

DRAFT MINUTES

2081/003

ASHENDON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Ashendon Village Hall
Monday 19th March 2018 at 8pm

PRESENT: **Councillors:** Kevin Nash (**KN**), Les Curtis (**LC**), Sian Miller (**SM**), Peter Smettem (**PS**), Venetia Davies (**Clerk and RFO**). Paul Irwin (**PI**), BCC and AVDC.
Parishioners: There was one Parishioner.

Parishioners Question Time

There were no questions.

NB: Action points highlighted

1. Apologies for Absence

Chris Rand (**CR**)

2. Approval of Minutes – Monday 15th January 2018

Draft Minutes were accepted as a true record and signed by Chairman, KN.

3. Matters Arising

- **Roundabout at the Westcott junction.** Discussions on routing of HGVs. To be discussed at Annual Village Meeting, 16th April 2018.
- **Telegraph Pole at Lower Pollicott.** Following email from Parish Council regarding the positioning of the telegraph pole and concerns over safety issues, BLK646 Openreach has reported that 'no Openreach owned poles are in the area and that it is of the opinion that these are 'power company owned poles'. **ACTION: KN/CLERK to follow up with photographs.**
- **Sentinel Speed Training.** SM reported on a successful training session with Volunteers. SM has requested booking of equipment for Monday 16th to Friday 27th April. **ACTION: CLERK to book with Waddesdon PC. PS to produce Risk/Health and Safety assessments. CLERK to inform Aon insurance of speed assessment dates.**

4. Declarations of Interest

There were no interests declared

5. Kerbing of the Causeway

Following site visit, Councillors agreed to obtaining a price on installation of wooden posts (before proceeding to kerbing) around Causeway. PI confirmed funding will be available from LAF (£3,000). PS expressed concern about the erosion of the bank at the Old Forge. **ACTION: PI to visit Causeway and the Old Forge with TfB to consider solutions and to obtain quotation from BCC approved contractor before April meeting.**

6. Road at Lower Pollicott

As a condition of approved planning application 15/03985/ALB and 15/03575/APP (Manor Farm, Lower Pollicott Ashendon, HP18 0HQ), the contractor was obliged to purchase a piece of land so that

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the hedgerows could be realigned to achieve the required visibility splays for traffic existing the development onto the highway. Subsequently a fence was installed to the rear of this piece of land. Some drivers are now cutting the corner causing a deep rut and spreading soil on the road. BCC has confirmed that the land has not been conveyed to BCC and that the ongoing liabilities (damaged cause by over-running/grass cutting, etc) be picked up by Highways Maintenance in TfB. However, the Parish Council has been informed that TfB only install hazard markers on the outside of bends not the inside and that the request for new verge/hazard markers would be considered private works. The Parish Council has been invited to submit an application for a cost regarding the installation of verge/hazard markers. It was **agreed** that the Parish Council has raised its concern about the exposed verge with Bucks County Council and the Developer and that responsibility should now be with BCC. **ACTION: PI agreed to raise as a matter of concern with Dave Smith (TfB) and Road Safety Officer.**

7. Village Grass Cutting

The proposal for grass cuttings was **agreed** for cutting of verges by ToolShed (an increase of £170 per annum). Councillors also agreed to the quotation received for Boughton's Peace (£265 – as 2017/18) and Ashendon Playing Fields (an increase of £30 per annum). **ACTION: CLERK to instruct all three suppliers.**

8. Connecting Ashendon - Broadband

Cllr Sian Miller reported on the disappointing broadband installation delay. The installation date is now likely to be end April. SM assured the meeting that the government vouchers will not expire. David Crwys-Williams has requested the Regional Partnership Director for East of England, BT Telecom Plc personally reviews the project and reduces the anticipated delay.

9. Annual Village Meeting

Nigel Mackenzie, Project Manager at Westcott Venture Park has agreed to talk about developments at Westcott Venture Park and discuss opportunities it has to mitigate increased traffic through Ashendon. Ashendon Village Societies have also confirmed contributions. **ACTION: KN to prepare a Chairman's report from the Parish Council and arrange refreshments.**

10. Contributions from BCC Cllr and AVDC Cllr

The Bucks Draft Freight Strategy Consultation runs for another two weeks. The Secretary of State for Housing, Communities and Local Government (MHCLG), Sajid Javid, has announced he is 'minded to' implement, subject to Parliamentary approval and further discussion, the locally-led proposal to replace the existing five council across Buckinghamshire with a single council for the area. The Roundabout at the Westcott junction is going ahead as planned. BCC is keen to extend the cycleway to Westcott. With regard to HS2, PI assured the meeting that no official HS2 vehicle will be able to use Ashendon. He will prepare an update on HS2 for the Annual Village Meeting.

11. Reports from Councillors attending meetings and outside organisations

LAF meeting. KN updated Councillors on meeting held at 13th January 2018. Minutes are available <https://democracy.buckscc.gov.uk/documents/s110200/Waddesdon%20Local%20Area%20Priorities%20Update%2026.02.18.pdf>

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12. Correspondence

- **Silent Solider.** To commemorate the 100th Anniversary of World War One, The Royal British Legion are encouraging communities and organisations to purchase and display a Silent Solider. The Parish Council is awaiting confirmation of the minimum donation (£100 basic or £250 with the organisations name and poppy logo on base). B&MKALC has confirmed the Parish Council has the Power to purchase under War Memorials (Local Authorities' Power Act 1923 s.1. or under Section 137 (£7.57 per elector for the year). Signs are made of dibond, the same material that road signs are made of. It was **agreed** to postpone decision until further information is received including cost, positioning, maintenance and responsibility. **ACTION: CLERK to chase for confirmation of price.**
- **Lobby Day** takes place in Parliament on 20th March and provides an opportunity for county associations and local councils to form stronger relationships with their MPs. B&MKALC will be lobbying on a number of issues including GDOR/DPO's, Business Rates, Unitary Status, New Homes Bonus, Neighbourhood Planning, Oxford/MK/Cambridge Growth Corridor, Diminishing of Local Council Tax support Grant scheme and negative impact on parishes and Promoting the goods works being done by Councils responding to devolution, amongst other issues. It was **agreed** to request an appointment with Rt. Hon. John Bercow MP in May to highlight the lengths and issues Ashendon village has gone to, to install Broadband in the Village. **ACTION: SM to arrange with Broadband Working Group.**
- **Best Kept Village Competition.** Councillors agreed not to enter.

13. Finance

- a. **Balance from Minutes of previous meeting (15th January 2018): £14,634.60**
 - **Receipts:** £0.00
 - **Debits:** £52.55 (E-on)
 - **Plus unrepresented cheques:** £0.00
 - **Less standing orders:** £238.34 (Clerk Salary)
 - **Balance of Bank Account: £14,343.71** (23rd February 2018)
 - **Available Funds: £14,343.71** (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £73.28**
 - **Venetia Davies - £9.45** Clerk travel
 - **BALC - £63.83** GDPR Training Course**BALANCE: £14,270.43**

14. Planning

- **17/04609/APP - East Farm, Main Street, Ashendon, Buckinghamshire HP18 0HB**
Erection of agricultural building. Case Officer: Daniel Terry. Comments by: 22 February 2018.
ACTION: CLERK has returned NO OBJECTIONS to AVDC.
- **18/00184/APP - Valley Farm, Upper Pollicott, Ashendon, Buckinghamshire, HP18 0HH**
Replacement and conversion of barns and yard to provide 3 dwellings and the conversion of listed barns to offices. Case Officer: Tom Cannon. Comments by: 22 February 2018 and
18/00185/ALB - Valley Farm, Upper Pollicott, Ashendon, Buckinghamshire, HP18 0HH

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Replacement and conversion of barns and yard to provide 3 dwellings and the conversion of listed barns to offices. Case Officer: Martin Brown. Comment by: 21 March 2018.

ACTION: CLERK has returned NO OBJECTIONS to AVDC but has commented as follows.

Parking provision is inadequate. The application is for 1 x 2-bed house and 2 x 3-bed houses whereas plans show 3 x 3-bed houses. The application also states that there will be 9 parking spaces whereas the plan show only 4 in total including only 1 parking space each for the two houses in building 7 and no spaces for the offices. The road outside the site is narrow and provides access for heavy farm vehicles to Valley Farm. Cottages opposite, namely nos 1 and 2 Upper Pollicott Cottages have no off-street parking so will need to park on the roadway and no. 3 has a garage which would be difficult to access if there were additional parking on the road relating to this development so all parking should be within the site. The grass verge, which is in the ownership of Bucks County Council, appears to be included in the existing and proposed plans. We would not wish this grass verge to be altered in any way. On the proposed plans a bin storage area is included on the grass verge. We would wish bins to be stored out of sight of the road. The development is remote from the village of Ashendon and the Parish Council has concerns about the safety of pedestrians accessing village facilities. We would like provision for a footway/cycle path as far as The Old Forge included in any developments in Upper Pollicott.

15. Items for Information including Diary Dates

- **Calvert Landfill LCM Meeting** – 22nd March 2018 at 6:30pm. Apologies, PS.
- **Bucks Draft Freight Strategy Consultation** – from Monday 26th February (for 6 weeks). Completed by PS, and also KN. The survey was a tick box and PS put agree on most answers. A route designated and signposted as unsuitable for HGV's was shown as a secondary or tertiary route for freight which was at odds with the strategy.
- **Buckinghamshire Minerals and Waste Local Plan Proposed Submission Consultation** A review of its adopted minerals and waste planning policy to ensure there is an up to date plan in line with government guidance. www.buckscc.gov.uk/MWLP. Monday 5th March to Thursday 19th April 2018.
- **B&MKALC Training - General Data Protection Regulations (GDPR)**. Wednesday 11th April 2018. KN to attend.
- **B&MKALC Conference – Better Working Relationships** - Thursday 19th April 2018
- **BCC - Town and Parish Council Conference** - change of date to be announced.
- **Removal of BT Phone Box**. To note removal is part of major UK wide programme, taking place over the next couple of years or so.
- **LAF Meeting** – Thursday 21st June. Apologies, KN.
- **Missing Manhole cover** (in road towards Westcott). **ACTION: KN to investigate.**

16. Date and Time of Next Meeting:

Annual Village Meeting: Monday 16th April 2018 - Ashendon Village Hall

Annual General Meeting: Monday 21st May – Ashendon Village Hall