

Llanfair Waterdine Parish Council

Llanfair Times incorporating Lloyney News Policy

1. DEFINITIONS

The following terms shall have the following meanings: -

Parish Council; Llanfair Waterdine Parish Council.

Llanfair Times; Llanfair Times incorporating Lloyney News.

Editorial Team; The Editors and others producing Llanfair Times.

Council Representatives; Members of the Parish Council, part of the Editorial Team.

2. INTRODUCTION

The Parish Council publishes Llanfair Times as a community newsletter. The day-to-day production is carried out and overseen by the Editorial Team. As a responsible authority, the Parish Council is committed to ensure that the content of Llanfair Times is appropriate and this policy provides the protocol to ensure this commitment is upheld.

3. EDITORIAL TEAM

- a. Will be headed up by 2 Council Representatives appointed by the Parish Council, one of whom will act as Chairman of the Editorial Team.
- b. The Parish Council may at any time replace the Council Representatives or increase the number of Council Representatives.
- c. The Council Representatives may recruit or co-opt as many other persons to be members of the Editorial Team as they consider necessary or desirable from time to time.
- d. The Council Representatives will have veto on any decision made by the Editorial Team.

4. LLANFAIR TIMES

- a. Will be published quarterly or at such other times as the Editorial Team shall from time to time decide.
- b. The Editorial Team shall ensure that the content of Llanfair Times is in all regards appropriate for a community newsletter and, in particular, (without limiting the scope of this provision) will ensure that nothing is published that might reasonably be considered to be:
 - i. Defamatory
 - ii. Offensive, disrespectful or hurtful towards any individual
 - iii. Untrue or likely to be untrue
- c. Within the constraints imposed by the policy, the Editorial Team will have freedom to determine what material is published and reserves the right to refuse to include any contribution submitted for publication, or to edit any such item, as it thinks fit without having to assign any reason for doing so.

5. **THE PARISH COUNCIL** may revise, update or otherwise amend this policy at any time by an ordinary resolution of the Council.