

**MINUTES OF THE MEETING OF AVENBURY PARISH COUNCIL  
HELD ON TUESDAY 24<sup>th</sup> MARCH 2026, AT 7PM IN THE PUBLIC HALL**

**MEMBERS PRESENT:** Cllrs Yvonne Berry, George Churchill, and Gill Churchill.

**ALSO, PRESENT:** Jennifer Eva (Parish Clerk).

**26/15 APOLOGIES**

Apologies for absences were accepted from Cllrs Mark Berry and Ian Jones (work). The Ward Councillor also sent her apologies.

**26/16 DECLARATIONS OF INTEREST**

None declared.

**26/17 MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** to accept and sign the Minutes of the previous meeting held on 21<sup>st</sup> January 2026.

**26/18 EXCLUSION OF MEMBERS OF THE PRESS AND PUBLIC LGA 1972 ss 101, 102**

To agree on any items to be dealt with after the public (including the press) have been excluded, as publicity would prejudice the public interest because of the confidential nature of the business to be transacted.

It was **RESOLVED** not to move any items into private session.

**26/19 WARD COUNCILLOR**

Members noted the following update sent by the Ward Councillor.

- Heating oil support fund available
- Roads/Highways: locality stewards moving in-house at council
- Cllr Tulley will be leading cross-party work on adult social care improvements

**26/20 PUBLIC SESSION**

No residents were in attendance.

**26/21 FINANCE**

1. Members received and noted the January to March finance report. The report included a spend against budget, bank reconciliation, and the following account balances at the time of the meeting

Current account balance = £2,758.62 and Reserve account balance = £9,344.53

2. Invoices for payment via online transfer.

<b>Payee</b>	<b>Service</b>	<b>VAT</b>	<b>Net</b>	<b>Total</b>
HMRC	PAYE			
J Eva	March Salary	-		
Autela	Payroll 01.12.2025 to 31.03.2026	£17.60	£88.00	£105.60
HALC	Subscription	£88.12	£440.58	£528.70

It was **RESOLVED** to approve the list of invoices for payment.

**26/22 ASSERTION 10 REQUIREMENTS**

The Parish Council considered the adoption of the following policies and necessary changes to its digital operations as per Assertion 10 of the AGAR 2025/26.

- 1. IT Policy – **it was RESOLVED** to adopt this policy
- 2. Data Protection Policy - **it was RESOLVED** to adopt this policy
- 3. Publication Scheme - **it was RESOLVED** to approve this scheme
  
- 4. Quotations for the provision of a WCAG 2.2 AA–compliant website  
Members considered 3 quotations for the provision of a fully compliant website.  
**It was RESOLVED** to approve the quotation supplied by HugoFox.
  
- 5. Purchase of .gov.uk email addresses for use by Councillors and the Clerk.  
**It was RESOLVED to** approve the purchase of a 6-person package from HugoFox as part of the new website set up.

The Clerk will inform the existing administrator of the parish council’s website and thank him for his assistance over the years.

**26/23 PLANNING APPLICATIONS**

Members noted the following decision made by Herefordshire Council.

- a. P253422/F ... Land off B4214 Munderfield, HR7 4JU  
Repositioning of an existing access and gate off B4214, to include revised and enhanced access for public footpath. Decision: [Approved with Conditions](#)

**26/24 WATER SUPPLY ISSUES**

- 1. Members noted that earlier this year the Clerk wrote to Welsh Water outlining the Parish Council’s concerns regarding ongoing water supply issues affecting residents (including loss of supply and low pressure), and requesting details of measures to prevent recurrence and ensure adequate provision should large-scale housing developments proceed in Bromyard. No response has been received to date.
  
- 2. Members considered any further action required.  
**It was RESOLVED** to escalate this matter to senior management at Welsh Water.

**26/25 HIGHWAYS / FOOTPATHS / TRAFFIC**

Members highlighted the following issues to report to Herefordshire Council.

- Potholes on Avenbury Lane.

**26/26 INFORMATION AND CORRESPONDENCE**

Members noted information and correspondence circulated to them by the Clerk.

**26/27 DATE OF THE NEXT ORDINARY MEETING – 19<sup>th</sup> May 2026**

- 1. Annual Parish Meeting 6:45pm
- 2. Annual Council Meeting to commence straight after the parish meeting.

With no further business, the meeting was closed at 7:47 pm

Signed by Cllr Gill Churchill ..... Dated .....