item

- h) R May – reimbursement for repairs to blue ride on mower £80.00 (2135)
- i) R May – reimbursement of service of the church lawnmower by Tony Halford Lawnmowers £44.45 (2136)
- j) Re-imburement of independent play area inspection paid by cheque £234.00 (2130~)
- k) Other items pending invoices in August £TBA – pest control for moles, paint for bench, independent BMX track inspections.

The Clerk circulated copies of the financial reports, bank statements and budget figures for the Councillors to view; no questions asked.

Cllr Savill proposed to note the finances as at 30<sup>th</sup> June 2021; this was seconded by Cllr May and resolved by the Council – 6 votes.

#### **2480/21 To consider any planning applications or receive planning correspondence**

No planning applications received.

The Clerk has contacted the planning office for an update on the Yew Tree development site. This application was granted in December 2020 subject to a S106 agreement. The S106 Agreement has been drafted and sent out to the applicant's solicitor; the Planning Officer is awaiting comment. No decision will be issues until the S106 agreement has been signed.

#### **2481/21 To consider any options for the emptying of village bins**

Cllr Savill commented that Cllr Stronach previously emptied the bins; but he no longer has a tow bar on his car for the trailer. Cllr Savill has emptied the bins for a while with the use of her trailer. The job is not a nice one and the smell is terrible. Cllr Savill asked how the job could be done by someone without a trailer. There is the litter picking trolley available but then no one would use it. The reason why the Parish Council empties the bins is some years ago, there would have been an agreement with the District Council to do so, in return for a small grant which is currently £649.00 a year. Not all Parish Councils empty their bins; the District Council do this job.

Cllr Jefferson proposed that the Parish Council contacts the District Council and asks them to take back the job of emptying the bins; this was seconded by Cllr Stronach and resolved by the Council – 6 votes.

#### **2482/21 To receive reports and consideration of any expenses on the following:**

- a) **Sports field & play area safety inspections**
  - Inspections carried out with no actions reported
  - The Independent inspections have not taken place; this will be within the next couple of month
- b) **Cemetery**
  - The area for the water butt has been cleared; just needs moving back

- A resident has offered for the council to use water from his guttering via the down pipe into the water butt

**c) Defibrillator inspections**

- Cllr Savill reported that all was okay with the defibrillators. The defibrillators will also be registered with a new central hub which shows where all the defibrillators are on a map

**d) Highways and service faults**

- Cllr O'Brien reported that this is currently a lot of glass on Jockey lane which she has picked a lot up but there is still some there; this will be reported
- Highways update on works taking place on the A1 flyover at Blyth

**2483/21 To receive items for information or for the next agenda**

**Items for information:**

- Cllr O'Brien reported that Cllr Dukes has donated £400.00 towards relocating BMX and associated works.

**Items for the agenda:**

- Correspondence received regarding the Large BMX track
- Village bins update
- Quotes for the trimming of the sports field hedge

**2484/21 To consider time and date of next Parish Council meeting**

The next Parish Council meeting will be held on 21<sup>st</sup> September 2021 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley.

**Chairs report**

Apologies for my absence and thank you to the Vice Chair for taking the reins. Work commitments have taken over and unfortunately I'm unable to make the last meeting before the summer. I did however want to give this report, so have composed it to be read in my absence.

I want to start this new agenda item by firstly giving thanks to the villagers. I have seen personally and I have received feedback from others to say how wonderful a number of residents are who continue to keep the park, the field and the streets clean by litter picking. It's evident we have a lot of people who care about where they live, and it's amazing to see people give up their free time to keep the village looking smart.

Also thanks to Wendy and the Parish Councillors for their continued dedication and generosity in what they continue to do for the village. As you will shortly hear, endless hours and lots of hard graft have continued to go into keeping the village looking good, up keeping some of our equipment and planning for the future.

The breakdown is as follows:

**CHAIR:**

6:30 hours total:

Inclusive of 5 meetings at the park with various contractors and other Councillors, phone calls to

Environmental Health, the Environment Agency and discussions with others, mowing of the grass along to pavement to and from Starbucks and time to configure this report etc.

**VICE CHAIR:**

16:55 hours in total:

Which includes playpark inspections, land registry and other admin tasks including reporting broken glass and ordering of new signs, organising replacement bin inserts. Proof reading the Idle times, completing grant applications and composing Council contact sheets.

Several hours reorganising Nicki's hours along with the emails and admin.

6:30 hours on other phone calls, web site admin, play area meetings and the related admin that goes along with it.

**ROBBIE:**

7 hours in total:

Which included sorting the bins on the park, repairs to the church yard lawnmower and mowing the grass in the church yard along with clearing the cut foliage from the cemetery and a repair to gate on the playpark.

**DEBBIE:**

11.30 hrs total

Which included removing the cut foliage in the cemetery, mowing the grass in the church yard, emptying the village bins, compiling the article for the Idle times and completing the mandatory Defib inspections.

**Neil:**

6 hours in total.

Composing the maps of the park and several meetings with myself John and Jan regarding the park.

**JOY & JEAN:**

2 hrs each completing play park inspections

**GRAND TOTAL FOR ALL PARISH COUNCILLORS:** is only five minutes short of 52 hrs time donated out of people's busy schedule and for free, so thank you.

Work on the sports field regards the BMX track and the dyke at the side of the field is still ongoing and while this will obviously be a long drawn out process, we hope to have some significant updates by the next meeting in September.

Feedback regarding the Carr's consultation appears to be quite positive. Feedback highlight a possibility for a dedicated parking area, which we may be able to approach Carrs about taking some pressures away from a very overcrowded Lawnwood and Headland Avenue. Obviously more work and discussion is needed on this but tentative enquiries to the land owner seem quite positive.

Finally, Whilst trying to be very inclusive to members of the public during the last several meetings, by using my discretion and allowing speaking outside of the 10 minute public session this has unfortunately caused added workload for staff when ensuring the accuracy of the minutes and

compliance with our regulations, and its allowing multiple conversations to continue during The meeting, this in turn is making business slower and less productive.

I will have to insist that from this point on going forward; we revert back to members of the public only speaking during the 10 minute session. If you do have any questions or comments on any item on the agenda, please make them during this period.

Please can I also ask all Council representatives not to have side conversations during the meeting, and if wanting to speak, please raise a hand and the Chair / Vice Chair will acknowledge and allow your comments at an appropriate time.

Thanks everyone for your attendance, I hope you have a lovely summer and hope to catch you soon.

Thanks and regards

John