

Fountains Abbey Parish Council

Clerk: David Taylor
Thornfield, 57, Whitcliffe Lane, Ripon, North Yorkshire, HG4 2LB
Telephone: 01765 601693
Email: clerk.fountainsabbeypc@outlook.com

Minutes of the Ordinary Meeting of the Parish Council held on Monday 18th October 2021 at 7.30pm At Studley Roger Village Hall

(2021 – 088) Present were Cllr Derrick Slater (Chairman), Cllr Jenny Atkinson, Cllr Vic Lawson and Cllr Charles Johnson.

(2021 – 089) Also Present were David Taylor, Clerk, and 4 members of the public.

(2021 – 090) No Apologies were received.

(2021 – 091) No Declarations of Interest were received and so no dispensations were required.

(2021 – 092) It was **resolved** that the minutes of the meeting held on 13th September 2021, having been circulated for consideration beforehand were true and correct records. The Chairman was authorised to sign them.

(2021 – 093) The Council **Received** the Ripon and Pateley Bridge Neighbourhood Policing Team for the period 29.06.2020 & 27.09.2021.

(2021 – 094) It was **Resolved** that the repairs to the chimney of the Studley Roger village hall should be organised and supervised by the village hall committee. The funds given be Cllr. Atkinson in the sum of £1000.00 are available to settle any costs incurred.

(2021 – 095) It was resolved that for the next item on the agenda, the members of the public present should be able to participate in the discussion.

(2021 – 096) The matter of the Studley Roger Parking & Congestion the formation of a committee was considered and discussed by the councillors and members of the public present. It was resolved that a letter should be drafted and when approved distributed to all village residents. It will say that :-

- The Parish Council has decided that a Committee shall be formed in order to find a way of solving the problem.
- The Committee will be formed and therefore backed by the Parish Council.
- The Committee shall have Terms of Reference.
- Anyone interested in participating on the Committee should apply to the Clerk by a certain date.
- After such time a meeting shall be convened and the Committee selected.

In the meantime the Clerk shall formulate terms of reference, constitution and other information required for the formation of the Committee.

(2021 – 097) It was **resolved** that the Clerk would contact the relevant authorities concerning certain hedges in Aldfield that overhang the pavement.

Financial Matters:

(2021 – 098) The accounts for payment as listed on **"Appendix A"**, below, were approved for payment.

(2021 – 099) A Bank Reconciliation to the period 18th October 2021 (including all payments up to and over £100.00) was received and unanimously approved. The Chairman was authorised to sign it. This appears at "Appendix B", below.

Fountains Abbey Parish Council

MINUTES OF THE MEETING HELD ON 18.10.2021

(2021 – 100) A Spending v Budget report to the period 18th October 2021 was received and approved by the Council.

Planning applications:

NB- Planning applications. All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.

(2021 – 101) There were no Planning Notices received.

(2021 – 102) The following Planning Applications were considered:-

- a. **21-02973-FUL.** Erection of first floor extension to existing ancillary building. Duck House Studley Roger Ripon. Mr G Bell. It was **resolved** to decide on a return when members had had more time to look at the papers.
- b. **21/04004/CLEUD.** Certificate of Lawfulness, Piers And Railings North West Of Studley Lodge. National Trust. It was **resolved** to return Option A.

(2021 – 103) The Clerk requested that agenda items to be considered at the next meeting of the Parish Council should be sent direct via email or post to arrive no later than 1 week prior.

(2021 – 104) The clerk was requested to include the following items on the next agenda:

- a. The supply and installation of a defibrillator in Aldfield village with the possible use of the telephone kiosk.

(2021 – 105) **It was confirmed** that the next regular meeting of the Parish Council would be on

A schedule of meetings appears at "**Appendix C**", below.

(2021 – 106) The meeting closed at 825pm.

These minutes were recorded and prepared by the Clerk to the Parish Council,
David Taylor.

Signed as a true record by Cllr Derrick Slater, Chairman

Date:

These minutes are in draft form only and will not be classed as officially recorded minutes until ratified at the next meeting of the Azerley Parish Council.

Fountains Abbey Parish Council

MINUTES OF THE MEETING HELD ON 18.10.2021

At the Regular Meeting of the Azerley Parish Council held on **10th January 2022** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerk's salary.
- ii. Standing office costs.
- iii. YLCA – Training costs.
- iv. Yorkshire Accountants Ripon – Payroll Admin.

Fountains Abbey Parish Council

MINUTES OF THE MEETING HELD ON 18.10.2021

Appendix "B" –

Bank Reconciliation as at 18.10.2021 Including all payments (up to and over £100.00)

Nat West - 0000000061	£	857.00	
Nat West - 0000000073	£	4,512.64	
	£	5,369.64	£ 5,369.64
Less Accounts Outstanding - Sched 1	£	203.28	
Sub Total			£ 5,166.36

Cash Book

13.09.2021

Nat West - 0000000061	£	856.99	
nat West - 0000000073	£	3,262.64	
Sub Total	£	4,119.63	£ 4,119.63
Add receipts - Sched 2	£	1,250.01	£ 5,369.64
Subtract payments - Sched 3	£	-	£ 5,369.64
Less Accounts Outstanding - Sched 1	£	203.28	£ 5,166.36
			£ 5,166.36

	£		
	1		
	3		
	7		
	.		
	0		
Schedule 1	1		
DN Taylor - Clerk Salary - Sept	£	7.77	
DN Taylor - StOfEx - Sept	£	36.00	
		£	
Yorkshire Accountants Ripon		22.50	
YLCA	£	203.28	

	£		
	0		
	.		
	0		
Schedule 2	1		
		£	
Interest		1,250.00	

	£		
	1		
	,		
HBC - precept	2		

Fountains Abbey Parish Council

MINUTES OF THE MEETING HELD ON 18.10.2021

	5
	0
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	0
	1
Total Sched 2	
	£
Schedule 3	-
Total Sched 3	

Appendix "C" – Schedule of Forthcoming Meetings of Fountains Abbey Parish Council:

2021– 2022

Meetings are held at Studley Roger Village Hall unless otherwise advised
or via Zoom if regulations require and allow.

Monday 10 th January 2022	Ordinary Meeting
Monday 9 th May 2022	Annual Meeting of the Parish Council & Ordinary Meeting
Monday 12 th September 2022	Village Meetings & Ordinary Meeting
Monday 14 th November 2022	Ordinary Meeting

- The Parish Council has four meetings per year, including the Annual Meeting of the Parish Council in May.
- Please check notice boards and the Parish Council website for any changes to these dates, times & venues.