

# Kemberton Parish Council

## Minutes of Meeting of Kemberton Parish Council held in The Village Hall, Kemberton Wednesday 10<sup>th</sup> May 2017 at 7.30PM

**Present:** James Rennison (Chairman), Ian Amos, Martyn Bidgood, Giles Greenwood, Mark Lea and Mary Wright.

**In attendance:** Joanne Fellows clerk to the Council  
Cllr Michael Wood (Shropshire Councillor)

- 01 **NEW COUNCIL FORMED**  
Councillors signed Declaration of Office
- 02 **ELECTION OF CHAIRMAN**  
a) It was **PROPOSED** by Cllr M Lea and **SECONDED** by Cllr I Amos that Cllr J Rennison should continue as Chairman. **ALL AGREED.**  
b) Chairman signed the Declaration of Office
- 03 **ELECTION OF VICE CHAIRMAN**  
a) It was **PROPOSED** by Cllr J Rennison and **SECONDED** by Cllr G Greenwood that Cllr M Lea should continue as Vice-Chairman. **ALL AGREED.**  
b) Vice Chairman signed the Declaration of Office
- 04 **CHAIRMAN WELCOME AND ANNOUNCEMENTS**  
The Chairman welcomed all present.
- 05 **APOLOGIES**  
Philip Jones presented apologies.
- 06 **DISCLOSABLE PECUNIARY INTERESTS**  
Councillors signed declarations.
- 07 **DISPENSATION**  
None received.
- 08 **PUBLIC PARTICIPATION SESSION**  
None present.
- 09 **MINUTES**  
The minutes dated 09<sup>th</sup> March 2017 were approved and signed by the Chairman. A copy has been placed in the minute book.
- 10 **MATTERS ARISING**  
None raised
- 11 **MEMBERS TO ADOPT THE FOLLOWING:**  
It was **PROPOSED** by Cllr M Lea to adopt all of the below, Cllr I Amos **SECONDED**, all **AGREED.**

- a) Standing Orders
- b) Financial Regulations
- c) Assets Register

12 **CORRESPONDENCE**

- a) Church thank you. The clerk has received a letter from the church thanking the parish council for the donation of £100 for the church.
- b) Affordable Housing and c) Single Affordable Plot Eligibility Approval – councillors have had sight of letter about scheme. The council acknowledged receipt of letter and will see what happened next before making any comments / decisions.

13 **GRINDLE HOUSE FARM HEARING**

Appeal hearing held yesterday, which Cllr M Wright, Cllr M Bidgood and Shropshire Cllr M Wood attended. There were 21 attendees at meeting (excluding official officers). The inspector took into consideration all of the details for and against site and will reach a decision in about 2 months. It is hoped there will be more details to feed back at next parish council meeting in July.

14 **PLANNING APPLICATIONS**

*None received*

15 **PLANNING APPLICATIONS DECISIONS**

*None received*

16 **INSURANCE**

Insurance renewal received £237.42pa

Council policy is due for renewal on the 1st June 2017 – renewal cost £237.42pa.

Cllr M Lea **PROPOSED** that the parish council accept the AON Quotation, annual premium of £237.42, Cllr J Rennison **SECONDED**, all **AGREED**.

17 **FINANCE – To approve and sign the following:**

a) *Cheque payments*

<i>Cheque Number</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
445	Numbers Plus	Annual service AED	£118.80
446	Joanne Fellows	Clerk Salary Apr/May plus expenses	£179.32
447	HMRC	Clerk Tax Apr/May	£40.00
448	AON	Insurance (see item 16)	£237.42
449	SALC	2017/18 membership	£143.62

- b) *Note Income received* - Precept 17/18 was agreed at £3,000 the clerk will check bank statements to confirm receipt and bring to next

meeting.

c) *To sign the End of Year*

It was **RESOLVED** to sign the following which had also been verified by internal auditor.

- i) Reconciliation and Bank Statements for the month of March 2017
- ii) Receipts and Payments including income and expenditure spreadsheets
- iii) Sign Annual Governance form
- iv) Sign the Annual Return for 2016-17
- v) Confirm exercise of public rights- the clerk **PROPOSED** to follow the dates that Mazars had issued and start the inspection period 05<sup>th</sup> June 2017 which will then run to 14<sup>th</sup> July 2017. All **AGREED**.  
The clerk will email copies of the notice to be displayed on notice boards and update website at appropriate time.

The clerk reported a successful completion of internal audit carried out by Julian Gronow.

The Chairman met with Mr Gronow who had and raised concerns over time he spent on this audit (which he undertakes without remuneration). This was noted by the councillors, thanks were offered to Mr Gronow, which the Chairman will personally write a letter expressing gratitude on behalf of the Parish Council.

18 **ROADS AND ROAD SAFETY**

No concerns raised.

19 **LOCAL JOINT COMMITTEE**

Cllr I Amos volunteered to continue being LJC representative for council. The LJC meetings are under review as attendee numbers are low. Also it was noted that the venues are not always ideal which is also being taken into consideration.

20 **BROADBAND**

Work is still ongoing no further updates to report.

21 **DATE OF NEXT MEETING**

Wednesday 12<sup>th</sup> July, 2017 at 7.30PM Kemberton Village Hall

Just to note on the 21/05/17 the Sheriffhales tractor run is taking place which comes through Kemberton.

On the 25/06/17 there is a half marathon through Shifnal and any support would be welcomed.

The Chairman declared the meeting closed at 8:35PM