

## **The Royal Wootton Bassett Shed SGM Notes, 21.09.17, 10.30am at the Fire Station.**

### **1. Apologies:**

Dave Gardner, Mark Mudd, James Sadler, John Parker.

12 Shedders were present so JL confirmed the meeting was quorate (over 1/3 of the membership).

### **2. Review of the proposed Constitution and vote to adopt/modify/reject:**

JL ran through the Constitution.

Insert under 'Aims', members can aim to help fellow members. A second point was raised about including socialising, amend to include socialising. Another question on the Shed aims was should we include promotion of the Shed? The group believed this was a valid point but it didn't need to be included as part of the Constitution.

It was confirmed that 'anyone', meant the Shed welcomed absolutely everyone; men, women, transgender and everyone aged over 18.

Payment options were discussed, the meeting felt payment could be waived/broken down in exceptional circumstances on a case by case basis. Pro-rata payment arrangements would be added to the Constitution.

Committee members – numbers were discussed. Three Officers (Chair, Secretary, Treasurer), plus additional members as required were agreed by the group as appropriate. This Point D section would be moved to Point B in the document.

The statement about all meetings being presided over by the Chair would be taken out as not required. 'Written' was agreed to cover e-mail.

It was agreed that decisions could be put to the meetings without a member being present at the meeting, if they had come to an informed decision. Absent members cannot agree to all decisions in principle made at the meeting if they are not present at the Shed and part of the discussion.

Removal of an Officer was considered. The Officer as a member would be subject to the same Committee decision regarding if they were not suitable for continuing with the Shed as any member.

Furthermore, removal of an Officer was covered by the 'Not Covered' section, 'The Committee shall decide in all cases wherein the Constitution is silent and the decision of the Committee is Final'. Also if someone was unsuitable for the Committee, unless there was a mental capacity issue, they would not be suitable for the Shed as a member. It was highlighted that as appointments to a position are for a year, there was likely to be a natural turnover.

The Constitution was voted 'In Favour'.

### **3. Elect an Accounts Examiner:**

Harry would fulfil this role.

### **4. Set date of the AGM:**

The AGM would take place at 12.30pm on Thursday 30<sup>th</sup> November.

5. **Announce request of nominations for Officers & other Committee members (proposer and seconders) ahead of AGM:**

Request for Officers, please seriously think about offering yourselves for Chair, Secretary or Treasurer for the Shed.

6. **AOB:**

The issue of why people who were signed to the Shed were not attending was raised. JL to follow up.

How far had we got with a Shed having charitable status? There were advantages and disadvantages to charitable status. The Shed was a member of the National Men's Shed Association, had the national team looked into this? Phil Tanner to report to the AGM the pros and cons of charitable status.

Insurance and the lathe were raised. Insurance was the biggest annual bill at roughly £400.

An application was soon to be made to the Asda Foundation Trust for a funding grant.

Dust around the lathe was discussed as a hidden danger and an issue. The group were seeking a dust extraction unit. It would be good to have advise from members with expertise. H&S documents and an induction list are available on the website. Equipment should not be used without appropriate sign off.

Attracting new members and the difficulty in finding the Shed and website was discussed – this could be considered at the AGM.

The trailer was discussed and spending money on something that wasn't fit for purpose (some felt it was too big, heavy and more suited to commercial purposes). The cost of refurb would need to be considered before work went ahead. JL confirmed he would be happy to tow the trailer using his vehicle.