

Bishop Thornton, Shaw Mills and Warsill Parish Council

Clerk: David Taylor

Thornfield, 57, Whitcliffe Lane, Ripon, North Yorkshire, HG4 2LB

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Minutes of the Ordinary Meeting of the Parish Council held on Tuesday 4th February 2020 at 7.30pm St Joseph's RC Primary School, Bishop Thornton

(2020 – 001) **Present** were Cllr Tom Shepherd (Chairman), Cllr Paul Steer & Cllr Margaret Atkinson.

(2020 – 002) Also present were David Taylor, Clerk, 2 members of the public.

(2020 – 003) **Apologies** were received from Cllr Michael Harrison.

(2020 – 004) Cllr Dennis's position on the Parish Council was discussed. In the light of the business he was employed by moving from the Civil Parish, it was envisaged that he would no longer be eligible to sit on the Parish Council. **Clerk to Clarify.**

(2020 – 005) No **Declarations of Interest were received** and so **Dispensations were required.**

(2020 – 006) It was **resolved** that the minutes of the meeting held on 3rd December 2019, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

Reports:

(2020 – 007) In Cllr Harrison's absence Cllr Atkinson **reported** on the following from North Yorkshire County Council:-

- a. NYCC has been quiet following the election.
- b. The Council is constantly looking for ways to save money.
- c. The Council is investing money in property as another income stream.
- d. Council tax will go up by 2% with a further 2% in respect of elderly care.

(2020 – 008) Cllr Atkinson **reported** on the following from Harrogate Borough Council:-

- e. The former Council offices are now sold, but no other details are available at this stage.
- f. The District Plan is sound. It includes a house building target of 637 per annum. It will be before the full Council in March.
- g. The development at Green Hammerton has been passed.
- h. Three travellers sites have been approved.
- i. Council tax will go up by 2%.
- j. The Harrogate by-pass will not go ahead.

(2020 – 009) It was **resolved** that the Clerk should write to NYCC and HBC in support of reviving the railway link into Harrogate.

(2020 – 010) The Clerk had nothing to **report.**

(2020 – 011) It was **resolved** that the Clerk should write to NYCC Highways Department expressing concern over the Drovers crossroads regarding recent RTA fatalities. Ask what is being done to improve safety and urge them to study the visibility in both daylight and night-time.

(2020 – 012) The inventory of benches is still incomplete. It was resolved that Councillors will complete and inform the Clerk.

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(2020 – 013) It was resolved that Councillors will consider the email from Nick Tither and respond to the Clerk accordingly.

(2020 – 014) It was noted that there is ponding on the road to Fountains, not far past the chequers Inn – it could be that a gully is collapsed or blocked. It was resolved that the Clerk shall inform NYCC accordingly.

Financial Matters:

(2020 – 015) Financial Matters:

- a. The accounts for payment as listed on "Appendix A", below, were approved for payment.
- b. Bank Reconciliation as at 4 February 2020 Including all payments (up to and over £100.00) was received and unanimously approved. The Chairman signed it accordingly. This appears at "Appendix B", below.

Planning Matters:

(2020 – 016) The following Planning Notices were received:-

- a. 19-04896-PNA Mr T Snowden NOTICE OF DECISION Erection of agricultural building Coldbeck House
- b. 19-04628-FUL Mr Tim Wray NOTICE OF DECISION Conversion of existing garage to form kitchen; Mount Pleasant Cottage Bishop Thornton
- c. 19-04417-DVCON Mr O'Brien And Ms Spilsbury NOTICE OF DECISION Variation of condition 3 (boundary treatment) Chapel House Mill Bank Shaw Mills HG3 3HU
- d. Notification regarding BT Telephone Kiosks

(2020– 017) The following Planning Applications were considered:-

- e. 20-00099-FUL, Demolition of existing extension and erection of single storey extension, Beck House High Hollins To Hatton House and Black House Bishop Thornton HG3 3JA, Mr Tony Blake – it was resolved that the Parish Council will return Option A (the Parish council has no objections).
- f. 20-00102-PBR, Prior Notification for conversion of agricultural building to form 1 no. dwelling with associated building works. Greenhill Farm Bishop Thornton HG3 3JP, Mrs Addyman. – it was resolved that the Parish Council will return Option A (the Parish council has no objections).

(2020 – 018) It was resolved that the Clerk shall follow up and report to the Council regarding progress on procuring defibrillators for the parish.

(2020 – 019) It was confirmed that the next Ordinary meeting of the Parish Council would be on 7th April 2020 at (unless circumstances change) St Joseph's RC Primary School, Bishop Thornton. This meeting will be preceded by the annual meeting of Shaw Mills and Warsill Villages at 7.30pm.

(2020 – 020) The meeting closed at 8.40pm

These minutes were recorded and prepared by the Clerk to the Bishop Thornton, Shaw Mills & Warsill Parish Council, David Taylor.

Signed as a true record by Cllr Tom Shepherd, Chairman

Date:

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These minutes are in draft form only and will not be classed as officially recorded minutes until ratified at the next meeting of the Bishop Thornton, Shaw Mills & Warsill Parish Council.

At the Regular Meeting of the Bishop Thornton, Shaw Mills & Warsill Parish Council held on **21st April 2020** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. Thornfield, 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerks Salary & PAYE – Jan 2020
- ii. Clerks Salary & PAYE – Dec 2019
- iii. Fusion Systems – IT hardware & installation.
- iv. Fusion Systems – Security & HP Warranty.
- v. Standing Office and Out of Pocket Expenses Jan 2020
- vi. Standing Office and Out of Pocket Expenses Dec 2019
- vii. YLCA – Training
- viii. YLCA – Training
- ix. YLCA – Training
- x. NALC – publications
- xi. The parish Notice Board Company
- xii. Staples - Stationary

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Appendix "B" - Bank Reconciliation as at 4 February 2020 Including all payments (up to and over £100.00)

Barclays - *****534	£ 9,601.24		
Less Acs Outstanding - See Shed '1'		£ 1,402.56	
Sub Total		£ 8,198.69	

Cash Book - 28.11.2019

Barclays - *****534	£ 10,535.40		
Add receipts - See Shed '3'		£ -	
Sub Total		£ 10,535.40	
Subtract payments - See Shed '2'		£ 934.16	
		£ 9,601.24	
Subtract A/cs Outstanding - Shed "1"		1402.56	

Current State

£ 8,198.69

30.07.2019 Balance

Minus outstanding accounts

Current Position

Shed 1

DNTaylor - Salary - Jan	£ 231.52		
SOFFEX - Jan	£ 16.35		
The PNBC	£ 594.00		
NALC	£ 6.66		
Fusion Systems	£ 554.03		
Total	£ 1,402.56		

Sched 2

YLCA	£ 5.39		
DNTaylor - STOFEX - Nov	£ 39.32		
YLCA	£ 40.00		
YLCA	£ 115.00		
YLCA	£ 115.00		
Yorkshire Accountants Ripon	£ 144.00		
Clerk Salary - Nov	£ 231.52		
Clerk Salary - Dec	£ 227.52		
DNTaylor - STOFEX - Dec	£ 16.41		

Sched 3

None

£ -

Appendix "C" – Schedule of Meetings 2020 – 2021

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Tuesday February 4 th 2020	Ordinary Meeting
Tuesday April 7 th 2020	Ordinary Meeting and the Annual Parish Meetings of Shaw Mills & Warsill Wards
Tuesday June 2 nd 2020	Ordinary Meeting and the Annual Meeting of the Parish Council and the annual Village Meeting of Bishop Monkton Ward
Tuesday August 4 th 2020	Ordinary Meeting
Tuesday October 6 th 2020	Ordinary Meeting
Tuesday December 1 st 2020	Ordinary Meeting
Tuesday February 2 nd 2021	Ordinary Meeting

All meetings that are held at St Josephs RC School, Bishop Thornton held on the 1st Tuesday of the month unless otherwise stated.

All meetings start at 7.30pm unless otherwise advised There will be a public participation session lasting 15 minutes prior to the start of each meeting.

Regular Meetings will be held every other month. Extra **Planning Meetings** will be held where necessary.

Parish Meetings will be held in succession before the Annual Meeting of the Parish Council on 4th June 2019 which will commence no sooner than 7.45pm.