

7pm, Monday 13th January 2020, The Roy Underdown Pavilion, Baron Road, Hamble SO31 4RY

Present: Councillors: S Hand (Chair); S Cohen (Vice-Chair); M Cross; J Dajka; T Dann; S Hayward; J Nesbit-Bell; D Rolfe; S Schofield; A Thompson and I Underdown.

Clerk and Deputy Clerk

Members of the Public:

Minute reference is 13.01.2020 + the agenda item number

1a. Apologies for absence			
None			
1b. Declaration of interest and approved dispensations			
Cllr Underdown Dinghy Park and History Society and Cllr Cross Planning			
1.c To approve minutes of previous Council Meetings			
<p>IT WAS RESOLVED to approve the Minutes of 09/12/2019 subject to the agreed amendments: Item 10 to record ‘the reports from Hamble River Valley Forum and Hamble Estuary Partnership were noted’. Item 15d to 15h Resolution 3 correct gou to ‘gov’.</p> <p>The above changes would be made and the minutes signed by the Chair before the next meeting.</p>			
Proposed	Cllr Underdown	Seconded	Cllr Cohen
2. Public Participation			
<p>Cllr Nesbit-Bell arrived at 19:08</p> <p>A member of the public spoke to the Council about trees and toxic air, particularly the traffic along Hamble Lane emitting toxic fumes. He requested the Council consider a tree planting scheme on Mount Pleasant Recreation Ground, to plant 1000 saplings, at least two years old, starting in November 2020 and a similar scheme on land close to Hamble School. Funding and support could be sought from large Hamble based companies such as GE Aviation, BP, Coopervision, etc. The Council had also received a letter from another resident with a copy of an article about how a West London school had improved air quality through a local greening project.</p> <p>The Chair asked that Cllrs submit feedback, thoughts and ideas to the Clerk.</p>			
3. Eastleigh Borough Council (EBC) Team Meeting Feedback			
3a. Youth Provision 2020/21			
<p>Youth engagement has been improved by Youth Options and a lot of detached work has been taking place at Hamble Skate Park. Further information around funding for this youth provision to continue will follow but should be broadly in line with last financial year with a payment of £4,000.</p> <p>Cllr Thompson advised Hamble Rideout Group is getting very positive feedback on social media. The group has been set up by young people to promote positive activities particularly cycling.</p>			

Cllr Schofield highlighted need for maintenance and improvement of the skate park facility which is being used by children from Hound and Bursledon as well as Hamble. Support with funding from the neighbouring Parishes would be very helpful.

The proposed Winter drop-in sites are in neighbouring Parishes; could Mount Pleasant be offered? Some minor commissioning works would be necessary to bring the Pavilion in to a usable state.

Cllr Dann raised the lack of parental awareness about the activities and support offered by Youth Options and asked how the services are publicised.

3b. Public Art in Bursledon, Hamble and Hound

Developers contributions are available for projects possibly for Way Markers across the Peninsula with a design specific to the particular location. This could also link into Hamble Parish Council's (HPC) current work looking at interpretation and information boards.

Members are very keen to support public art projects incorporating environmental/climate benefits. Cllr Schofield raised the possibility of a living walls across the Peninsula Parishes as public art projects.

3c. Hamble Point Gun Emplacement

The gun will be removed shortly and placed in safe storage. Some of the developer's contributions could be used to design and install a plinth for the gun.

3d. Bursledon, Hamble and Hound Action Plan

At the meeting The Clerk requested two changes to the Action Plan, to include:

- Hamble Station under the Key Project and Priorities
- More detailed SMART measures from the Air Quality Plan

4. Southern Quay Benches Project - verbal update

No tenders were received, the Clerk is awaiting advice from HALC and will report to the Asset Management Committee and Council as soon as possible.

5. VE and VJ Day

Cllr Thompson advised no other local Councils seem to be arranging any celebration events. He asked that the Royal British Legion and Royal Victoria Country Park are contacted again to find out if they are organising events HPC can support or alternatively HPC can offer support to other Hamble based community events.

IT WAS RESOLVED TO: ask the Deputy Clerk establish what local activities are being arranged by the RBL and RVCP and report back.

Cllr Dajka not present for the vote.

Proposed	Cllr Thompson	Seconded	Cllr Underdown
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6. Draft Budget, Project List, Fees and Charges and Precept for 2020/21

IT WAS RESOLVED TO:

Approve the budget for 2020/21 including the Earmarked Marked Reserves (EMR) for ongoing and new projects as well as creating a renewal fund for key assets

Agree a 2.5% increase in the parish council tax for 1st April 2020/21 to provide a total precept for the year of £246,187.76

Approve the list of fees and charges for 2020/21

Proposed	Cllr Hand	Seconded	Cllr Cohen
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7. Approve the Following:

- a. 5% Retention Payment for Bartletts Field Play Area;
- b. Note Payment Received in Error;
- c. Petty Cash and Bank Reconciliations;
- d. To Authorise the Schedule of Payments;
- e. New Financial Contracts and Increased Costs (Local Eyes and Community Payback); and
- f. Income and Expenditure Schedule Including Irregular Payments and Receipts.

IT WAS RESOLVED TO:

Pay the 5% Retention Payment for Bartletts Field Play Area;

Note Payment Received in Error;

Accept the Petty cash reconciliation at £10.75

The business current account reconciliation was noted as £102,488.22

Authorise the presented schedule of payments

Note the increased costs for Local Eyes and Community Payback

Accept the detailed list of income and expenditure for December 2019 sent separately to all councillors.

Cllr Rolfe had checked the reconciliation statements, bank statements and purchase invoices for payment before the meeting.

Proposed

Cllr Underdown

Seconded

Cllr Schofield

Cllr Rolfe signed the approved documents.

8. Task List

The list was omitted from the pack and will be circulated tomorrow for comments.

The Clerk is also trying to engage with the Neighbourhood Policing Unit based at Hedge End following the recent personnel changes to arrange regular meetings.

9. Flood Sign Protocol

Various options are being investigated with Hampshire County Council.

Cllr Underdown advised previously a small notice was put under the 'Road closed due to flooding' to advise - 'Beware oncoming traffic'. It was suggested high tides are noted on the Parish Council website and Facebook to alert residents.

10. Recommendations from the Asset Management Committee

10a. Donkey Derby Field

- i. Approve the amendments to the terms and conditions for use of the Donkey Derby Field for 2020

The amendments were approved

10b. Dinghy Storage Park

- i. To request Hampshire County Council to undertake a safety audit on Footpath 15 with a budget not exceeding £2,500 which will come from the earmarked reserve set aside for dinghy storage park improvements

It was agreed to proceed with the safety audit

10c. St Andrew's Cemetery

- i. Approve all amendments to the Memorial Regulations and the Memorial Application Form

- ii. Approve the fee of £25+VAT for the Forms of Renunciation with immediate affect
- iii. Approve the Memorial Policy

Items 10a to 10c were all voted on altogether and the recommendations agreed.

IT WAS RESOLVED TO:

- Approve the amendments to the terms and conditions for use of the Donkey Derby Field for 2020
- Request Hampshire County Council to undertake a safety audit on Footpath 15 with a budget not exceeding £2,500 which will come from the earmarked reserve set aside for dinghy storage park improvements
- Approve all amendments to the Memorial Regulations and the Memorial Application Form
- Approve the fee of £25+VAT for the Forms of Renunciation with immediate affect
- Approve the Memorial Policy

Proposed	Cllr Schofield	Seconded	Cllr Haywood
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11. Feedback and updates from Working Groups

11a. Street Signage

A proposal will be taken to next Team Meeting at Eastleigh Borough Council.

11b. Information Boards

Possible providers are being identified and another meeting of the Working Group will take place shortly.

11c. New HPC Logo

The Clerk advised most of work is complete, letter heads and the new logo on the Grounds Team truck etc. Tags or stickers for all assets provided by HPC will be gradually rolled out including the following wording ‘Provided for the community by Hamble Parish Council ‘

11d. Media/Communication Working Group

IT WAS RESOLVED TO: approve the amended terms of reference

Cllr Hayward expecting the Communication Group to meet again shortly to discuss the agreed changes and how to communicate them to the wider community.

Proposed	Cllr Haywood	Seconded	Cllr Cohen
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EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

20:45 moved to Exempt Business

Proposed	Cllr Hand	Seconded	Cllr Underdown
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12. Update on Insurance Claims

Verbal updates were given by the Deputy Clerk.

The meeting ended at: 20:46