

TIDDINGTON WITH ALBURY PARISH COUNCIL

Minutes of the monthly meeting of Tiddington with Albury Parish Council held at the Village Hall on **Tuesday 11th October 2022 at 7.30pm.**

Present: Tracey Smith (TS) Vice Chair, stand in Chair, Ally Rogers (AR) Clerk, Ken Field (KF), Rebecca Stogdon (RS), Russell Chaplin (RC)

PUBLIC FORUM

No members of the public present

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70. Apologies Valentine Baker (VB) Chair, Chris Hill (CH)

71. Declarations of interest None

72. Approve and sign minutes of meeting held on 9th August 2022 and of meeting held on 12th July 2022 as previously circulated – These were accepted as a true record of the meeting and were duly approved

73. Matters to Report

73.1 County Councillor – Tim Bearder (TB) – Not present, no councillor presence for months, to be addressed to SODC

73.2 District Councillor - Tim Bearder (TB) – Not present, no councillor presence for months, to be addressed to SODC

74. Neighbourhood Plan – Under consultation, consultant has made contact and requested some information ACTION clerk/NP team to respond to questions

75. Councillors' Update of Matters in Hand

75.1 Parish Website & email addresses – emails all completed, up and running, website up to date – remove from Agenda

75.2 The Fox & Goat – Community Asset Renewal – Outstanding ACTION VB and TS to meet and discuss what needs to be done, need to maintain as a community asset

75.3 Additional Dual / Dog Bin – No further updates, remain on agenda

75.4 Drainage Issues on Sandy Lane – ongoing, to be monitored throughout the winter

75.5 Ickford Bridges – No real solution or response from TB, potential for serious accident or damage to the bridges, larger lorries still using bridges. ACTION clerk to contact OALC to see how best to get response from the county or TB

75.6 Flooding near Ickford Bridge – ongoing, waiting for area to be flooded and pictures to be taken

75.7 Parish Grass & Verge Cutting – Not cut in August or September ACTION Clerk to chase BGG to find out when they are cutting and about damage to gravestone

75.8 Footpath Diversion (No.11) – Notice of order has been sent and notifications been put up on footpath but someone keeps removing them, public still able to use the route until the order is made legal or doesn't get approved ACTION monitor any responses

75.9 Dangerous Bridge Area OCC Ownership – Albury View – Metal railings have been erected however concerns over the way it has been done and that is more of an attraction to children climbing on it than a deterrent. Email has said further remedial works to be done but as yet no time frame ACTION clerk to send photos to contact and explain councillors concerns

75.10 Litter Picking – Proposed date did not go ahead however some people did it another day, new date to be set for spring ACTION remove from agenda until Feb/Mar next year

75.11 20mph Expression of Interest – Ongoing, due for update 2023, seminar attendance not required

76. Planning

76.1 Planning Applications received:

76.2 Planning Decisions to be noted:

76.3 Planning Decisions Pending (awaiting decision from SODC planning department):

P22/S2788/FUL Brimpton Grange Access To Hotel From A40 Milton Common OX9 2JW - Erection of six detached dwellings, creation of vehicular and pedestrian access and associated infrastructure and works. (As amplified by additional energy information received 31 August 2022) – Target Decision date 13th October 2022 – Councillors have reviewed the plans and have objected to the application.

P22/S2588/FUL Albury Court Albury OX9 2LP - Unit A existing cladding removed and replaced with Juniper green insulated aluminium sheeting, new insulated aluminium sheeting added to the roof, small window installed on north elevation and Personnel and roller doors added. Unit B existing aluminium cladding has been retained and extended to enclose the east facade, new concrete panels, Personnel and roller doors Unit C Replacement roof, new windows to replace the existing frames and doors. – Target Decision date 3rd October 2022. Councillors have reviewed the plans and supported the application with a few comments - **GRANTED** – To be removed from agenda

P22/S2612/HH Manor Farm Tiddington OX9 2LQ - Internal and external alterations, improvements and repairs to the listed building, garden walls and curtilage parts; removal of two TPO trees; construction of a garage / garden store and associated garden structures – Amended plans 6th September - Target Decision date 27th September 2022. **GRANTED** – To be removed from agenda

P22/S2614/LB Manor Farm Tiddington OX9 2LQ - Sympathetic internal and external alterations, improvements and repairs to the listed building, garden walls and curtilage parts Target Decision date 27th September 2022. **GRANTED** – To be removed from agenda

P22/S0776/FUL Mirth Old London Road Milton Common OX9 2JR: Construction of single dwelling on plot within curtilage of Mirth. Several amendments received and the parish council feedback remains unchanged. End consultation date 23rd May 2022, target decision date 30th June 2022. Revised target decision date of 2nd August 2022 – Further amendments submitted for approval, target decision date remains 2nd August 2022. **GRANTED** – to be removed from agenda

P22/S2246/HH - 32 Ickford Road Tiddington OX9 2LR - New single storey rear extension and internal alterations. End Consultation Period 13/14th July 2022. Target Decision Date 11th August 2022. **GRANTED** – to be removed from agenda

P22/S2105/PDH 3 Brookside Close Tiddington OX9 2LS Single storey rear extension: Depth 3.30m Height 3.50m Height to eaves 2.40m Target Decision Date 10th August 2022. **GRANTED** – To be removed from agenda

P22/S2428/HH Maple Tree 2 Old London Road Milton Common OX9 2JR - Rear orangery – End consultation date 28th July 2022. Target decision date 25th August 2022. **GRANTED** – To be removed from agenda

76.4 Planning Appeals in progress: None

77. Finance

77.1 Applications for routine subscriptions and donations:

77.2 Accounts for payment this month

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| a. Administration to the Parish Council (Ally Rogers) | £453.35 - Approved |
| b. External Auditor Fee (2021/22) | £240.00 - Approved |

77.3 Invoices approved and signed at the previous meeting under AOB

77.4 Receipts:

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| c. Interest (29 th July 2022) | £2.81 |
| d. Interest (31 st August 2022) | £2.99 |

77.5 Balances at bank:

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| e. Current Account as of 5 th August 2022 | £50.00 |
| f. Current Account as of 5 th September 2022 | £50.00 |
| g. Deposit Account as of 5 th August 2022 | £33,713.97 |
| h. Deposit Account as of 5 th September 2022 | £31,784.68 |

77.6 April to June 2022 quarterly reconciliation – quarter reconciled ACTION to be circulated to councillors

77.7 Julie Stoye 3 hours for training sessions – agreed, ACTION to be sent to accounts

77.8 Ansvar cheque – returned and void – councillor advised and cheque destroyed

78. Financial Regulations – ongoing

79. Standing Orders - ongoing

80. CIL Funds including CIL Report – parish has more CIL money to come and so a plan must be put in place to improve the village, new fencing around the park, play equipment ACTION RC to measure up for fencing, AR to send some ideas of new play equipment and costs

81. Internal Audit Report (certificate) – certificate circulated, councillors aware, to be removed from agenda

82. Draft Budget 2022/23 – new budget for 2023/24 to be started, this years budgets must begin to be spent ACTION AR to begin new budget plan for 2023/24

83. SODC Grant (closing date end of August 2022) – Deadline date was missed – to be removed from agenda

- 84. Newsletter (Editor & Revenue)** – 3 people were interested but a new editor has been agreed, ideally will send a newsletter for Dec/Jan, purely focus on newsletter and then once more set up advertising can start, Julie Stoye agreed to help with advertising, focus on previous companies before searching for new, offer discounts for multiple editions. TS has all previous paperwork which will be given to new editor. Councillors agreed that JS can be paid for work she does
ACTION – ensure new editor is supported
- 85. Tree Planting Project (which includes the SODC grant)** – November planting ACTION AR to speak with Andy from OCC that it is planned in and what date
- 86. Additional Play Equipment in Playground** – As previously noted AR is to get to costs for new equipment
- 87. Playground Maintenance** – ACTION RC to carry out playground maintenance and checks
- 88. Waterstock Golf Course Potential Development** – TS saw on Facebook details of information regarding development, TS read what was written, there are plans to develop but make the golf course better as member numbers have increased ACTION continue to monitor
- 89. TTRO (T10089) Temporary Road Closure – Old Road, Milton Common – 23rd May 2022**
estimated duration 11 weeks, 24 hours a day (CANCELLED/POSTPONED) – RC said is now scheduled for 3rd Jan 2023 until 14th March 2023 ACTION –remove from Agenda and put back on for January meeting
- 90. Woodland for sale** – No update ACTION TS to look into it
- 91. Milton Common Entry Gate repairs** – AR spoke with OCC and they are unsure of which gates ACTION TS to take photos and send to AR, AR to then send to OCC and get them to check if its on their list to be repaired
- 92. Commemorative Bench** – installed and everyone is pleased, to be removed from Agenda
- 93. Oxfordshire Community Foundation Cost-of-Living Grants** – having read the criteria the parish council does not have the capacity to carry out the application in such a short space of time.
- 94. Grant to help improve the quality of life for people and communities** – no current groups to utilise money, no real interest for new groups to be set up and no one to run them
- 95. TVP - VH CCTV** – Need dates/times to be reported to us to check VH CCTV. TS to ask parishioner who contacted us about this, to advise if seen again.
- 96. Defib collections - new pads bought** – De-fibs collected, loan units provided, de fibs updated and returned – to be removed fro agenda
- 97. Settlement survey** – completed to be removed from agenda
- 98. Civility & Respect Pledge** – all councillors read and agreed
- 99. Code of conduct** – all councillors read and agreed, training on 27th October to be attended by clerk and others if they can

- 100. Bank - set up BACs and 2nd user** – Issues getting in contact with bank over the phone ACTION TS and AR to try in branch or over the phone again
- 101. VAS and speed camera costs** – cost for VAS already and cost for speed camera done through police but unsure ACTION AR to check who would install one and costs. Quote for VAS to be recirculated for approval
- 102. Salt bags - Winter Preparedness** – not required as village has salt bins which are filled by the council
- 103. Car crash outside Fox and Goat** – lamppost removed and taped up but no repairs done to bollard or curb, debris not cleared away, has been reported to fix my street and council ACTION AR to continue chasing for updates to get works done
- 104. Car crashed into traffic light/puffin crossing** – Traffic pole and lights realigned all working, to be removed from agenda
- 105. Company signage on roadside** – company had bolted sign to post on the green/verge by the rec, agreed it shouldn't be there, hindered line of sight when pulling out of the road. TS contacted company and they willingly removed it. All in agreement that no company signage is to be placed on said green/verge and any companies that do so are to be contacted and asked politely to remove. Sandy lane farm board is in a suitable place and does not hinder views turning from sandy lane onto A418. Advertising board used for church/village notices is OK but does need replacing ACTION AR to get a cost of a new board
- 106. Notification of consultation extension - Draft Central Oxfordshire Travel Plan** – ACTION AR to begin survey but depending on questions asked this may not be relevant to the village, AR to check with TS and VB if any queries arise
- 107. Supplementary Planning Document consultation for Aylesbury Garden Town 1, Affordable Housing and Design** – Only problem seen by the parish councillors regarding this is the added pressure to the A418, ACTION AR to draft a response
- 108. Oxford transport proposals** – it was agreed this was more for the public to have their say rather than us as a parish council, details are to be circulated and added on Facebook to give local parishioners their chance to have their say. ACTION AR to circulate and put on FB
- 109. New street name, Bonnies Field** – Agreed name was satisfactory, to be removed from Agenda
- 110. New housing in Wheatley** – TB has been contacted regarding this but as yet no response, 500 new houses on Oxford Brookes site, problem with where the main entrance to the new development is and the impact on the infrastructure, ACTION parish to respond in support of Wheatley Parish council's objections
- 111. Remembrance Day preparedness** – British legion supply poppies, church runs the remembrance day service ACTION RS to get poppies and TS to ask on FB for distributors.
- 112. Correspondence Received**
- i. Rural Bulletin, Rural Services Network, Public Sector Network Newsletter, Thames Valley Alerts, Citizen Advice, Neighbourhood Watch newsletter,

- CommunityFirst, Wheatley Parish Council Newsletter, Haseleys Newsletter plus other general correspondence - circulated
- ii. SODC general communications - circulated
 - iii. OCC general communication - circulated
 - iv. OALC general communications - circulated
 - v. SLCC AGM - circulated
 - vi. Email from Parishioner regarding cutting of church and that is not required
 - vii. parishioner email regarding mess left after drainage clear up, house smattered with mud etc, council will return to clean
 - viii. Email from parishioner about two-way camera, slowing down traffic on A418

113. AOB

RS – Attended CPRE fighting green belt application seminar, incredibly useful and informative. Lawyer had advised on how best to respond to any applications that fell within a green belt, presentation and all information to be sent to RS and will be forwarded onto the rest of the council

RC – Service road on the A418 towards the motorway is in need of tidying up/fixing. Is a real mess.
ACTION AR to inform Highways

KF – Bus service coming back to the village late afternoon/evening is terrible, never on time. Mornings are OK and regular. Cannot use return ticket on both buses, have to wait for the bus you bought it from. Must be a way to buy a pass to use both bus companies buses. Unsure of which bus number ACTION TS to confirm bus number and AR to get in touch with the bus company to air our concerns.

AR – Received a lovely letter from two children of the parish requesting a commemorative tree in memory of the Queen. All agreed it was a lovely idea and good way to spend the CIL money, discussed various areas to plant and all thought a tree within the rec would be good. Fencing can be extended to accommodate said tree and any other play equipment, a bench can be placed beneath the tree with be engraved. Perhaps getting children involved and choose which tree they'd like from a shortlist provided. ACTION AR to speak with person sorting Milton common tree and get advice on what tree would be suitable and costs, cost for a bench and also to write a letter of thanks back to the children.

Meeting closed at 21:10, next meeting November 8th 2022.